

**MINGUS UNION HIGH SCHOOL**  
**1801 East Fir, Cottonwood, AZ 86326**

**GOVERNING BOARD**  
**MINUTES OF MEETING**

Mingus Union High School  
Tuesday, April 22, 2014 6:00 PM

**Governing Board:**

Mr. James Ledbetter, President  
Mr. Anthony Lozano  
Dr. Robb Williams  
Mrs. Brenda Zenan

**Also Present:**

Dr. Paul Tighe, Superintendent  
Mrs. Jennifer Chilton, Principal  
Mr. Kirk Waddle, Business Manager  
Mr. Allen Mitchell, Dean of Students

**I. OPENING**

**I. 1. Call to Order**

Mr. Ledbetter called the meeting to order at 6:04PM.

**I. 2. Adoption of Agenda**

Dr. Williams made a motion to adopt the agenda. Mrs. Zenan seconded the motion. The motion passed (3-0).

**I. 3. Pledge of Allegiance**

Led by Student Body President Brenden Kitchen.

**I. 3. 1. Moment of Silence**

Mr. Lozano arrived at 6:12PM.

**I. 4. Board Meeting Minutes Not Previously Approved**

Mr. Lozano made a motion to approve the Board Meeting minutes not previously approved. Dr. Williams seconded the motion. Mr. Lozano asked that the record reflect he left the last regular session Board Meeting on March 25, 2014, at 7:12 to prepare for a medical procedure the following day.

Mrs. Zenan made a motion to approve the minutes and have the record reflect Mr. Lozano's early exit on March 25, 2014. Dr. Williams seconded the motion. The motion passed (4-0).

**I. 4. 1. Regular Meetings**

March 25, 2014

**I. 4. 2. Executive Session**

March 24, 2014

March 25, 2014

**I. 5. Information Only Items**

*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*

**I. 5. 1. Summary of Current Events**

**I. 5. 1. 1. Superintendent's Report**

Dr. Tighe received many positive comments from staff regarding the 1% wage increase. As of April 21, 2014, we have had all contracts and all but one work agreement signed and returned for next year, except for

resignations and retirements on the agenda.

The Legislature has passed the state budget. Similar to the Governor's proposed budget.

Arizona Ready Council had a meeting April 17, 2014, Tyler Novak and Amy Romero (from COCSD) presented information on IB pathways and the concept of two districts working together to share services and implements standards. The AZ Ready Council is formed by the Governor and has appointed Dr. Craig Barrett as Chairman to focus on Arizona's education reform.

On the agenda are seven teachers with credits for professional growth. Verde Valley Regional Economic Organization Education Forum was in Sedona today discussing work force and education. There was a diverse cross-section of businesses identifying the greatest attributes for high school graduates: discipline, eagerness and willingness to learn, vocational programs, ability to make good choices, explore what's out there to enjoy work and give back to society, written and verbal communication skills, initiative, social skills, and teamwork.

Exciting technology news with a Microsoft licensing agreement which will allow students and staff to download MS Office on up to 5 devices. Students will have greater access to their work with the cloud. This licensing will give us more with less.

It is a busy week with Regular Session Board Meetings today, a Joint Board Meeting at Clarkdale/Jerome School on April 23, 2014, Dr. Stephen Dewey Thursday night and Teacher of the Year Banquet at the Prescott Resort on Friday.

#### I. 5. 1. 2. **Principal's Report**

Rotary Student of the Month - Lily Leonard

Thank for attending the Strive for .5 celebration which focuses on honoring growth and effort. Thank you to Shelly Kitchen and Diane Uidenich for all their hard work putting this together.

I hope you saw the Kids at Hope Quilt that Oouida Dorr put together with her 5<sup>th</sup> and 6<sup>th</sup> hour classes.

Pam Fenstamaker put together an excellent new event aimed at developing early relationships for good communication with the parents of our incoming Special Education 8<sup>th</sup> graders.

Thank you to Allen Mitchell for all his hard work with Every 15 Minutes. It is a huge effort and it has a tremendous impact on the students.

Thank you to Chad Scott for a beautiful prom.

Thank you to Mr. Finley's work with FBLA. Students competed in over 24 different events against 1500 other students from across the state. As a group they brought home 5 top ten finishes including one 1<sup>st</sup> place and one 2<sup>nd</sup> place, qualifying those students for Nationals in Nashville, TN. Jeff Woods digital media students swept the MATForce video competition.

Link Crew received 100 applications for student mentors and chose 72 students to train as part of the program.

We have 5 positions to fill for the upcoming 2014-2015 year (History, English, Reading Specialist, Foreign Language and Special Education). Interviews are in process now. We are optimistic, with Dr. Tighe's coordinating of early contract issuing, to have excellent candidates for

this timely process.

