

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS  
GALVESTON COMMUNITY COLLEGE DISTRICT  
4015 Avenue Q  
Galveston, Texas 77550  
Room M-220 – Moody Hall  
January 14, 2026  
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, January 14, 2026, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Carolyn L. Sunseri, Chairperson  
Mr. Fred D. Raschke, Vice Chairperson  
Mr. Michael B. Hughes, Secretary  
Mr. Garrik Addison  
Mr. Armin Cantini  
Ms. Karen Flowers  
Dr. Norman Hoffman  
Mr. Raymond Lewis, Jr. (attended virtually)  
Ms. Mary R. Longoria

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Karen Bell, Dr. Conrad Breitbach, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Jeff Engbrock, Mr. Daniel Fink, Ms. Angie Hoermann, Ms. Breanne Lorefice, Ms. Hong Mai, Dr. Van Patterson, Ms. LT Rivera, Ms. Ann Silvas, Ms. Kimberly Thomas, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chair Sunseri opened the Regular Meeting at 5:32 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Sunseri began with a moment of silence and asked Ms. Flowers to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on January 8, 2025.
- IV. RECOGNITION OF GUESTS:** Retired faculty members, Mr. M.T. Waddell, and Mr. Michael Berberich were in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF NOVEMBER 12, 2025, THE COMMITTEE OF THE WHOLE MEETING OF**

**NOVEMBER 12, 2025, AND THE SPECIAL BOARD MEETING OF DECEMBER 11, 2025 :** A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Hughes seconded. The motion passed unanimously.

**VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS:** There were no citizens desiring to appear before the Board.

**VII. INFORMATIVE REPORTS:**

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Carmen Allen, Director of Institutional Effectiveness and Research who presented on Student Satisfaction by Pathway. Students were asked how their college experience has met their expectations, their overall satisfaction with their experience so far, and if they had to do it over again, would they still choose to enroll at Galveston College. Students were also asked if the school does whatever it can to help them reach their educational goals, are the billing policies reasonable, and are there adequate services to help them decide upon a career. Answers to these questions were evaluated by the student pathways. The takeaways included, that students on different Pathways report differing satisfaction, perception is reality, and some perceptions can be changed through information and communication.
2. Monthly Financial Reports –December: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of December. With 33 percent of the year completed, income generated was \$16,418,793 or 52.1percent of the fiscal year 2025-26 revenue budget compared to 41.8 percent this time last year. State funds for September are \$2,662,968 or 50.5 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$5,255,356 or 93.6 percent of the budget compared to 73.1 percent last year. Local taxes are \$8,078,969 or 41.7 percent of the budget compared to 30.9 percent last year. Local Revenue is \$421,500 or 33.2 percent of the budget, compared to 36.5 percent last year. He reported that total expenses are \$9,960,146, or 31.6 percent of the expenditure budget, compared to 29.7 percent last year.

Mr. Engbrock introduced Ms. Kimberly Thomas, the new Purchasing Coordinator in the Business Office.

**VIII. CONSENT AGENDA:** Ms. Sunseri proceeded with the Consent Agenda. Mr. Hughes moved to approve the Consent Agenda and Action Items No. 1,6,7, and 9; Dr. Hoffman seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

**IX. ACTION ITEMS:**

1. Consider Acceptance of Fiscal Year 2025-26 First Quarter Investment Report: The Board unanimously approved the Fiscal Year 2025-2026 First Quarter Investment Report. This item was passed in the Consent Agenda.
2. Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2025 and 2024, and Required Communications Letter: Mr. Raschke, Finance Committee Chair presented this item to the Board. The Board Finance Committee met prior to this Regular Board Meeting to review and discuss the financial statements and Single Audit Reports for the years ended August 31, 2025 and 2024, and the required communications letter. The College's net position as of August 31, 2025 was reported at \$49,874,229. This is an increase of \$4,052,800. There were no internal control findings reported by the auditor. The firm has issued an unmodified audit opinion for both the financial statements and the selected federal grant awards.

