

Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 11, 2022



- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide

Date: January 7, 2022

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Rebecca Rappold
Title: Director of Curriculum/Instruction

Subject: CSA: Community Mentor 2021-2022 SY

Description: Continuation of community mentoring program. Retired educators are the community mentors and provide support for new teachers. They will support new teachers in classroom set-up, classroom management, parent/family communication, and emotional support when needed.

Community Mentor
Melinda Juneau

Financial Impact: \$1,800.00 (\$18.00 per hour up to 100 hours)-prorated for January start date

Funding Source (Budget/grant, etc.): Title I: Schoolwide 115.90.494.2213.150.231

Attachment(s): CSA

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 1/7/22

Board Approval: 1/11/2022

Contractor: Melinda Juneau

Phone: _____

Address: _____

P.O. Box or Street Address

City State Zip

Type of Project/Service (be specific): Contractor will provide mentoring support to newly hired teachers in their designated building(s) for the remainder of the 21-22 SY. Contract will submit timesheets to supervisor for pay documenting the total number of mentoring hours.

Contracted Dates: January 11, 2022-June 3, 2022

Rate per hour/per day: \$18.00/hour up to 100 hrs = \$1800.00

Per Diem/per day: _____ x _____ # of Days = _____

Mileage: _____ miles @ _____ per mile = _____

Other costs (explain): Not to exceed = _____

Total Project Cost = \$1800.00

Contract to be paid from:

Title I: Schoolwide 115.90.494.2213.150.231

Independent Contractor:

Submit invoice on completion

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Rebecca A. Rappold
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office