

Memo

To: Michael Robey, Ed.D., Superintendent
From: David Ballard, Ed.D., Assistant Superintendent of Curriculum
Date: 2/7/2013
Re: Curriculum Update

Dr. Robey,

The list below comprises major activities undertaken and/or duties performed during the month of January, 2013. These include, but are not limited to:

- Continued work with curriculum committee to plan and implement professional development regarding the Common Core State Standards.
- Facilitated administration of Acuity C interim assessment for students in grades 3-8.
- Assisted principals with analysis of Acuity.
- Attended WCMI administrator training.
- Represented District 89 at meeting for parents regarding the Common Core State Standards at Proviso Math and Science Academy and PTCAN, a curriculum network for Proviso Township school districts.
- Continued to participate in contract negotiations with the Maywood Education Association.
- Begun work in collaboration with Human Resources and Dr. Robey on staffing scenarios for next school year.
- Planned and facilitated District Improvement meeting with Gerry Zeller from West 40.
- Met with representatives from PAEC and West 40 regarding the development of training opportunities for both regular and special education teachers with regard to inclusion.