It was the Committee's recommendation, and Mr. Raschke moved to adopt the financial statements and Single Audit Reports for the years ended August 31, 2025 and 2024 and the required communications letter. Ms. Flowers seconded. The motion passed unanimously

3. Consider Approval of Facilities Committee Recommendation Regarding Final Acceptance of Completed Hermes Gym Roof Replacement and Release of Retainage: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the Final Acceptance of the Completed Hermes Gym Roof Replacement and Release of Retainage.

It was the Committee's Recommendation, and Mr. Hughes moved to accept the Hermes Gym Roof Replacement Project, and the release of retainage in the amount of \$31,134.10 to Hyperion Construction; Dr. Hoffman seconded. The motion passed unanimously.

4. Consider Approval of Facilities Committee Recommendation Regarding the Health Sciences Education Center (HSEC) Project: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the HSEC project. No action was taken on this item and there is no recommendation.
5. Consider Approval of Engineering Consulting Services: Dr. Shelton presented this item to the Board. It stated that it has been some time since the College has gone out to RFP for engineering consulting services. These are for an on-needed basis and it is expeditious for us to be able to call on them when needed. Staff would recommend this list to you.

There was brief discussion about if the College has used any of these firms previously, and what the experience was with them.

Dr. Hoffman moved to accept the list for Engineering Consulting Services; Mr. Addison seconded. The motion passed unanimously.

6. Consider Approval of Proposal to Purchase New Chairs for the Blackbox Theater: The Board unanimously approved the proposal to purchase new chairs for the Blackbox theater. This item was passed in the Consent Agenda.
7. Consider Approval of Proposal to Purchase New Furniture for Room N-119 and Adjacent Foyer: The Board unanimously approved the proposal to purchase new furniture for Room N-119 and Adjacent Foyer. This item was passed in the Consent Agenda.
8. Consider Adoption of Resolution Ordering the Galveston Community College District May 2, 2026, General Election and Accepting the Terms of the Contract for Election Services: Dr. Shelton presented this item to the Board. This is the resolution ordering the May 2, 2026, General Election, and accepting the terms of the contract for election services with the County.

There was brief discussion about the cost of the election and what other entities are holding an election at the same time.

Ms. Flowers moved to adopt the resolution ordering the Galveston Community College District May 2, 2026, General Election and Accepting the Terms of the Contract for Election Services; Mr. Lewis seconded. The motion passed unanimously.

9. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointment of Jaime Cryer, VN Program Coordinator, and Angie Hoermann, Assistant Professor of Nursing. This item was passed in the Consent Agenda.

## **X. SPECIAL REPORTS AND COMMENTS:**

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:

### Events since the last Board meeting:

- November 13<sup>th</sup> - Game night. Sixty-five students attended.
- November 14<sup>th</sup> - SGA Officers attended the SGA Conference.
- November 20<sup>th</sup> - Movie on the Lawn event. There were drinks, pizza, popcorn, and 65 students attended.

- December 1<sup>st</sup> -began finals week. SGA celebrated Rosa Parks Day, and 30 students participated.
- December 3<sup>rd</sup> -the Career Clothing Drive was held. Thank you to Board members that donated.
- December 4<sup>th</sup> -was the Survive and Thrive Finals Event. Fifty-four students attended.
- January 12<sup>th</sup> -was Donuts and Directions. Students received a campus map and calendar, and doughnuts were provided. Sixty students participated.
- January 13<sup>th</sup> -was Sticker Day. Eighty-four students participated.
- January 14<sup>th</sup> -was Bagel Day. There were free bagels and games for students.

