

BOARD OF EDUCATION POLICY

Code: 431.12	Title: ATTENDANCE POLICY ENFORCEMENT	Adopted: 8/11/1986	Revised: 1/1991; 07/31/2015 11/14/2017	Reviewed:
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The District Administrator or designee, shall direct procedures that shall enforce school district attendance policies via the following means:

1. Not later than the end of the day of an unexcused absence, the parent or guardian shall be notified by automated attendance call or personal call, of which a written record is kept.
2. In the event of further truancy, meet or attempt to meet with the child’s parent or guardian to discuss the child’s truancy.
3. Provide an opportunity for educational counseling to the child to determine whether a change in curriculum programming would resolve the child’s truancy; or have considered curriculum modifications provided for by the law.
4. Evaluate the child to determine whether learning problems may be the cause of the child’s truancy; and if so, placement of the child in the appropriate district program to overcome learning disabilities.
5. Conduct an evaluation to determine whether social problems may be the cause of the child’s truancy; and if so, have taken the appropriate action or make appropriate referrals to provide assistance.
6. Appropriate disciplinary action to serve as a deterrent to truancy, including reflection, in-house suspension or suspension.

Legal Referral

A legal referral may be initiated by the Principal or the Principal’s designee in the following:

1. Unexcused absences referral to the School Resource Officer in accordance with county ordinance.
2. Habitual truancy.
3. Meet with the student’s parent or guardian to discuss the child’s truancy, or has attempted to meet with the student’s parent or guardian and has been refused.
4. Provided an opportunity for educational counseling to the student to determine whether a change in the student’s curriculum would resolve the student’s truancy, and has considered curriculum modifications [WI Statutes 118.16(1)(d)].
5. Evaluated the student to determine whether learning problems may be a cause of the student’s truancy; and if so, has taken appropriate action or made appropriate referrals.

The provisions of this policy are applicable to all students of Unity, including those with Exceptional Educational Needs and those who have reached the age of majority.

