

**BEMIDJI AREA SCHOOLS  
BEMIDJI, MINNESOTA**

**DATE:** AUGUST 19, 2019

**TO:** BOARD OF EDUCATION

**FROM:** JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES

**SUBJECT:** RELEASE FROM CONTRACT REQUEST

**COMMENTS:**

Sarah Scofield, a kindergarten teacher at J. W. Smith Elementary School, is requesting to be released from her 2019-20 contract effective July 29, 2019 as she has accepted a principal position in another school district.