

Alpena County Office of Emergency Management & E911 Services

720 W. Chisholm Street, Suite #13

Alpena, MI 49707

(989) 354-9821

To: Finance Ways & Means Committee

Date: April 1, 2024

Re: Budget Adjustment Request

Commissioners:

Pursuant to annual budget-preparation instructions provided, no payroll items were budgeted by my office. The Dispatcher Overtime budget line is, therefore, in the negative and requires adjustment. Furthermore, I have two dispatchers who will receive their \$1,500 bonus this year and another who will receive \$500 and an adjustment is necessary to this payroll line item as well.

The funds will come from the 911 Fund Balance and have no impact on the General Fund.

My budget adjustment request is as follows:

261-325-708.000 Dispatcher Overtime	\$50,000
261-325-714.001 Retention Bonus	\$ 3,500

Sincerely,



Kim Elkie
Director

