

Minutes of Regular Board Meeting

The Board of Trustees Wharton County Junior College

A Regular Board Meeting of the Board of Trustees of Wharton County Junior College was held remotely Tuesday, April 20, 2021, beginning at 2:30 P.M. Mrs. Rod presided.

Trustees present: Mrs. Amy Rod, Chair; Mrs. Ann Hundl, Vice Chair; Mrs. Mary Ellen Meyer, Secretary; Mr. Danny Gertson; Mr. Scott Glass; Mr. Paul Pope; Mr. Larry Sitka; and Dr. Sue Zanne Williamson-Urbis

Trustees absent: Mr. Jack Moses

Others present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice President of Administrative Services; Mrs. Leigh Ann Collins, Vice President of Instruction; Mrs. Pam Youngblood, Vice President of Technology; Dr. Amanda Allen, Vice President of Planning and Institutional Effectiveness; Mrs. Deanna Feyen, Executive Secretary to the President; Ms. Kim Ashburn; Ms. Nicole Barnes; Ms. Debra Barron; Ms. Zina Carter; Ms. Natalic Casalla; Ms. Trish Chandler; Ms. Gloria Crockett; Mr. Kevin Dees; Ms. Carol Derkowski; Mr. Mike Feyen; Mr. Varun Gupta; Ms. Mary Koczanowski; Mr. TK Krpec; Ms. Barbara Lynn; Ms. Cheryl Machicek; Ms. Lindsey McPherson; Ms. Kimberly Mrnustik; Mr. Matt Prasifka; Mr. Tommy Regan; Dr. Liz Rexford; Ms. Sheryl Rhodes; Ms. Haydee Ruiz; Mr. Ben Sharp; Dr. Kay Shoppa; Ms. Edee Sinclair; Mr. Danny Terronez; Ms. Kelly Wallace; Ms. Cindy Ward; Mr. Hector Weir; Mr. Gus Wessels; and Mr. Philip Wuthrich

I. Determination of Quorum and Call to Order

-Mrs. Rod called the meeting to order and declared a quorum.

II. Pledge of Allegiance

-Mrs. Rod led the Pledge of Allegiance.

III. Reading of the Minutes

A. Approve minutes from the March 30, 2021 Board of Trustees meeting

-The March 30, 2021 Board of Trustee minutes were approved as presented.

IV. Citizens' Comments (approved by board on 5-20-99)

V. Special Items

A. Approve the resolution concerning support of hold harmless funding for Community Colleges of Texas

-Ms. McCrohan explained the resolution concerning support of hold harmless funding for Community Colleges of Texas.

BOARD ACTION: On a motion by Mr. Pope and a second, the board

unanimously approved the resolution as presented.

B. Report from Mary Ellen Meyer and Dr. Sue Zanne Williamson-Urbis on the Association of Community College Trustees Virtual Governance Leadership Institute

-Dr. Urbis and Mrs. Meyer gave a report on the Association of Community College Trustees Virtual Governance Leadership Institute.

VI. Presentations, Awards, and/or President's Report

A. President's Report

-Ms. McCrohan gave a report on upcoming projects, scholarship opportunities, and the virtual graduation.

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for March 2021

-Mr. Kocian presented the March 2021 financials.

BOARD ACTION: On a motion by Mrs. Hundl and a second, the board unanimously approved the March 2021 financials as presented.

-Mrs. Ward presented the 2nd quarter investment report.

BOARD ACTION: On a motion by Mrs. Hundl and a second, the board unanimously approved the 2nd quarter investment report as presented.

B. Management Reports

1. Technology Report

2. Financial Aid Report

3. Testing Report

C. Reports from College Governance Councils

1. Faculty Council Meeting Minutes from February 2, 2020

IX. CONSENT AGENDA

X. Matters Relating to General Administration

A. Consideration and approval of updating three (LOCAL) policies to reflect changes in personnel serving in the following capacities: 1) the ADA/Section 504 Coordinator (for students); 2) the ADA/Section 504 Coordinator (for employees); and 3) the Title IX Coordinator for employees.

XI. Matters Relating to Academic Affairs

A. Approve \$10.00 lab fee ENGR 2304, effective fall 2021

XII. Matters Relating to Administrative Services

- A. Approve fiscal year 2021 budget adjustments
- B. Approval to establish the Carol Wied Webb O'Bryant Memorial Endowment
- C. Approve the increase to board fees charged students living on campus from \$1,500.00 a semester to \$1,600.00 a semester beginning with the fall of 2021 (\$352,000.00 in revenue auxiliary fund budget for 2021 - 2022)
- D. Approve an increase to Frankie Hall and Mullins Hall room rates charged to students living on campus from \$750.00 a semester to \$1,000.00 a semester beginning with the fall of 2021 (\$250,000.00 in revenue auxiliary fund budget for 2021 - 2022)
- E. Approve the recommended increase from Great Western Dining to the student's cafeteria board plan from \$10.55 to \$11.27 per day beginning with the fall of 2021 (\$327,000.00 - auxiliary fund budget for 2021 - 2022)
- F. Information Item:
 - 1. Seek competitive sealed proposals for a company to provide independent testing assessments and curriculum evaluation for nursing students so that they maintain the standards and knowledge required to pass their nursing exams (\$0.00 - nursing students pay for this service in their fees charged at registration)

XIII. Matters Relating to Technology

XIV. Matters Relating to Planning & Institutional Effectiveness

XV. Matters Relating to Personnel

- A. Board of Trustees
- B. Office of President
- C. Office of Academic Affairs
 - 1. Michael F. Adkins employed as regular, full-time director of academic and career advising, CA-10-10, effective June 1, 2021
 - 2. Susan Denman-Briones received a change in title/assignment as regular, full-time director of academic advising/counseling, CA-10-26, to regular, full-time director of counseling and disability services, CA-10-26, effective June 1, 2021
 - 3. Daniel L. Johnson received a change in title/assignment from temporary, full-time director/instructor of nuclear power technology, FAC-1-10, to regular, full-time director/instructor of nuclear power technology, FAC-1-10, effective August 23, 2021
- D. Office of Administrative Services
- E. Office of Student Services
- F. Office of Technology
- G. Office of Planning & Institutional Effectiveness

XVI. END OF CONSENT AGENDA

BOARD ACTION: On a motion by Mr. Glass and a second, the board

unanimously approved the consent agenda as presented.

XVII. Paid Professional Assignments

XVIII. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices, or a security audit (661.076), deliberation regarding economic development negotiations (551.086).

XIX. Consideration and possible action on items discussed in closed session

XX. Discuss Matters Relating to Formal Policy

XXI. Other Business

A. Discuss board committees

-Mrs. Rod explained the board committees and announced the chairs and board members assigned to each committee. Ms. McCrohan asked that all committee inquiries go through her.

-A meeting will be scheduled with Mrs. Rod and Mr. Pope to review the strategic plan prior to a scheduled board retreat.

-Mrs. Rod stated that if the Governor gives new orders to go back to face to face board meetings, then the May board meeting will be held face to face. Mrs. Rod asked Ms. McCrohan to send an email polling the board on times for face to face meetings.

XXII. Adjourn

-The meeting adjourned at 3:47 P.M.

Board Secretary