

Browning Public Schools  
**Board Agenda Request**  
 Meeting to Be Held: 2/13/18



- Recognition:**     Students                       Staff                       Parents
- Information:**     Building Report               Old Business               Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State               Travel In State               Approvals
- Termination                       Legal Matters               Other:
- This action request pertains to     Elementary (only)               High School/District Wide

**Date:**        2/9/18

**To:**            **Corrina Guardipee-Hall**  
 Superintendent

**From:**        Stacy Edwards  
 Title:        Director of Finance

**Subject: Purchases Over \$10,000.00**

**Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$10,000.**

**Financial Impact: See below**

**Funding Source (Budget/grant, etc.): Identified below**

**Attachment(s):** Purchases orders and quotes

Breen Oil	\$21,786.42	Transportation - Fuel
Odysseyware	\$13,000.00	Curriculum -Renewal License
MasterCard	\$10,823.05	Airline Tickets/Human Rights Club-BHS

**Comments:** \_\_\_\_\_

**Board Action:**     N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
 Browning, MT 59417-0610

**PO #:** 26368  
 Page: 1  
 Date Issued 02/09/18

<b>To:</b>	
Vendor	7833
PHONE	(406) 466-2575
FAX	( ) -
BREEN OIL & TIRE COMPANY	
P. O. BOX 10	
505 MAIN AVENUE SOUTH	
CHOTEAU, MT. 59422	

<b>Ship To:</b>
BROWNING SCHOOLS TRANSPORTATIO
102 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-5952

Ship Via  
 Requested by **TERI**  
 Approved by **WAYNE**  
 Orgn. Transportation

**Notes**

Requisition #:29612  
 Approved by: WAYNE, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
3893	Unleaded Gas	1.000		12935.4000	12935.40
126- 96-167-2710-624	9701.55				
226- 96-167-2710-624	3233.85				
3893	Diesel	1.000		9844.8000	9844.80
126- 96-167-2710-624	7383.60				
226- 96-167-2710-624	2461.20				
3893	Less Gas Tax	-1.000		993.7800	-993.78
126- 96-167-2710-624	-745.33				
226- 96-167-2710-624	-248.45				
<b>Total</b>					<b>21786.42</b>



**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.

**Bill To:**

**BROWNING PUBLIC SCHOOLS**

**PURCHASE ORDER**

PO Box 610  
Browning, MT 59417-0610

**PO #:** 26457  
Page: 1  
Date Issued 02/16/18

<b>To:</b>	
Vendor	7977
PHONE	(212) 820-1493
FAX	(218) 656-7251
ODYSSEYWARE/GLYNLYON, INC 300 N. MCKEMY AVENUE, CHADNLER, AZ 85226	

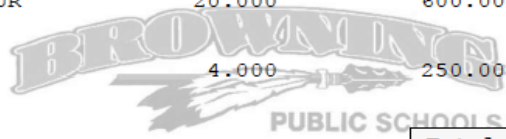
<b>Ship To:</b>
Browning Public Schools ATTN: Curriculum Dept-Jeri Mat 129 1st Ave SE Browning MT 594 406-338-2715

Ship Via STANDARD  
Requested by JMATT  
Approved by JERI  
Orgn. Curriculum Department

**Notes**

Odysseyware for BHS and BHA. 2017-18  
Requisition #:29869  
Approved by: JERI, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
BHS	20 RENEWAL CONCUR	20.000		600.0000	12000.00
115-	90-494-1700-610- 118				
BHA	4 CONCURRENT	4.000		250.0000	1000.00
115-	90-494-1700-610- 118				
<b>Total</b>					<b>13000.00</b>



**INSTRUCTIONS TO SUPPLIER**

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise F.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

Ordered by:  
**BROWNING PUBLIC SCHOOLS**

# PURCHASE ORDER

PO Box 610  
Browning, MT 59417

PO #: 3241

Date 02/20/18

Requested By: Tony Wagner

To:	
Vendor	1929
MASTERCARD	
CHICAGO, IL 60694-1878	
Fax #	

Human Rights Club airline tickets for trip to Washington D.C. April 9 to April 17, 2018.

TEM/ACCT	DESCRIPTION/OBJECT	QUANTITY	UNIT COST	TOTAL COST
airline Tickets	Students and Sponsor Tickets	17.000	636.6500	10,823.05
262 HUMAN RIGHTS				

<b>Total</b>	<b>10823.05</b>
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APPROVED: \_\_\_\_\_  
Student Act Director / Principal

APPROVED: \_\_\_\_\_  
Sponsor / Principal

APPROVED: \_\_\_\_\_  
Student