Upcoming Events:

- January 20<sup>th</sup> - Food for Thought food distribution. 9:30 a.m. to 12 p.m. in the Mary Moody Northen Atrium.
- January 22<sup>nd</sup> - Self defense class from 11 a.m. to noon on the Seibel Lawn
- January 27<sup>th</sup> – Detect and Protect from 12 p.m. to 1 p.m. in the Seibel Wing
- January 27<sup>th</sup> - Movie Night at Primetime Theater
- January 28<sup>th</sup> – Out of this World Clubs and Organization Fair from 11 a.m. to 1 p.m. in the Seibel Wing
- January 29<sup>th</sup> – Puzzle Day from noon to 2 p.m. in room N-200

Other Updates include:

- Student Activities Quest booklet was given to the Board, It is an initiative that is designed to increase engagement. Students can get a stamp when they attend an event and receive prizes.
- The legacy project trailer is ready for concept art. The art department will be helping to get it ready.

2. Faculty Representative: Mr. Don Davison, Vice President of the Senate Faculty addressed the board. He introduced Dr. Tirizia York who presented to the Board on the Bachelor of Applied Science in Healthcare Management. The presentation covered general program information. Eighty-three students have graduated from the program. Seventy-four percent were GC students previously. Dr. York attends recruitment events. She gave the board members notebooks that are used during recruitment events as an example of what is given to students. Dr. York also implemented the 4+1 agreement with TWU. Other program highlights include practicum partnerships with various businesses on and off the Island. Future Goals are to finalize another 4+1, increase student engagement in ACHE, launch a Healthcare Administration Fundamentals Certificate for Business Majors, and expand practicum placements with Harris Health and Houston Methodist. A survey was sent out to graduated students, and 7 students had completed graduate school.

3. President: Dr. Shelton stated that there are 2,434 students enrolled in the Spring semester. This is the highest Spring enrollment ever. Eight hundred ninety-one of those are dual credit students. Other information shared included:
- Dr. Thomas and the RN nursing program has a 91 percent pass rate. Thank you for all they do to help our nursing students succeed.
  - The Dates to Remember sheet is in the Board folders. Please note that next week the College is closed for MLK day on Monday, January 19th. The National Legislative Summit is February 8<sup>th</sup> – 11<sup>th</sup>, and the Women In Industry conference is scheduled for March 5<sup>th</sup>.
  - Also in the board folders are the results from the Appraisal District Board Election.
  - The Houston Endowment Grant was accepted in the Fall semester. One of the deliverables is writing the next grant proposal. Also, a part of the grant funds will allow us to do an assessment of how we connect with students. Some recommendations will come forward to the Board for future improvements.

Facilities:

- Our student housing project should kick off by the end of the month. Occupancy should be ready for next Fall.
4. Regents: There were no Regent reports.
5. Chairperson: Ms. Sunseri thanked all the faculty, staff, and students for another record setting semester. You are proof that we are doing what needs to be done for our students, and getting them graduated and out in the community.

Ms. Sunseri presented Ms. Flowers with a plaque to thank her for her time as Board Chair.

- XI. ADJOURNMENT:** There being no further business to come before the Board, the Regular Meeting adjourned at 6:23 p.m.

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Michael B. Hughes, Secretary

APPROVED AS CORRECT:

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Carolyn L. Sunseri, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of  
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 – Consider Acceptance of Fiscal Year 2025-26 First Quarter Investment Report	_____	_____	_____	72
#2 – Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2025 and 2024, and Required Communications Letter	_____	_____✓	_____	76
#3 – Consider Approval of Facilities Committee Recommendation Regarding Final Acceptance of Completed Hermes Gym Roof Replacement and Release of Retainage	_____	_____✓	_____	77
#4 – Consider Approval of Facilities Committee Recommendation Regarding Health Sciences Education Center (HSEC) Project	_____	_____✓	_____	90
#5 – Consider Approval of Engineering Consulting Services	_____	_____✓	_____	91
#6 – Consider Approval of Proposal to Purchase New Chairs for the Blackbox Theater	_____	_____	_____	93
#7 – Consider Approval of Proposal to Purchase New Furniture for Room N-119 and Adjacent Foyer	_____	_____	_____	94
#8 – Consider Adoption of Resolution Ordering the Galveston Community College District May 2, 2026, General Election and Accepting the Terms of the Contract for Election Services	_____	_____✓	_____	95
#9 – Consider Ratifying Appointment of Full-time Instructors	_____	_____	_____	117