

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

☐ Information ☐ Discussion

☐ Action

Item Type:

☐ Curriculum & Instruction

HumanResources

Business Services

Staff Responsible:

Signature of Requester(s)

Signature of Presenter(s)

Cristina Pulley

Business Services Approval (Initials)

04/08/2025

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S): ☐





FINANCIAL SERVICES

CANUTILLO A Premier District

TO: Board of Trustees
Dr. Pedro Galaviz, Superintendent

FROM: Cristina Pulley, Executive Director for Financial Services

DATE: April 3, 2025

SUBJECT: Budget Amendments for March 2025

Budget Amendments submitted are summarized below for your review and consideration.

Administrative Cost Ratio Formula:

21 Instructional Leadership + 41 General Administration
All Expenses

BC #346820 -This amendment will reallocate funds for the purchase of easels for BCE teachers for group instruction. This budget amendment will have no impact on the administrative cost ratio.

Budget Account Number		Current Budget	Change	Amended Budget
185.12.6329.00.104.30	Reading Materials	\$ 6,000	\$ (6,000)	\$ -
185.11.6397.00.104.30	Controlled Assets Furniture	\$ 7,391	\$ 6,000	\$ 13,391

Street Address:
7965 Artcraft Rd.
El Paso, TX 79932


Mailing Address:
P.O. Box 100
Canutillo, TX 79835

P: (915) 877-7516
F: (915) 877-7524
canutillo-isd.org

Canutillo Independent School District does not discriminate on the basis of race, color, religion, gender, sex, national origin, age, disability, military status, genetic information, or any other basis prohibited by law in its employment practices or in providing education services, activities, and programs, including career and technical education (vocational programs).

For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division:
(915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.

SIGNATURE CERTIFICATE



REFERENCE NUMBER

D5F66CC5-0C5A-4DDF-A814-4507097E812A

TRANSACTION DETAILS

Reference Number
D5F66CC5-0C5A-4DDF-A814-4507097E812A

Transaction Type
Signature Request

Sent At
04/08/2025 16:25 EDT

Executed At
04/08/2025 17:04 EDT

Identity Method
email

Distribution Method
email

Signed Checksum
4ec6c8472c1129da8d698d2588997a94a4f3786ffa1113f1a7ecf1a767606b92

Signer Sequencing
Disabled

Document Passcode
Disabled

DOCUMENT DETAILS

Document Name
Executive Summary - Budget Amendments March

Filename
Executive_Summary_-_Budget_Amendments_March.pdf


Pages
2 pages

Content Type
application/pdf

File Size
854 KB

Original Checksum
0718ca17184b2e1743f0a90b98d4b9547b3232f6a0ab6a467759b6fa018cc152

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Cristina Pulley	Status signed	Viewed At 04/08/2025 17:02 EDT
Email cpulley@canutillo-isd.org	Multi-factor Digital Fingerprint Checksum 89a84e41a47f8239b205ab6907bab691be0235ab3aab88cbd7334367ded13f67	Identity Authenticated At 04/08/2025 17:04 EDT
Components 2	IP Address 70.125.228.98	Signed At 04/08/2025 17:04 EDT
	Device Chrome via Windows	
	Typed Signature 	
	Signature Reference ID C3AA1E2A	

AUDITS

TIMESTAMP	AUDIT
04/08/2025 16:25 EDT	CISD Finance Department (finance@canutillo-isd.org) created document 'Executive_Summary_-_Budget_Amendments_March.pdf' on Chrome via Windows from 70.125.228.98.
04/08/2025 16:26 EDT	Cristina Pulley (cpulley@canutillo-isd.org) was emailed a link to sign.
04/08/2025 17:02 EDT	Cristina Pulley (cpulley@canutillo-isd.org) viewed the document on Chrome via Windows from 70.125.228.98.
04/08/2025 17:04 EDT	Cristina Pulley (cpulley@canutillo-isd.org) authenticated via email on Chrome via Windows from 70.125.228.98.
04/08/2025 17:04 EDT	Cristina Pulley (cpulley@canutillo-isd.org) signed the document on Chrome via Windows from 70.125.228.98.