

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, June 24, 2014, 5:00 PM.

**Board Members Present**

Susan Zibrat, President  
Deanna M. Day, Vice President  
Dr. Kent Paul Barrabee, Member  
Julie Cozad, Member  
Jo Grant, Member

**Central Administrators Present**

Patrick Nelson, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Scott Little, Chief Financial Officer

**Central Administrators Absent**

Monica Nelson, Associate Superintendent

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Ms. Zibrat called the meeting to order at 5:00 PM and asked members of the audience to sign the visitors' register. Procedures for addressing the Board were described.

**Pledge of Allegiance**

Mr. Nelson led the Pledge of Allegiance.

**Announcement of Date and Place of Next Special Governing Board Meeting**

Ms. Zibrat announced the next Regular meeting of the Governing Board: Tuesday, July 1, 2014, at 6:00 PM  
Wetmore Center, 701 W. Wetmore Road

**PUBLIC COMMENT<sup>1</sup>**

Ms. Zibrat described the procedures for addressing the Board.

Mick Stewart stated concerns about the value of parent comments and requested that the Board reinstate the practice of addressing public comments at the beginning of the meeting, just following the Pledge of Allegiance. [Governing Board secretary note: At the last 3 Governing Board Meetings, the president requested, with agreement by the full Board, moving-up on the Agenda the Student-Recognition items that fall within the "1. Information and Recognition" section; then offering the "Call to the Audience" opportunity in order to accommodate the larger than usual number of speakers (since November 2013). Changing the order in this way allows students the opportunity to be excused following their Board tributes to mitigate concerns about staying later than necessary on a school night.]

## **1. CONSENT AGENDA**

Ms. Zibrat asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Ms. Day to approve consent agenda Items A-N. The motion was seconded by Mrs. Cozad and passed unanimously, 5-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

### **A. Approval of Minutes**

The minutes of the June 3, 2014 Regular Governing Board and Executive Session meetings were approved, as submitted.

### **B. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

### **C. Approval of Personnel Changes**

Certified and classified personnel were appointed, as listed in Exhibit 2.

### **D. Approval of Leave(s) of Absence**

Leave of Absence requests were approved for certified and classified personnel, as listed in Exhibit 3.

### **E. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 4.

### **F. Approval of Superintendent's Contract of Employment**

Board Book information: *The Superintendent's current contract of employment will expire at the conclusion of the 2014-2015 fiscal year unless renewed. Arizona state law (A.R.S. § 15-503) permits the contract of the Superintendent to be renewed in the fiscal year preceding that in which expiration will occur. General Counsel has prepared a form of contract at the direction of Governing Board leadership.*

The Governing Board approved the Employment Contract for the Superintendent for the term of three (3) years commencing on July 1, 2014, and continuing to, and including June 30, 2017.

### **G. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,595,159.62 (Final Total)**

The following vouchers were approved as presented and payment authorized:

Vo. 839	\$ 113,424.36	Vo. 840	\$ 186,734.96	Vo. 841	\$ 166,759.32
Vo. 842	\$ 382,627.82	Vo. 843	\$ 72,758.24	Vo. 844	\$ 139,521.27
Vo. 845	\$ 319,745.76	Vo. 846	\$ 213,587.89		

### **H. Receipt of April 2014 Report on School Auxiliary and Club Balances**

Board book information: *Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.*

The Governing Board approved the Monthly Report on School Auxiliary and Club Balances for month-end April 2014, as submitted. (Exhibit 5, pp. 1-8)

### **I. Approval of Out of State Travel**

Out of state travel was approved for staff (source of funding indicated): from Canyon del Oro High School to attend the AP in the OC Summer Institute in Irvine, California, July 27-August 1, 2014 (auxiliary funds designated for staff development); from Cross Middle School, Wilson K-8 School, and Amphitheater Middle

School to attend the Project Lead the Way STEM Curriculum Training in Ogden, Utah, July 6-12, 2014 (federal funds designated for staff development).

Travel was previously approved at the January 28, 2014 Board meeting for staff from District Offices to attend the National Association of Elementary School Principals Conference in Nashville, Tennessee, July 7-12, 2014. Approval was given for a newly-appointed principal to attend.

Travel was previously approved at the April 22, 2014 Board meeting from Amphitheater High School to attend the Advancement Via Individual Determination (AVID) Summer Institute in Sacramento, California, July 7-10, 2014. Approval was given to change attendees and adjust the costs accordingly.

**J. Approval of Math Textbooks for Adoption (Rev. 6.24.14)**

Board book information: *In accordance with Section 15-721 of the Arizona Revised Statutes, new textbooks must be placed on display for a period of 60 days prior to official adoption by the Governing Board. Request for Proposal (RFP) 13-0040 was mailed to vendors providing textbooks in the areas of math. The following textbooks have been under review for the past 60 days and have been evaluated by staff and community members:*

TEXTBOOK: Algebra I; Publisher: Holt McDougal; Authors: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Roby; Price: \$115.53.

TEXTBOOK: *Algebra II*; Publisher: Holt McDougal; Author: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Roby; Price: \$121.80.

TEXTBOOK: *Geometry*; Publisher: Holt McDougal; Author: Edward B. Burger, David J. Chard, Paul A. Kennedy, Steven J. Leinwand, Freddie L. Renfro, Tom W. Roby, Dale G. Seymour, Bert K. Waits; Price: \$119.00.

