

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: _____

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

Information Discussion Action

Item Type:

Curriculum & Instruction HumanResources Business Services

Staff Responsible:

Signature of Requester(s)

Debra Kerney, Associate Superintendent & Julie Melendez, Program Compliance Director

Signature of Presenter(s)

Business Services Approval (Initials)

Date

Agenda Summary:

RECOMMENDATION:

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S):

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





OFFICE OF THE ASSOCIATE SUPERINTENDENT #BestSmallDistrictinTexas

The district has been very judicious in saving instructional minutes in order to have time available in case of emergencies or other district needs. Because we have been able to avoid closures due to weather or other reasons, we currently have 2,250 excess minutes which makes the consideration for last day change possible. A day of instruction is 450 minutes, allowing 1800 minutes remaining for late entries due to high school testing and any other emergencies.

Previous administration reserved June 5th at 2 p.m. for graduation, but because this date occurs after CHS instructional staff is off-contract, administration inquired with UTEP regarding the possibility of May 31st, 2024 (Teacher Work Day), but this date was unavailable.

Alternate dates offered by UTEP were as follows:

Friday, May 24th, 2024 - this (would impact seniors completing minutes)
Thursday, May 30th (9 am- 10 am) - This is the date that was ultimately selected
June 1st, 5th, 6th or 7th - The challenge with these dates is that instructional staff would be off-contract.

May 30th was ultimately selected because it is within the teacher work calendar and student academic calendar. Currently, May 30th is the last day of school for students and CHS will require substitute teachers and administrative supervision perhaps from other campuses as generally, all administrative staff and teachers go to graduation. We can also avoid student excessive absences that would negatively impact ADA.

May 30th would become a teacher workday for those teachers who do not attend graduation.

An alternate venue was considered, but the only possibilities were CHS Stadium and Southwest Stadium. Weather conditions would be factors in either of these outdoor scenarios. In previous years, the CHS Stadium was used, but there were health/safety concerns due to the heat. Additionally, there were ample technical issues.

If this date is approved, Frontline will make the adjustments in TEAMS to reflect our calendar for all schools accordingly.

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For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact the Human Resources Division: (915) 877-7423 | 7965 Artcraft Dr. | El Paso TX 79932.