

## Waunakee Community School District

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A mail service system shall be maintained within the District in order that in-district communications and communications from outside sources may be delivered to the intended recipient in the most practical way.

The use of District mail facilities and personnel for the distribution of materials and communications shall be restricted mainly to those materials and communications that further the educational purposes of the district. The superintendent may, by regulation, authorize certain exceptions without defeating the intent of this policy.

Political materials shall not be distributed through District mailboxes or school mail systems unless received through the United States mail.

**Adoption Date:** 1/10/83

**Revised:**    March 1994  
                  June 2002  
                  October 2024