The Governing Board approved adoption of the textbook titles as itemized above and awarded the contract to Houghton Mifflin Harcourt for RFP 13-0040 (Textbook Adoption, Grades 6-12 for Math and Advanced Geometry).

**K. Approval of Textbook(s) for Display**

The Governing Board approved to have the following textbook placed on display effective June 25, 2014 for a period of sixty days prior to official adoption, this, in accordance with Section 15-721 of the Arizona Revised Statutes.

TEXTBOOK: *AP Edition Campbell Biology In Focus* Pearson Education, Inc.; Price: \$130.47  
Publisher: Pearson Education, Inc.; Authors: Lisa A. Urry, Michael Cain, Steven A. Wasserman, Peter V. Minorsky, Robert B. Jackson, and Jane B. Reece

**L. Approval of Disposal of Surplus Property**

The Governing Board approved the disposal of surplus property, as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50120395>, Item 1.K.]

**M. Approval of Easement to Metropolitan Water Improvement District for Utility Improvements at Cross Middle School**

Board Book information: *The currently-pending, bond-related construction program at Cross Middle School requires a new waterline installation at the school, thus necessitating the approval of an easement for the benefit of Metropolitan Water Improvement District. Construction cannot proceed without the easement. Documents detailing the easement required are attached to this item, to include the legal description of the easement itself.*

The Governing Board approved the water easement at Cross/Harelson School located in the NW. ¼, Sec. 35, T. 12S., R. 13 E., Pima Co., AZ referenced above, for the Metropolitan Water Improvement District. (Exhibit 6, pp. 1-3)

**N. Award of Contract for Athletic Equipment and Supplies Based Upon Responses to Request for Bid (RFB) 13-0035**

Book information: *Request for Bid (RFB) 13-0035 was e-mailed to 161 vendors and published on the District's website. This solicitation requested pricing for athletic equipment and supplies. Twenty-three vendors responded with priced bids for this solicitation based on 13 categories. Based on the evaluation by the District's Athletic Department, the recommendation for award for each category is below.*

The Governing Board approved the awards of contract to: Athletic Trainer's Equipment and Supplies to: 1) *Henry Schein Inc., Medco Supply, and Moore Medical LLC*; 2) *Baseball/Softball Equipment, Basketball Equipment, Middle School Uniforms, Soccer Equipment, Volleyball Equipment, and Wrestling Equipment to Buddy's All-Star's Inc.*; *Football Equipment to Buddy's All-Star's Inc., Riddell/All American, Sunvalco Athletic Supply Co.*; *Multi-Sport Equipment to Buddy's All-Star's Inc., Universal Athletic*; *Physical Education Equipment to BSN Sports, Flaghouse Athletic Equipment, Pyramid School Products, Universal Athletic*; *Tennis Equipment to BSN Sports, Pyramid School Products*; *Tennis Equipment to BSN Sports, Pyramid School Products*; *Track Equipment to Buddy's All-Star's Inc., MFAC LLC*; and *Weight Room Equipment to MFAC LLC, Pro Maxima Strength & Conditioning, Southwest Fitness Products* based upon vendors' responses to RFP 13-0035.

**2. EXECUTIVE SESSION**

A. Motion to Recess Open Meeting and Hold an Executive Session for Student Disciplinary Action Pursuant to A.R.S. §15-843(F)(2).

1. Consideration and Decision Upon Expulsion Hearing Officer's Recommendation, Pursuant to A.R.S. §15-843(F)(2), Regarding: a. Student # 30001389; b. Student # 30049603; c. Student # 30027042; d. Student # 30049287; e. Student # 30014962; f. Student # 30032909; g. Student # 30005264; h. Student # 30002473; i. Student # 30034378; j. Student # 30032939; k. Student # 30008881; l. Student # 30045516; m. Student # 30044732; n. Student # 30042998; o. Student # 30049714; p. Student # 3000090; q. Student # 30042065; r. Student # 11804770; and s. Student # 30045270.

A motion was made by Ms. Day that the Board recess into Executive Session pursuant to A.R.S. §15-843(F)(2), as presented. Mrs. Cozad seconded the motion and it passed unanimously, 5-0. Ms. Zibrat called a recess at 5:04 PM for the purpose of holding Executive Session.

**B. Motion to Close Executive Session and Reconvene Open Meeting**

Upon return to the Board Room, Ms. Day moved to reconvene the meeting into open session. Mrs. Cozad seconded the motion and it passed, unanimously, 5-0. The time was 8:04 PM. Ms. Zibrat declared the meeting in open session.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

There were no Board Member requests.

**PUBLIC COMMENT**

There were no public comments.

Ms. Zibrat requested a point of personal privilege; on behalf of the Board, she recognized the retirement of the Governing Board Secretary, Margaret Harris, and expressed appreciation for her years of service to the District. Mrs. Harris expressed appreciation for the heartwarming recognition, and to the two retired Governing Board Members, Diana L. Boros and Nancy Young Wright, who were in attendance for the recognition.

**ADJOURNMENT**

A motion was made and seconded that the Board Meeting be adjourned. Ms. Zibrat declared the meeting was adjourned; the time was approximately 8:07 PM.

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Respectfully submitted,  
Margaret Harris

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Susan Zibrat, President

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Date

Approved: TBD