

Memo

To: Lisa Abbey, Director of Business Services
From: Nick Armelagos, Administrator of Finance
Date: 7/23/2015
Re: Athletic Training Services

On Wednesday July 22, 2015, the Business Services office received two sealed bids for a Request for Proposal (RFP) for Athletic Training Services for the upcoming FY 16 Athletic season (August 10, 2015 through June 17, 2016). We asked in our proposal for a flat rate for hourly trainer's services and how much would the total cost be at each of the high schools based on a 41 week season and 25 hour work week.

One bid was from last year's provider, MedSport, who bid an hourly rate of \$26.80 and a cost of \$27,470 per high school for a total cost of \$82,410.

The other bid was from St. Mary Mercy Livonia who proposed an hourly rate of \$25.00 and a cost of \$25,625 per high school for a total cost of \$76,875.

While we have been very satisfied with last year's provider, we would recommend that we engage St. Mary Mercy as we believe they will supply equivalent services for a slightly lower cost. Their staff of professionals also has experience providing health care services to youth, high school, collegiate, Olympic and professional sports teams and athletes.

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Athletic Training Services

Bid Tabulation

July 22, 2015, 1:30 p.m.

VENDORS BIDDING DESCRIPTION	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR
	Med Sport	St. Mary Mercy			
Attachment B Proposal Hourly Cost	\$26.80	\$25.00			
Annual Rate:					
Churchill High School	\$27,470.00	\$25,625.00			
Franklin High School	\$27,470.00	\$25,625.00			
Stevenson High School	\$27,470.00	\$25,625.00			
Sworn and Notarized Familial Disclosure	yes	yes			
Iran Sanctions Statement	yes	yes			
Equal Opportunity Statement	yes	yes			
Comments					

RECORDED BY:

Kathi Price

WITNESSED BY: Nick Armelagos

July 22, 2015, 1:30 p.m.