

Davis/Summit Head Start
Policy Council Minutes
May 15, 2024

Welcome: Lori Barnhurst, PC Chair, welcomed everyone and established a quorum. We went over April PC minutes. Motion to approve made by Aleesa Bell, 2nd by Heather Cartwright, passed unanimously.

- Julie Reed went over the Policy Council Budget. Motion to approve made by Heather Cartwright, 2nd by Raychel Mantz, passed unanimously.

Paola Reyes was excused, Heather Linehan went over the April Budgets. We are currently 83.33% through our Continuous Grant year. Head Start (7320) has spent 73.56% of the total budget, and Head Start Training (7318) is 91.2% spent. EHS (7314) is 73% spent, and EHS Training (7315) is 74% spent. In-Kind for Head Start is at 86.75% and EHS is 87.19% received. Since the reports were run the end of April, EHS has reached 100% of In Kind, and HS is very close – give yourselves a big pat on the back! Went over the Credit Card report. Motion to approve budgets made by Josselyn McClure, 2nd by Julie Reed, passed unanimously. Making gains on In-Kind, don't stop, you're doing great!

Director's report – Marianne Henderson

- New Hires: Janay Hansen – TA @ FEC HS; Mercedes Bradshaw – TA @ Canyon Heights. Motion to approve by Aleesa Bell, 2nd by Camille Huntsman, passed unanimously.
 - Marianne went over the enrollment report. HS Enrollment is currently at 97%. The program is currently serving 392/401 Head Start children and families, with 61 on IEP's and 170 on waitlist. EHS Enrollment is at 100%. We are serving 101/101 Early Head Start children and families, 7 are on an IFSP, and 159 on waitlist. Attendance for EHS Center Based was 82%, Head Start was 85%, EHS Home Visits was 85% and EHS Socializations was 38%.
 - USDA Reimbursement for April is Head Start \$505.44 – YTD is \$3857.50, Early Head Start \$720.26 – YTD is \$8298.57.
- Marianne discussed the Community Partnership Plan grant; demolition of the South Center; purchasing a car; and changing Policies and Procedures to align better with allocation funding, which were all approved May 7.
- Marianne Henderson and Shanda Parkinson discussed the Active Supervision correction plan, and everything we have implemented to keep kids safe. Motion to approve made by Jaycie Maycock, 2nd by Raychel Mantz, passed unanimously.

Community Reps

- **School Board – John Robison** – Thanks for a great year!
- **PTA – Shellyce Keyes** – PTA thinks you're great.

News From the Field:

Brett said that we couldn't do what we do without you – so thank you for your participation and support. Passed out certificates and a thank you gift.

Lori Barnhurst thanked everyone for letting her be the chair and all the support she was given. It has been a huge part of her life, and she has really enjoyed it.

▪ **Important Dates to Remember:**

THANKS FOR ALL YOUR HARD WORK – HAVE A FABULOUS SUMMER!

Motion to adjourn made by Raychel Mantz, 2nd by Julie Reed, motion approved.

Policy Council Chair – Lori Barnhurst – 2023-24

Signed by Julie Reed – Policy Council Chair Elect 2024-25