



District 90 Guidelines for Video Conferencing and Real-Time Instruction

Key Considerations Regarding Real-Time and Pre-Recorded Instruction

- District 90 will employ video conferencing and virtual learning platforms that are compliant with data privacy laws and District 90 standards for student data protection. The vendor's online terms and conditions/privacy policies must provide adequately robust protections for student data privacy and do not misuse or allow misuse of student data.
- Teacher decisions to employ asynchronous (pre-recorded) or synchronous (real-time) instruction will be contingent on the age and developmental level of students. While real-time instruction allows teachers to engage directly with students, pre-recorded lessons allow flexibility for student learning
- Parents/guardians may not record virtual instruction displaying students at any time, and real-time instruction may only take place during school hours.

Expectations for Video Conferencing/Real-Time Instruction

- All participants must participate in real-time instruction in a "public space" at home (i.e. living room, kitchen).
- Students should mute their audio when listening.
- Student dress code standards are in effect at all times.
- Respectful conduct is expected as if instruction was taking place in a school classroom.
- Students and teachers will ensure that their workspace background is both presentable and appropriate.
- All video conferencing invitations will be initiated by the staff member.
- Special education or related service providers may utilize video conferencing tools to provide one-to-one tele-therapy or small-group tele-therapy, with parental waivers.
- If there is concern about the ability for students or staff to meet the expectations reflected above, pre-recorded instruction should be utilized.
- In the case of limitations presented by pre-recorded instruction, staff-initiated phone calls to the parent or guardian should be employed to resolve the matter.
- Parents are requested to notify teachers directly if students do not have their permission to participate in real-time instruction at any time. All parent "opt-out" requests will be honored.
- Additional expectations may be added to these guidelines, as necessary.