

**Belmond-Klemme Community School District**  
**Minutes of the Meeting of the Board of Directors**  
Belmond, Iowa 50421

**Thursday, June 18, 2020 – TENTATIVE – UNAPPROVED**

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date at 7:00 P.M.

The Board of Directors attended the meeting remotely using electronic means due to the COVID-19 pandemic emergency. On Friday, March 20, 2020, Governor Reynolds signed a proclamation easing the rules for public meetings during the course of the COVID-19 public health emergency. The requirement that school boards have a physical meeting location where the public can congregate to listen to the meeting was temporarily suspended. During this time period, meetings must be hosted entirely through electronic means.

The meeting was Live Streamed on the school district's Facebook page: <https://www.facebook.com/BKBroncos>

Citizens wishing to speak at the hearing or address the school board could do so by calling the telephone number 641-444-7901.

The meeting was called to order by Board President Rick McDaniel.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel (online), Sharon Barkema (absent), Gary Berkland (online), Ryan Meyer (online), Michelle Murphy (online), Marc Schlichting (online), and Jim Swenson (absent). Also, present Superintendent Dan Frazier (online), and Board Secretary Thelma Martinez (online). President McDaniel determined that a quorum was present.

President McDaniel welcomed Coach Jeff Nelson who talked with the board about summer coaches' compensation. Mrs. Nicole Nelson asked the board to disregard her daughter open enrollment application.

Superintendent Frazier asked the board to remove Ms. Dunt from the personnel resignation and recommendations. Director Berkland moved to approve the amended agenda; seconded by Murphy. Motion carried 5/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from May 21, 2020;
  - Financial Statements
  - Bills
  - School Board Policies: Review of Policies 600 through 602.4, Educational Program
  - Request for Continued Participation in EMC Group Insurance
  - Renewal of Fire Alarm Monitoring Agreement with Siemens Industry, Inc;
  - Transfer of Funds to Cover the Purchase of Safety Equipment – Resolution Authorizing Transfer of General Fund to Student Activities Fund for Protective Gear
- WHEREAS, participation in athletic and other school co-curricular activities furthers the skills, development, character, and growth of our students, and
- WHEREAS, the safety of our student athletes is of paramount importance to the district, and
- WHEREAS, student activity funds are insufficient to cover the costs of refurbishing or purchasing protective and safety gear required by the Athletic Associations for students participating in those activities, and

WHEREAS, the Iowa Legislature authorizes school boards to use school general funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016, and subsequent school years,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby directs the Board Treasurer to transfer \$3,272.03 from the general fund to the student activity fund for expenditures that occurred between July 1, 2019, and June 30, 2020, for protective and safety gear required for athletic competition.

This resolution passed and approved this 18<sup>th</sup> day of June, 2020.

Rick McDaniel, President, Board of Directors of Belmond-Klemme community School District.

- 28E Contract with NIACC for classes;
- Cooperative Student Teaching Agreement
- District Handbooks
  - I. Appointed Child Abuse Investigators as follows:
    - Primary Level I Investigators: Elementary Counselor Ann Plagge and Secondary Principal Greg Fisher.
    - Alternate Level I Investigators: Elementary Principal Mark Young and Secondary Counselor Ethan Albertson.
    - Level II Investigators: Belmond Police Department
  - II. Appointed Bullying/harassment Prevention Investigators as follows:
    - Principal Mark Young for Jacobson Elementary (PK-6)
    - Principal Greg Fisher for Secondary School (7-12)
  - III. Handbook for Students and Parents
- Collective Bargaining Master Agreement with BKEA 2020-2021;
- Employment: Personnel Resignations and Recommendations:
  - Appointed Nicole Herrold as an elementary teacher assigned to first grade at Step 1 (the entry step), Lane BA (\$40,000) according to the master agreement.

Moved by Murphy; seconded by Meyer. Motion carried 5/0.

#### Reports

Superintendent Frazier mentioned still trying for hire for half-time preschool position. Dr. Frazier updated the board on Construction projects. Finally, Superintendent Frazier mentioned working on the Return to Learn Plan.

Principal Fisher mentioned the plans for graduation on June 20. Mr. Fisher also, mentioned working with staff on the Return to Learn Plan.

Principal Young mentioned that all devices were turned in. He also, mentioned all the improvements done during summer on the elementary. Finally, Mr. Young mentioned working on the Return to Learn Plan.

#### Open Enrollment Applications

Board denied the open enrollment application to Garner-Hayfield-Ventura CSD. Moved by Berkland; seconded by Meyer. Motion carried 5/0.

Director Barkema joined the online meeting at 7:39 P.M.

#### Construction Change Orders

Superintendent Frazier recommended the board move to approve the change orders totaling \$31,934.32 and the hallway tiling project for a cost not to exceed \$46,000. Moved by Murphy; seconded by Berkland. Motion carried 6/0.

#### COVID-19 Precautions and Mitigation: Return to Learn Plan

Board discussed COVID-19 precautions and mitigations. Superintendent Frazier recommend the board move to approve for submission the Return to Learn Action Plan and the Return to Learn list of assurances pending further necessary revisions. Moved by Barkema; seconded by Berkland. Motion carried 6/0.

#### Pay for Summer Coaches

Superintendent Frazier recommend the board move to pay caches for summer sports for the summer of 2020. Moved by Schlichting; seconded by Murphy. Motion carried 6/0.

#### Summer Temporary Employees

Superintendent Frazier recommend the board approve the personnel assignments for temporary summer duties:

- Scott Meyer assigned to Painting and Maintenance.
- Michael Jenison and Avante Woolery assigned to Computer Maintenance.
- Thelma Garcia assigned to English Language Learner supports for our credit recovery program with Pat Kelley.
- Tammy Swenka assigned to Mathematics supports for our credit recovery program with Pat Kelley.

Moved by Berkland; seconded by Schlichting. Motion carried 6/0.

#### Report on the Actions of the State Legislature

Board commented the Legislative Update 2020

#### School Board's Legislative Priorities

Board discussed their legislative priorities with the intention of finalizing their choices during July Board meeting.

#### Superintendent Evaluation Process

Board received the superintendent's annual evaluation form. Board members will return these online forms by Monday, July 6, 2020.

#### Board Comments and Future Agenda Planning

Board discuss the future agenda.

#### Closed Session: Labor Negotiations Discussion

Board went into closed session at 8:26 P.M. under Iowa Code § 20.17.[3], a public body such as a school board can meet in closed session for negotiating sessions, strategy meetings of public employers or employee organizations, mediation, and the deliberative process of arbitration. Where employees are not covered by a collective bargaining agreement under Chapter 20, strategy sessions of the board regarding conditions of employment are exempt from the open meetings law (21.9).

The Board reemerged from closed session at 8:59 P.M.

#### Administrator/director/department head contracts

Superintendent Frazier proposed the following terms for their renewed contracts:

Theresa Greenfield: a raise of \$2,000 and five additional vacation days;

Socorro Martinez: a raise of 62 cents per hour;

Trish Morris: \$1,500 raise; and \$3,500 stipend as head coach for our eSports team;

Mark Young: \$2,600 for each of the next two years, 2020-21 and 2021-22;

Greg Fisher: \$3,000 for each of the next two years, 2020-21 and 2021-22.

Moved by Berkland; seconded by Schlichting. Motion carried 6/0.

Adjourn

Board President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Schlichting; seconded by Barkema. Meeting adjourned at 9:00 P.M.

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Rick McDaniel, Board President

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Date

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Thelma Martinez, Board Secretary

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Date