We've received preliminary Spring 2014, results for AIMS Writing and Reading. We can't give complete comparative results until A-F letter grades are determined but based on the District Summary for Writing and Reading we can report the following:

- Writing is above County Averages in all Cohorts tested-this was not the case last year.
- Reading is above County Averages for all re-testing Cohorts-the percent is up significantly from last year, but small sample sizes.
- Reading for the Sophomore Cohort is equal to the County Average.

**I. 5. 1. 3. Student Recognitions**

Female Athlete of the Month -Justine Taylor - March  
Male Athlete of the Month - Austin Zwart - March  
Pursuing Victory With Honor Recipient - Michaela Dixon  
Artist of the Month - Brett Janica - March  
Female Athlete of the Month -Kaitlynn Lewis - April  
Male Athlete of the Month - Ryan Talbot - April  
Pursuing Victory With Honor Recipient - Megan Hester - April

**I. 5. 1. 4. Staff Showcase**

Diane Uidenich gave an update to the Board on activities at The Academy at Mingus. The Academy is doing great. It requires a great effort on the students part, 14 students have graduated so far this year with 34 seniors on schedule to graduate in May. For many of the students attending The Academy, their priority is working to help support the family. It is a challenge to keep these students attendance up. There are 5 girls who have either already had a baby or are pregnant. Diane could not do this without the dedicated help from Sherry Ullery and Marianne Mount. She knows she can leave the classroom and know that the educational process continues. Diane is making a difference in the lives of these students.

**I. 5. 1. 5. Financial Report**

Financial reports are in the packet. We are tracking as expected. We revised the federal grant portion of the budget to reflect the actual approved amounts.

**I. 6. Public Comments**

*(members of the Governing Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action)*

**II. ACTION ITEMS - CONSENT**

*(All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

Mr. Ledbetter requested items II.2.2.2 the resignation of Brendon Kenney and II.2.3 Principal's Contract Renewal be pulled from the Action Item of the agenda and voted separately. Mr. Ledbetter wanted the record to reflect the Mr. Kenney will be missed as a valued asset to the District and he congratulated Mrs. Chilton on a job well done and her great effectiveness. Mr. Ledbetter made a

motion to approve items II.2.2.2 and II.2.3. Dr. Williams seconded the motion. The motion passed (4-0).  
Mr. Ledbetter made a motion to approve the Consent Agenda. Mrs. Zenan seconded the motion. The motion passed (4-0).

## II. 1. Approval of Routine Vouchers

### II. 1. 1. Expense

1023 - \$3,545.15  
1024 - \$144,561.62  
1025 - \$45,547.16  
1026 - \$29,146.45

### II. 1. 2. Payroll

28 - \$217,246.12  
29 - \$236,055.24

### II. 1. 3. Bookstore Activity

Ratification of Payments

## II. 2. Personnel

### II. 2. 1. Certified Staff

#### II. 2. 1. 1. **Resignation**

The Board approved the following resignation.  
Erin Humphreys – Resignation

#### II. 2. 1. 2. **Retirements**

The Board approved of the retirements of the following staff members, along with an agreement for staffing services with Educational Services, Inc., allowing two teachers to return to MUHS next year as contracted employees.

Bob Young  
Liana Settanni  
Kay Cooper

#### II. 2. 1. 3. **New Hires**

The Board approved the following new substitutes.  
Larry Stephenson - Substitute  
Monica Mathis - Substitute  
Elynn Colaianni – Substitute

#### II. 2. 1. 4. **Contract Addenda**

The Board approved the following staff members stipends for professional development.  
Mike Westcott - Professional Development  
Craig Mai - Professional Development  
Deana DeWitt - Professional Development  
Genie Gee - Professional Development  
Shannon Anderson - Professional Development  
Brian Tankesley - Professional Development  
Leeza Miller - Professional Development

### II. 2. 2. Support Staff

#### II. 2. 2. 1. **New Hire**

The Board approved the following new hire.  
Rosario Hernandez - Food Service

II. 2. 2. 2. **Resignation**

The Board approved the following resignation of a support staff member.

Brendon Kenney – Resignation

II. 2. 3. **Principal's Contract Renewal**

The Board approved a two-year employment contract for:  
Jennifer Chilton – Principal

II. 3. **Approval of New Club**

The Marauder Messenger - School Newspaper

II. 4. **Emergency Procurement**

On January 21, 2014, a pressure tank on the potable water system ruptured, terminating water supply for the school campus and necessitating an early dismissal for students and staff. The situation required emergency temporary repairs along with emergency engineering services. Pender Engineering was contracted to provide technical assistance with the temporary repair and long term solution options. MUHSD has been approved for reimbursement of these services from the AZ School Facilities Board. The Board approved the emergency procurement of engineering services from Pender Engineering.

II. 5. **Out of State Travel**

The Governing Board approved out of state travel for the Superintendent to participate in the 2014-15 US - China Administrator Shadowing Project. Program participation would involve hosting a Chinese administrator for a week in November, 2014, and granting professional leave to Dr. Tighe to shadow an administrator in China in March of 2015. There will be no direct cost to the District.

