



STATE OF MICHIGAN

RICK SNYDER  
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET  
LANSING

JOHN E. NIXON  
DIRECTOR

November 8, 2013

VIA OVERNIGHT MAIL

Ms. Bonnie Friedrichs  
County of Alpena  
Alpena County Courthouse  
720 Chisholm Street  
Alpena, MI 49707

SUBJECT: State of Michigan, Lease #10739 - Alpena, MI

Dear Ms. Friedrichs:

Pursuant to Article II, Paragraph 2.5 of the above referenced Lease, we are exercising our option to extend said Lease for an additional period of five years beginning February 22, 2015, and ending February 21, 2020, pursuant to the terms and conditions of said Lease, including any amendments, with an annual rental rate of \$36,000.00.

Please provide the following updated documents to avoid a possible interruption of rent payments:

- Updated Emergency Service Call Record (form enclosed)
- Approved fire inspection report from your local inspecting department
- Updated Insurance Certificate (naming the State as an additional insured); file copy expired January 1, 2013

**Please note:** Public Act 533 of 2004 requires that payments under this Lease be processed by electronic funds transfer (EFT). Lessor is required to register at the Contract & Payment Express website <http://www.cpexpress.state.mi.us> or call (888) 734-9749 to receive payments by EFT.

If you have any questions, please contact Maureen Bailey at 517-284-7929 or [baileym1@michigan.gov](mailto:baileym1@michigan.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "R. Burns", with a long horizontal flourish extending to the right.

Robert M. Burns  
Director, Real Estate Division

c: Tom Briggs, MDOT  
Maureen Bailey, DTMB  
Bernice Sullivan, DTMB  
File