

Board Advisory Memo

Date: 07/22/15
To: All Board Members
From: Penny Elliott Nutrition Service Director
Subject: 2015-16 Bread Products RFP Award

Recommendation: Award of the 2015-16 the Bread Products RFP to Franz Bakery

Two bids were received for the combined Bread Products RFP number B20152016 opened on July 16, 2015. School Districts involved in this combined member bid were Dayton, Lake Oswego, McMinnville, Newberg, Sheridan, Sherwood, Tigard-Tualatin, Willamina and Woodburn.

Our school district is a member of this group and was listed as a purchaser on the RFP. Franz Bakery and Goody Man Distributing responded to the RFP. Both companies are responsive and responsible vendors.

Franz was low bid with \$190,013.54 as the extended cost. Goody Man's extended cost was \$209,880.55.

Taste scoring summary was: Franz 1200 points. Goody Man 1086 points.

The award matrix was:

Signed document - pass fail, both passed

Experience - 15 points, Both Franz and Goody Man received 15 points.

Cost - 45 points. Franz was the low bid and got 45 points. Goody Man was 10% higher and got 40.5 points

Taste - 30 points. Franz got the highest score and got 30 points. Goody Man got a 10% lower score and got 27 points.

Electronic Ordering - Both companies have electronic ordering and got 10 points

Both companies answered the qualifying information questions with sufficient answers.

Totals - Franz = 100 points, Goody Man = 92.5 points.

The RFP results were reviewed and approved on July 21, 2015 by Nutrition Services Directors of the involved districts and by Nutrition and Food Service Consultant Janet Beer who was contracted to facilitate the RFP process for the member districts.

This bid meets the State and Federal purchasing requirements for bread products.

Approval motion: I recommend the District award the 2015-2016 Bread Products RFP to Franz Bakery.