

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 25, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: October 17, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Part-time Childcare Aide

Description: Carrie Hirst, Child Care Coordinator, would like to recommend the following individual for hire for the 2017-2018 School Year:

✚ Krystene DesRosier, Part-Time Child Care Aide I, Child Care Program, \$12.62/hr. (L1/SP)

Financial Impact: \$9,979.20 (Pro-rated @ \$7,339.20) **Per Classified Labor Agreement**

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Part-Time Child Care Aide I		Applicant Recommended Krystene DesRosier	
Department/Location Child Care Program/Annex		Supervisor Carrie Hirst	
Type of Position Classified	Starting Date TBD	Term 2017-2018 School Year	

Recruiting	Date Posted: 08/28/2017	Closing Date: Open Until Filled
Comments:		

Applicants				
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	DesRosier, Krystene		Yes	10/06/17
	Fish, Raylonda		Yes	no show
	Flammond, Charlotte		Yes	10/6/17
	Whiteford, Katelyn		Yes	no show

Interview Committee			
Name	Title	Name	Title
Carrie Hirst	Child Care Program Coordinator		
Jerlyn Gobert	HI-Set Tutor		
Tracie Keller	Employee Health Benefits Clerk		

Recommendation: Krystene has previous work experience at the FVCC Child Care and all the STARS trainings.			
Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
TB documentation	Pending	No	

Salary: \$12.62/hr.	Placement: L1/SP	Contract Days: TBD
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Prepared by: Sherie Blue Date 10/17/2017 Approved by: _____ Date: _____