

## **FACILITIES MANAGEMENT & CAPITAL PROJECT STATUS REPORT**

### **December 2010**

#### **Facilities Management – General**

The solar panel project for Lowell School is complete and we are waiting for a good sunny day for the manufacturer to remotely test installed components.

#### **Capital Construction:**

Currently, LRFP site work is ongoing at WMS, Denfeld, East HS, Piedmont, East MS, Lester Park, and Laura MacArthur.

The HOCHS flat roof replacement project with Jamar Company is moving forward but dependent on weather. Area 1 is complete and they are now working over the Unity gym and bell level in the clock tower.

DSGW has had several investigative meetings at Grant to study the existing structure and verify existing conditions.

Color and finish schedule reviews were conducted/verified for East HS, Denfeld, MacArthur, Lester Park, and Piedmont.

An access control meeting was held at East MS to walk the site and ensure we have proper components in the documents. This week the same type of meeting will occur at Denfeld and MacArthur.

JCI, District, and CM's continue to meet at Facilities on a weekly basis to review all ongoing issues, as well as weekly at all site construction meetings.

#### **Maintenance:**

In November, Facilities Management Operations and Maintenance personnel provided clean-up of early snow. District utility crews are currently moving items from Grant School to storage between snow events and Maintenance crews have been preparing Vernon Street houses for resale.

Facilities Management personnel are working on the implementation of a district-wide work order system. Work orders will be generated online at the sites, routed to Facilities, and assigned to the proper trade to resolve the issue. We also are collecting building information to include floor type, square footage, and space use to help define cleaning schedules and standards for new buildings.

Currently we have **389** open work requests district-wide. Specific to the month of November, we received **216** new work requests and **271** were successfully responded to and completed.

## October FY 2010 / October FY 2011 Usage

Utility	October 2009			October 2010		
	Cost	Usage	Heating Degree Days	Cost	Usage	Heating Degree Days
Electricity	\$74,754	970,933 Kwh	796	\$75,860	821,210 Kwh	554
Gas	\$54,612	74,528 CCF		\$30,341	40,268 CCF	
Water	\$5,568	2,477 CCF		\$4,938	2,181 CCF	
Sewage	\$12,743	2,461 CCF		\$11,069	2,136 CCF	
Storm	\$9,868	-----		\$8,838	-----	
Refuse	\$7,056	-----		\$6,116	-----	

### Health, Safety & Environmental Management

- Emergency Response Crisis Management (ERCM) activities included:
  - Continual work on advancing and improving our ERCM program district-wide.
  - On-site meetings continue with school principals and other radio users explaining usage guides and procedures to aid our staff with communication issues.
- Workers' Compensation activities included:
  - Filing of 20 new employee accident reports during the month of November.
  - Ongoing management of several open Workers' Compensation cases.
- Ongoing involvement with various issues related to the construction currently underway across the district.
- Continued investigation, search and comparison of training products.

### Risk Management

There have been no significant claims or changes in status relating to insurance policies for general liability, property, auto, and school leader's legal liability.