

**Belmond-Klemme Community School District**  
**Minutes of the Regular Meeting of the Board of Directors**

Held in the Belmond-Klemme High School Library  
411 Tenth Avenue Northeast, Belmond, Iowa 50421

**Thursday, April 18, 2024**

The Board of Directors for the Belmond-Klemme Community School District met for a regular meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M.

Board President Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Present for the meeting were Gary Berkland, Ryan Meyer, Joel Buseman, Rick McDaniel, Michelle Murphy (via zoom), Kevin Ring, and Jim Swenson. Also, present were Interim Superintendent Chris Bergman and Board Secretary McKenna Pentico. President Berkland determined a quorum was present.

President Berkland opened the public hearing on the 2024-2025 school calendar. With no comments, President Berkland closed the public hearing.

President Berkland opened the public hearing on the 2025 fiscal year school budget. With no comments, President Berkland closed the public hearing.

President Berkland asked for a motion to approve the agenda. Moved by McDaniel, seconded by Swenson. Motion carried 7/0.

President Berkland asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from March 21, 2024;
- Financial Statements;
- Bills;
- Summer School Programs;
- Review Board Policy: 507.5 Emergency Plans and Drills;
- Revision of Board Policy 710.2 Free or Reduced-Price Meals Eligibility;
- First Reading of New Board Policy 704.06 Fundraising Within the District;
- First Reading of New Board Policy 705.06R1 Fundraising Within the District Regulation;
- Review Board Policy 405.3 Licensed Employee Individual Contracts;
- Revision of Board Policy 507.1 Student Health and Immunization Certificates;
- Review Board Policy 507.2 Administration of Medication to Students;
- Revision of Board Policy 507.2E1 Authorization Asthma or Airway Constricting Medication Self-Administration Consent Form;

- Review Board Policy 507.2E2 Parental Authorization and Release Form for the Administration of Prescription Medication to Students;
- Revise Board Policy 507.3 Communicable Diseases-Students;
- Review Board Policy 507.4 Student Illness or Injury at School;
- Revise Board Policy 405.2 Licensed Employee Qualifications, Recruitment, Selection;
- First Reading of New Board Policy 212.01 Exempt Meetings;
- Revision of Board Policy 104 Anti-Bullying and Harassment;
- Fundraisers: Talent Show & Can Collection, National Honor Society.
- Donations: Clothing Items and Shoes Quigley Family, Toys Sherri & Josh Baldwin, \$2,245.88 Eaton Corporation Community Giving Fund, \$500 Lee Ann Waltzing.
- Employment: Personnel Resignations and Recommendations:
  - Assign Kristen Heffelfinger as English Learner Teacher assigned to the Jr/Sr High in the BA Lane according to the master agreement.
  - Assign Joseph Stewart as Physical Education Teacher assigned to the Jr/Sr High in the BA Lane according to the master agreement.
  - Assign Grant Foster-Thomas as English Teacher assigned to the Jr/Sr High in the BA Lane according to the master agreement.
  - Appoint Dan Renwick as volunteer golf coach for both boys and girls.
  - Assign Leigh Jass as JH Baseball Coach.
  - Assign James Severson as Girls Basketball Coach.
  - Accept the resignation of Emily Oleson as Highschool Para-educator.

Moved by Swenson, seconded by Buesman. Motion carried 7/0.

**Student Showcase: Future Business Leaders of America Conference/Summit Report**  
Kinsley Petersen presented to the board about the recent Future Business Leaders of America Conference in Cedar Rapids. She spoke about the beneficial information, workshops, and business competition they competed in.

**School Improvement: TLC Report**

Justin Meyer and Amy Carlson presented to the board what TLC is currently working on, the professional development day with Willow Sweeny, and how to pass the information and skills that staff has learned down to students.

**Student Representatives Report**

Student Representative Will Hays reported on the band and choir clinics that were recently held and the one act plays.

**Enrollment Data Disaggregated by Race, National Origin, Gender, and Disability**

Callie Stein reported on the current population at the high school. She presented the data to the board of current classes and areas of concern compared with past years.

### Activities Report

James Severson reported on spring sports, eSports, one act plays, jazz band, and future summer camps. Mr. Severson also reported to the board about the possibility of online ticketing through Bound.

### Alternative School Report

James Severson reported to the board on the future plans of the alternative school. He explained the process of moving the school back to the Jr/Sr High School. He also included the benefits of moving the program back.

