

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 9/12/23



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: 9/8/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant-KW Vina

Description: Tonia Tatsey is recommending the following for hire:

🌈 Tiara Show, Teacher Assistant

Financial Impact: L2/S0 \$16.70 (\$18.35 after successful completion of 90-day probationary period)

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Tiara Show	
Department/Location KW Vina		Supervisor Tonia Tatsey	
Type of Position Classified	Starting Date 89/13/2023	Term 189 days	

Recruiting. Date Posted: 10/17/22 Re-advertised: Closing Date: Open Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. Whisper is the only qualified candidate.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tiara Show	11/3/22	Yes	9/5/23

Interview Committee		Title	Name	Title
Tonia Tatsey	KW Vina Principal			
William Huesbch	KWV Assistant Principal			
Sheila Hall	BES Principal			

Recommendation: Tiara will be a great asset to the KW Vina campus. Her priority is building relationships and working as a team. Her strength is communication and honesty.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/7/23	Yes	Ok
State & Federal Criminal background check	12/22/22	Yes	Ok
Tribal Background check	12/20/22	Yes	Ok

Salary: 16.70/\$18.35 Placement: L2/S0 Contract Days: 189

Prepared by: Beverly Sinclair Date 8/15/23 Approved by: _____ Date: _____