II. 6. **Disposition of Property**

The Board approved disposition of a 1985 school bus that is no longer operational.

III. **ACTION ITEMS - DISTRICT BUSINESS**

III. 1. **Budget Revision**

The Board approved a revision to the FY14 budget to reflect amendments to federal grants (Title I and Title II) as well as the CTE grant.

Mr. Lozano made a motion to approve the budget revisions. Dr. Williams seconded the motion. The motion passed (4-0).

III. 2. **Forest Fee Management Association IGA**

The Board discussed its intergovernmental agreement (IGA) with the Forest Management Association (FFMA).

The FFMA IGA is in effect for one more year, no action will be taken unless the Governing Board decides to be removed from the IGA. Currently, the FFMA split fees received with the District 50/50. Dr. Tighe recommends the District stay with the IGA for the remainder of the agreement. No action was taken.

IV. **INFORMATION AND DISCUSSION ITEMS**

(Matters about which the Board may engage in discussion but will take no action during the meeting)

IV. 1. **Land Sale**

The Board discussed information regarding the potential sale of district property on Camino Real and Fir Street. Administration provided an update on research conducted.

Mr. Ledbetter would like to list the property and see if there is any interest. If an offer is made it would require action by the Governing Board. Mr. Lozano expressed his concern regarding real estate prices being down. Dr. Tighe and Mr. Waddle have met with two local commercial realtors, Dan Mabery and Ray Selna, both professional assessments stated that right now is a really bad time to sell commercial real estate. Both professionals said it was a good piece of land and a bad time to sell.

Dr. Tighe suggested exploring the option of leasing the land for agricultural use to provide some income but retain the property for future use. Mr. Ledbetter asked Dr. Tighe and Mr. Waddle to locate the old studies that involved the moving of the roadway to the other end of the property and the Facilities Board's previous determinations regarding this land.

Mr. Ledbetter made a motion to table this item until the next meeting May 27, 2014. Dr. Williams seconded the motion. The motion passed (4-0).

#### IV. 2. **Capital Override Election**

Administration provided the Board with information regarding possibly calling for a capital override election to offset the Legislature's cuts to capital funding.

Kirk presented information to the Governing Board regarding capital override basics. Capital override is a voter approved initiative that will allow MUHSD to increase our "unrestricted capital outlay" by an amount up to 10% of their Revenue Control Limit. Capital override lasts for 7 years, unlike an M&O override, a capital override does not begin phasing out in years 6 and 7. Capital funds generated by a capital override can only be spent on items that cost \$1000 or more and have a useful life in excess of one year. Capital funds cannot be spent on maintenance and operations items such as salaries and benefits. This override initiative would generate approximately \$590,346 which is only slightly more than the Legislative Reduction between 2008 and 2014. If approved the funds would not be available until July 2015.

Mr. Ledbetter asked administration to meet with staff and make a priority list of the most critical items to educate our students.

Capital Override Election will be an Action Item on the agenda for the Governing Board Regular Session Meeting May 27, 2014.

#### IV. 3. **First Reading of Proposed Board Policy Changes**

##### IV. 3. 1. **First Reading of Proposed Changes to Policy BCE - School Board Member Conflict of Interest**

The proposed changes reflect clarification on exceptions for Board Member purchases applies only to equipment, materials, and supplies, and NOT services. This clarification is based on Attorney General Opinion I87-035 discussing ARS 38-503(C) and 15-323.

##### IV. 3. 2. **First Reading of Proposed Changes to Policy BE - School Board Meetings**

These recommended changes reflect ASBA Policy Services' determination that an adjustment of the Policy is needed to meet the minimum standard in ARS 15-321(D). The changes clarify that the Board shall hold regular monthly meetings but may hold other meetings as often as called.

##### IV. 3. 3. **First Reading of Proposed Changes to Policy JICI - Weapons in Schools**

The proposed changes reflect removal of restrictions on the definition of a knife, making its length inconsequential.

##### IV. 3. 4. **First Reading of Proposed Changes to Policy JL - Student Wellness**

The proposed changes reflect addition of language to ensure compliance with the Healthy, Hunger-free Kids Act of 2010 by further defining evaluation of the effectiveness of the policy in promoting healthy eating.

IV. 3. 5. **Proposed Changes to Exhibits JLF-EB through JLF-ED**

These changes reflect addition of three exhibits (JLF-EB, JLF-EC, and JLF-ED) as additional documents related to interviews and access to records of students by CPS. The exhibits are reproductions of forms provided by CPS.

**V. INFORMATION ITEMS**

(The Board will not propose, discuss, or take legal action during the meeting)

**V. 1. Requests for Future Agenda Items**

None

**VI. ADJOURNMENT**

Mr. Lozano made a motion to adjourn the meeting. Dr. Williams seconded the motion. The motion passed (4-0).

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Mr. James Ledbetter

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Mr. Anthony Lozano

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Dr. Robb Williams

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Mrs. Brenda Zenan