### Talented and Gifted Program

Erin Slifer presented to the board professional development she completed with the secondary teachers, and her plans for the elementary teachers. Ms. Slifer also presented over identification, enrichment activities and handbooks for the Talented and Gifted Program.

### Principals Reports

Principal Ckay Jensen reported on the biliteracy seal, reenactment of car crash for students, and prom.

Prinicpal Young reported on ISASP testing, concerts, and preschool roundup. Principal Young also reported on the various field trips elementary students would be taking.

### School Improvement Advisory Committee

Director Murphy reported that SIAC recently had a presentation from two BK counselors over social/emotional learning. SIAC has been working on defining/describing types of bullying.

### Policy Committee

Director Murphy gave an update on policies that the committee has been working to review.

### Interim Superintendent Report

Interim Superintendent Chris Bergman reported on transportation and surveillance policies. Ms. Bergman also reported on years of service ceremonies and recognition pins.

### Business Office Report

Business Manager Theresa Greenfield reported on benefit enrollment for staff, onboarding for new employees, and scholarship reports.

### Proposed Budget for the 2024-2025 School Year

Director Swenson moved to approve the proposed budget for the 2024-2025 school year, seconded by McDaniel. Motion carried 7/0.

### Income Surtax for Fiscal Year 2025

Director McDaniel moved to approve an increase of the income surtax to 6%, seconded by Meyer. Motion carried 7/0.

Snow Days and Last Days for the 2023-2024 School Year

Director Swenson moved to approve a last day of May 31<sup>st</sup> for students and June 3<sup>rd</sup> for Teachers, seconded by Murphy. Motion carried 7/0.

School Calendar for the 2024-2025 School Year

Director Swenson moved to approve the school calendar for the 2024-2025 school year, seconded by Buseman. Motion carried 7/0.

Temporary Summer Help & Interpreters

Director McDaniel moved to approve the budget for summer workers and interpreters, seconded by Ring. Motion carried 7/0.

Resolution to Allocate Funds to Central Rivers Area Education Agency for the 2024-2025 School Year

WHEREAS, the Belmond-Klemme School Board recognizes the importance of providing high-quality educational services and resources to its students and staff; and

WHEREAS, the Central Rivers Area Education Agency (CRAEA) has consistently demonstrated its commitment to supporting school districts in enhancing educational outcomes through a range of media and educational services; and

WHEREAS, the Belmond-Klemme School Board is committed to leveraging every opportunity to enhance the educational experiences of its students and the professional development of its staff; and

WHEREAS, the Belmond-Klemme School Board receives funds designated for Media and Educational Services which are critical for supporting the educational infrastructure and resources within the district;

NOW, THEREFORE, BE IT RESOLVED that the Belmond-Klemme School Board hereby commits to allocate the entire percentage of the 60% of funds or received for Media Services to the Central Rivers Area Education Agency for the 2024-2025 school year;

NOW, THEREFORE, BE IT RESOLVED that the Belmond-Klemme School Board hereby commits to allocate the entire percentage of the 60% of funds or received for Educational Services to the Central Rivers Area Education Agency for the 2024-2025 school year;

BE IT FURTHER RESOLVED that this allocation is done in recognition of the value and impact of the services provided by CRAEA, and with the intention of strengthening the partnership between the Belmond-Klemme Community School District and the Central Rivers Area Education Agency, to further enhance the quality of education provided to students within the district.

BE IT FURTHER RESOLVED that the Superintendent is hereby authorized and directed to take all actions necessary to implement this resolution, including but not limited to, the preparation and submission of any required documentation to effectuate the allocation of funds to the Central Rivers Area Education Agency as herein resolved.

ADOPTED this 18<sup>th</sup> day of April, 2024, by the Belmond-Klemme School Board at a duly called and held meeting at which a quorum was present and acted throughout.

PASSED AND APPROVED on the 18<sup>th</sup> day of April, 2024.

Gary Berkland, President of the Belmond-Klemme Board of Directors.

Moved by Swenson, seconded by McDaniel. Motion carried 7/0.

Superintendent Contract 2024-2026

Director Swenson moved to approve the revised superintendent contract, seconded by Buseman. Motion carried 7/0.

Outdoor Classroom Meeting

Director Swenson moved to have the May board meeting at the Outdoor Classroom, seconded by McDaniel. Motion carried 7/0.

State Legislature Update

Board Members discussed the legislative session.

Adjourn

With no further business President Berkland asked for a motion to adjourn the meeting. Moved by McDaniel, seconded by Swenson. The meeting adjourned at 9:33 P.M.