

FACULTY ASSOCIATION MINUTES

Date	Friday, August 23, 2019
Location	Wharton-Horton Foote Theater
Time	Meeting convened at 10:30 am

Attendees

Role	Name
Chair	Elizabeth Rexford
Minute Taker	Marissa Saenz
Attendees	All Faculty in attendance at Convocation

Information Items

	Description
1.	<p>Welcome</p> <p>Liz Rexford introduced self, welcomed attendees, and acknowledged all the hard work contributed by faculty as evidenced by the data presented by VP Allen during convocation. Round of applause for everyone!</p>
2.	<p>Faculty Council Membership</p> <p>Rexford thanked members for their service in the 2018-2019 academic year.</p> <p>Outgoing Members: Tammy Hann-Allied Health Ava Humme-Communications & Fine Arts Sean Valdez-Life Sciences Sean Derrickson-Math and Physical Sciences Amy Acord-Social and Behavioral Sciences JB Groves-Technology and Business Willie Myles-Vocational Science Marissa Saenz-Academic Counselors and Professional Librarians Liz Rexford-At Large Debbie Yancey-At Large</p> <p>Rexford acknowledged returning members and welcomed new members serving in the 2019-2020 academic year.</p> <p>Returning members: Franci Bay-Allied Health Jackie Cooper-Edwards-Communications & Fine Arts Peter Anderson-Life Sciences David Camejo-Math and Physical Sciences Brady Hutchinson-Social and Behavioral Sciences Barbara Lynn-Technology and Business Frank Becak-Vocational Science Carl Price-At Large</p>

	<p>Marci Espinosa-At Large</p> <p>New members: Pat Korenek-Allied Health Andrew Berezin-Life Sciences Kamile Yagci-Math and Physical Sciences Liz Rexford-Social and Behavioral Sciences Oner Celepakay-Technology and Business Gary Bonewald-Vocational Science Susan Denman Briones-Academic Counselors and Professional Librarians</p> <p>Action Item: Need to elect two new At Large members to serve on FC for the 2019-2020 academic year.</p> <p>Sean Derrickson nominated Demetrius Moore. Tiffany Jones seconded. Moore accepted.</p> <p>TK Krpec nominated Hector Weir. JB Groves seconded. Weir accepted.</p> <p>There were no objections, Weir and Moore approved by acclamation.</p>
<p>3.</p>	<p>Parking – Sugar Land</p> <p>Eric Malmburg, Director of the Sugar Land campus will set up in the Pioneer Student Center during lunch so that faculty can submit their application for a permit or pick up their permit if already submitted.</p> <p>Question: Can students use their financial aid to pay for the permit? Answer: Yes, students will need to submit a form to the WCJC Sugar Land Business Office instead of purchasing directly through the University of Houston’s online system.</p> <p>For more information, visit the WCJC Security Parking page at https://www.wcjc.edu/About-Us/administration/offices/security/parking.aspx</p>
<p>4.</p>	<p>Longevity Compensation</p> <p>VP Leenhouts, chair of the longevity and compensation task force left WCJC over the summer. The task force which was charged with examining the current longevity compensation practice at WCJC as it compares to peer institutions presented a proposal to the Executive Cabinet during the Spring 2019 semester. The VPs made comments and suggestions on the Task Force Report. The VP recommendations reside with President McCrohan. The next step is for the Executive Cabinet to report on the status of the longevity compensation proposal to the Extended Cabinet.</p> <p>Rexford stated that one concern expressed by the administration regarding Longevity Compensation was finding the revenue. However, at the recent Board meeting the President was approved a \$20,000 bonus, a \$22,5000 a year raise and an annual increase in salary. During the summer months several other members of the administration also received substantial raises. The faculty would like an honest and open discussion with the administration of providing a much-needed faculty and staff raise to improve employee morale. The current approved step increase is less than a 1% raise for most faculty.</p>

<p>5.</p>	<p>Strategic Planning</p> <p>At the Board of Trustees Retreat held in April 2019 the Board approved three recommendations. These include creating a one stop center at the Wharton campus, constructing a new building in Sugar Land, and expanding the Richmond campus. At the August Board Meeting, President McCrohan identified the establishment of a new student center as a priority and the Board approved a design firm to complete a conceptual design at the cost of \$43,000.</p> <p>Faculty expressed concern about meeting the growth in Fort Bend County, especially at the Sugar Land Campus. Roughly 80% of the student body resides and attends classes at the Fort Bend campuses. Faculty expressed concern that the college is not taking advantage of the opportunity to build a revenue generating facility in Fort Bend County which would not only address the growth but perhaps could raise revenue to address compensations concerns.</p> <p>Question: What is a one stop center? Answer: A single location for several offices such as admissions, financial aid, advising and counseling, and registrar to make navigating those processes easier for students.</p>
<p>6.</p>	<p>Compensation</p> <p>Last year Faculty Council created a task force to examine the issue of Department Head and Program Director compensation for administrative duties conducted over the summer. Members of the task force included representatives from both vocational and academic areas: Franci Bay, Frank Becak, Sean Valdez, and Jackie Cooper-Edwards. The Task Force solicited input from Department Heads and Program Directors. This initiative will continue into this academic year.</p>
<p>7.</p>	<p>Other</p> <p>Kevin Dees, Division Chair of Life Sciences requested the floor. Dees expressed how fortunate WCJC is to have the expertise of VP Allen to share and explain the various types of institutional data gathered. He challenged the faculty to participate and have their voices heard and Faculty Council officers, moving forward, to put in writing, bullet point priorities to help guide initiatives when presenting to the administration. Dees also indicated that WCJC should be concerned about the growth and lack of representation in the Katy area where there is a lot of growth in other counties we serve. Rexford responded that all Faculty Council communication with the President’s Office for Extended Cabinet and other items is submitted in writing.</p> <p>TK Krpec encouraged faculty to bring their concerns to the Planning Task Force, not just discuss amongst themselves.</p>
<p>8.</p>	<p>Miscellaneous</p> <p>Emergency Alert Service - RAVE</p> <p>Be sure to update your information on the Rave Mobile Safety site so that you can receive important emergency communications from WCJC via text, email, and voice call. Please also encourage your students to do so online through the WCJC Rave site at https://www.getrave.com/login/wcjc</p>

	<p>Faculty Involvement Faculty are invited to attend extended cabinet meetings and board meetings, which are held monthly. Extended cabinet meetings are held in person in Wharton and via Blackboard Collaborate. The next scheduled Board meeting is Sept. 24th. No Extended Cabinet meeting has been set.</p> <p>Marketing During the Spring 2019 faculty association meeting it was suggested that Marketing be invited to speak with faculty during convocation to provide information about the process, policies, and requirements to promote programs and services. Members of the Task Force have met with the WCJC Marketing Department to discuss several suggestions made by faculty.</p> <p>Rexford pointed out over the summer there were several write ups in the paper and posted to facebook and the website promoting programs and faculty. She suggested that faculty request that the Marketing Department present a workshop at the Faculty Development sessions on how to work with the Marketing Department to recruit and advertise significant programs, clubs or other events. This request has been made in the past as it is a major concern for many current programs and club sponsors.</p>
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Action Items

	Description	Responsible Party	Due Date/Status
1.	Check and update RAVE info.	All Faculty	August 2019
2	Set FC Meetings for the Fall semester	Rexford	August 2019
3.	Send out information about dates for Extended Cabinet and Board Meetings	FC Chair	September 2019

Adjournment

Meeting adjourned 11:30 am.

Chair

Date