

Dear Mr. Ciccarini,

November 2, 2018

This letter is to inform you that I will be resigning from my position with the Derby Public Schools effective December 4, 2018. This was not an easy decision but one made with the full support of my family.

I have enjoyed my time on the Bradley School Team and wish you continued success. If I can assist you in any way during the next month, please don't hesitate to ask.

It has been my pleasure to work with you.

Sincerely,

A handwritten signature in cursive script that reads "Loreen C. Gorzelany". The signature is written in black ink and is positioned to the right of the typed name.

Loreen C. Gorzelany