



**FOREST LAKE AREA SCHOOLS**


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*Community Education..... Julie A. Ohman*  
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April 12, 2013

TO: John Beckstrom  
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FROM: Donna M. Friedmann   
Director of Administration & Human Resources

SUBJ: POLICY COMMITTEE MEETING

The next meeting of the Policy Committee will be held promptly at 7:00 p.m. on Thursday, April 18, 2013, in the boardroom at the district office. The agenda for this meeting is enclosed. Please contact me at (651) 982-8123 if you are unable to attend this meeting.

DMF/kk

*Inspire the learner; ignite the potential!*

*Forest Lake Area Schools • Independent School District 831 • Equal Opportunity Employer*

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota 55025

***Policy Committee Meeting***  
***April 18, 2013 – 7:00 p.m. – District Office Boardroom***

***AGENDA***

1. Field Trips – Competitive Co-Curricular Activity Trips – Other Trips Policy 606
2. Consideration of Other Policies to be Scheduled for Review
3. Other Matters
4. Annual Policy Reviews
  - Family & Medical Leave Policy 428 (September 2013)
  - Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414 (September 2013)
  - Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522 (September 2013)
  - Wellness Policy 546 (September 2013)
  - Student Sex Nondiscrimination Policy 421 (October 2013)
  - Student Transportation Safety Policy 531 (November 2013)
  - Technology Acceptable Use and Safety Policy 540 (November 2013)
  - School Board Member Reimbursement Guidelines Policy 103A (December 2013)
  - Out-of-State Travel by School Board Members Policy 103B (December 2013)
  - Anti-Bullying Policy 541 (January 2014)
  - Crisis Management Policy 538 (February 2014)
  - Discipline Policy 515 (February/March 2014)
  - Harassment and Violence Policy 425 (April 2014)
5. Future Policy Review
  - Naming of School Buildings or Portions Thereof Such as Naming a Gymnasium
  - Random Drug Testing
6. Policies at School Board for Action on 5/2/13:
  - Harassment and Violence Policy 425 (2<sup>nd</sup> reading)
  - Discipline Policy 515 (2<sup>nd</sup> reading)

## **FIELD TRIPS - COMPETITIVE CO-CURRICULAR ACTIVITY TRIPS - OTHER TRIPS**

### **FIELD TRIPS - THE EXPANDED CLASSROOM**

1. Field trips outside of the school buildings and grounds may afford invaluable direct learning experiences for students. Such trips are to be encouraged when they: (1) have education values that can best be realized by direct observation of, or participation in, the community and (2) provide important group experiences for class discussion, creative expression, or cultural growth.
2. All field trips shall be approved by the building principal. In addition, all field trips outside a 100 mile radius shall be approved by the Superintendent of Schools.
3. The cost of transporting students on field trips shall be borne by the School District.
4. Field trips shall normally be considered as those trips scheduled within the student day.

### **COMPETITIVE CO-CURRICULAR ACTIVITY TRIPS**

1. Co-curricular competition has become a very important part of the total school program. The School District recognizes its responsibility to provide all students with appropriate experiences in all areas of co-curricular competition.
2. Competitive co-curricular activity trips shall be defined as those trips involving approved intramural or interscholastic competition, as formally organized and sponsored by the School District.
3. The cost of transporting students on competitive co-curricular activities shall be borne by the School District.

### **OTHER TRIPS**

1. The School Board recognizes that today there should be numerous extra-curricular activities available to the students of this District. Most of these activities are carried on within District facilities at no expense to the students.
2. However, there are times when these organizations, clubs, and activities request transportation for special functions, which most often provide life enjoyment and recreation.
3. Examples of such trips are: Skiing, Swimming, Roller Skating, Picnics, Pro-ball Games, Theaters, Restaurants and Pep Buses.

**FIELD TRIPS - COMPETITIVE CO-CURRICULAR ACTIVITY TRIPS -  
OTHER TRIPS - Cont'd**

4. It shall be the policy of District 831 to assess students for the cost of such transportation. Prior to August 1 of each year the Director of Business Affairs shall inform the Principals of the average maintenance cost per mile and the bus drivers hourly rate to be charged for trips of this type. Principals are to pro-rate the total cost per trip and assess each student accordingly.

REVISED: 9/20/76