

**RECOMMENDATION TO PURCHASE ELECTRICAL SWITCHGEAR REPLACEMENT AT FOREST VIEW
FOR 2014-2015
(SO# 1676)**

PROJECT:

This project includes the restoration/replacement of emergency disconnect switch and master control panel and associated infrastructure at Forest View School.

BID SUMMARY:

Bidder	Location	Forest View	Non-Collusion Affidavit	Affidavit of Bidder	Bid Security	Acknowledge Addenda #1&2	Local Vendor	Minority Owned	Female Owned
RM Electric	16037 Grove Road, Lansing	\$18,950.00	Yes	Yes	Yes	Yes	Yes	No	No
Superior Electric of Lansing	212 West Sheridan Road, Lansing	\$27,700.00	Yes	Yes	Yes	Yes	Yes	No	No

COMMENTS:

The project scope includes improvements to obsolete and unreliable electrical systems at Forest View (enclosed switches and circuit breakers, fuses, low voltage electrical power conductors and cables, raceway and boxes, and other electrical components and systems) that have outlived their useful lives.

The Purchasing Department issued and received bids for Switchgear Replacement project (SO# 1676). A total of two (2) vendors submitted bids, which were reviewed by the Architect and representatives from Lansing School District. All bids were qualified based on the submittal of required bidding documentation in accordance with the contract documents. The project was posted on the Bid for Michigan web site which notified capable vendors that matched project scope criteria. The project was also publically advertised in the Lansing State Journal, Lansing School District's web site, as well as at Commercial Blueprint, Inc.

CONSIDERATION OF LOCAL, MINORITY AND FEMALE OWNED VENDORS:

The District Purchasing Office regularly solicits bids from all suppliers that are currently on the district vendor list, as well as other interested vendors.

CONNECTION TO THE DISTRICT STRATEGIC PLAN:

This purchase is in keeping with the Lansing School District's mission of providing educational excellence in a safe and nurturing environment as well as protecting the school district's assets.

RECOMMENDATION:

Based on the bids received and reviewed, it is recommended that a contract for the replacement of the electrical switchgear and associated electrical systems at Forest View be awarded to RM Electric of Lansing, MI, the most responsive and qualified bidder, for a **total not to exceed the amount of**

\$18,950. All change orders exceeding 10% of the bid amount must be approved by the Board of Education.

SOURCE OF FUNDS: FY 15 Building & Site (Sinking) Fund.

AMOUNT SPENT DURING THE LAST FISCAL YEAR: \$0.00

CONTACT PERSON(S): Mr. Brian Ralph, Director of District Operations, 755-3801
Mr. Dennis Glew, Electrical & Mechanical Supervisor, 755-3852
Mr. Jon Laing, Purchasing Department, 755-3030

Finance Department Review

Reviewed by: _____ Date: _____

Comments: _____
