



Education and Leadership for a Lifetime

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262, FAX (763) 569-0499 | www.mshsl.org

April 2014

Dear Superintendent:

Each year Minnesota Statute 1993, Section 128C.01, requires individual school boards to authorize membership in the Minnesota State High School League. The Resolution for Membership affirms (1) that the school board for your school delegates the control, supervision and regulation of League-sponsored athletic and fine arts activities to the Minnesota State High School League; (2) that your school board adopts the MSHSL Constitution, Bylaws and Rules and Regulations; and, (3) that the administration of and the responsibility for supervising your registered activities are assigned to your official school representative(s).

Formal approval by the governing board of your school district or school must be made prior to August 1, 2014, to enable the League office to certify your continuation or new membership in the League. If your Designated School Board Representative or Designated School Representative has changed from the previous year, please make that change on your school's page on the MSHSL website database.

I am enclosing the Resolution for Membership form which provides for the appropriate school board action. The resolution form is provided in duplicate. **Please return one copy of the 2014-2015 Resolution for Membership to the Minnesota State High School League and retain one copy for your school files. The deadline for returning the resolution form is September 1, 2014. If the form is not received by the above date, a \$250 late fee will be assessed. No school is eligible to compete in post-season tournaments unless the completed Resolution for Membership is on file in the League office.**

A billing for services, rule books, and other supplies your school has ordered will be mailed in mid-August as has been the accepted procedure in the past. This billing, which includes a \$100 service fee, will be based on the materials your school has submitted to the League regarding the activities your school will sponsor during the 2014-2015 school year.

Please be reminded of the following:

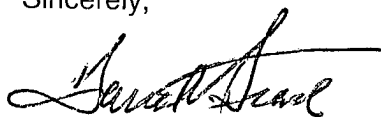
1. August 1 begins the MSHSL fiscal year and the Resolution for Membership must be approved by your local school board.
2. **September 1 is the due date for return of the resolution form.** A late fee will be assessed if the resolution is not returned by that date; your students **WILL NOT BE COVERED** by the catastrophic insurance plan; your school district must assume that responsibility; and your students will not be allowed to participate in League-sponsored events.
3. **The resolution form must be completed in full**, including signatures of the superintendent and clerk/secretary of the board of education.
4. Please note the italicized paragraph on the Resolution for Membership from which begins, "*Member schools must develop...*" This language and the steps related to MSHSL Bylaw 206, Good Standing and General Eligibility Requirements have been discussed with your activities director. The opportunity for a student to appeal a local Code of Conduct decision at your school level most often appear in your school's Student Handbook. Please review your school's internal process as your school board approves the Student Handbook.

(over)

I would suggest that you place this resolution on your agenda as soon as possible, and certainly not later than a June or July board meeting, in order to avoid last-minute efforts late in the summer which may create problems for your board and administrative staff to meet the September 1, 2014 deadline.

Membership in the Minnesota State High School League will provide your students with rewarding benefits as they participate in the education-based athletic and fine arts activities sponsored by your school. The League staff looks forward to an on-going partnership with your school, your school personnel, and the students in your community.

Sincerely,

A handwritten signature in cursive script, appearing to read "David V. Stead".

David V. Stead
Executive Director

DVS/lmj
Enclosure