



AGENDA ITEM 25-27
DATE OF MEETING: July 9, 2025
ACTION: ☒
INFORMATION: ☐

**APPROVE FIRST AMENDMENT WITH
RIVERSIDE UNIVERSITY HEALTH SYSTEM - PUBLIC HEALTH
FOR SHARED STAFFING FROM JULY 1, 2024 – JUNE 30, 2026
(MOU NO. HSARC-25-007) [\$481,565 – PROP 10 FUNDS]**

SUMMARY OF REQUEST

Approve First Amendment to Memorandum of Understanding (MOU) No. HSARC-25-007 with Riverside University Health System – Public Health (RUHS-PH) for an amount not to exceed \$481,565 for July 1, 2024-June 30, 2026. This amendment adds one (1.0) Full-Time Equivalent (FTE) Epidemiologist position and increases the total MOU amount by \$161,425, funded by Proposition 10.

This amendment includes advancements in the WIC/First 5 shared staffing partnership intended to improve linkages and closed loop referrals between WIC and First 5 to improve outcomes for families.

BACKGROUND

The existing Epidemiologist position provides critical support for program evaluation, performance tracking, and data integration related to First 5 initiatives, including HealthySteps, CalWORKs Home Visiting, and Family Resource Centers. This action formalizes and continues funding support previously provided under separate contracts (CF24119 and CF24120), thereby consolidating oversight and aligning staffing under the shared MOU framework.

To sustain public health-informed analytics and strengthen interagency data partnerships, staff recommend amendment No. 1 to the existing Shared Staffing MOU HSARC-25-007 to formally include this Epidemiologist position. This action ensures long-term continuity, avoids disruption to services, and aligns with First 5's prevention infrastructure priorities. The Scope of Work will be amended to add support for the continued epidemiological analysis of maternal and child health trends and home visiting system data.

On July 10, 2024 (Action Item 24-25), the Commission approved the original Shared Staffing MOU with RUHS-PH for an amount not to exceed \$320,140.

RECOMMENDED ACTION

That the Commission:

1. Approve Amendment No. 1 to Memorandum of Understanding (MOU) No. HSARC-25-007 with Riverside University Health System – Public Health, increasing the total amount by \$161,425 to an amount not to exceed \$481,565, effective July 9, 2025. This amendment adds one (1.0) Full-Time Equivalent (FTE) Epidemiologist position, as detailed in the attached draft.
2. Authorize the Executive Director or designee to negotiate modifications to the scope of work or budget consistent with the intent and not to exceed the amount of the attached draft Amendment No. 1, and to execute the final amendment on behalf of the Commission, contingent upon County Counsel's approval as to form.
3. Authorize the Executive Director or designee, subject to availability of fiscal funding and County Counsel approval as to form, to execute future amendments to MOU No. HSARC-25-007, including scope of work modifications or budget adjustments that remain consistent with the intent of the MOU, without requiring further Commission action.

BUDGET IMPACT

Adequate appropriation is included in the approved Fiscal Year 25/26 budget.

STRATEGIC PLAN RELEVANCE

Goal Area 4 – Countywide (92980)

POTENTIAL CONFLICTS OF INTEREST

Commissioner Kimberly Saruwatari, Director – Public Health.

ATTACHMENTS

1. HSARC-25-007 Draft Amendment No. 1 to MOU No. HSARC-25-007