

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: July 27, 2022



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignations                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
                    This action request pertains to ☒ Elementary (only)                      ☐ High School/District Wide

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**Date:**     July 19, 2022

**To:**        Corrina Guardipee-Hall  
              Superintendent of Schools

**From:**    John Salois  
**Title:**     Director of Human Resources

**Subject: Hiring: Elementary Teacher-BES 2022-2023**

**Description:** Sheila Hall is recommending the following for hire:

🚩 Cydnie Saddleback, Elementary Teacher (BA/0)

**Financial Impact:** \$40,966.00 (Per Certified Salary Schedule)

**Funding Source:** Title 1

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred     Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Teacher</b>		Applicant Recommended <b>Cyndie Saddleback</b>	
Department/Location <b>Browning Elementary School</b>		Supervisor <b>Sheila Hall</b>	
Type of Position <b>Certified</b>	Starting Date <b>August 22, 2022</b>	Term <b>187 Days</b>	

**Recruiting.**    Date Posted: 4/6/22    Re-advertised:    Closing Date: Open Until Filled

**Comment:** Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.

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No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Cyndie Saddleback	6/2022	Yes	

Interview Committee	Title	Name	Title

**Recommendation:** Cyndie has been a teacher assistant at BES. She completed her BA in elementary Education and is certified as an elementary teacher.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	10/20/19	Yes	Negative
State & Federal Criminal background check	11/5/19	Yes	Negative
Tribal Background Check	11/5/19	Yes	Negative

Salary: \$40,966.00	Placement: <u>BA/0</u>	Contract Days: 187 Days
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Prepared by: John E. Salois    Date 7/19/22    Approved by: \_\_\_\_\_ Date: \_\_\_\_\_