

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 17, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: September 13, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Babb Football Coach 2019-2020 Sport Season

Description: Everett Armstrong is recommending the following hire for the 2019-2020 sport season:

✚ Suzanne Weekes, Babb Football Coach, (\$430.00) Exp. 0

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Babb Football Coach		Applicant Recommended Suzanne Weekes	
Department/Location Babb		Supervisor Everett Armstrong	
Type of Position Coach	Starting Date September 11, 2019	Term Season	

Recruiting. Date Posted: 7/31/19 Re-advertised: N/A Closing Date: Until Filled

Comments:
Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. There are 2 positions open and only 2 applicants. Both meet requirements. As the season is starting further recruitment is impractical.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed

Interview Committee	Title	Name	Title
Everett Armstrong	Activities Director		

Recommendation:
Suzanne has previous experience coaching other sports.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background check	On file	Yes	Negative

Salary: \$430.00 Placement: Exp 0 Contract Days: Season

Prepared by: John E. Salois Date 9/13/19 Approved by: _____ Date: _____