



MEMORANDUM

TO: Southwest Texas Junior College Board of Trustees

FROM: Administration

SUBJECT: City of Hondo Lease for South Texas Regional Training Center

DATE: 10/19/2023

Administration recommends the renewal of the lease with the City of Hondo for classrooms in the South Texas Regional Training Center in Hondo, TX. The lease rate remains the same as last year's lease at \$5,844.07 which includes utilities, custodial, and reception services.