

## JOINT COMMITTEE FOR PURPOSES OF CONSTRUCTION WORK OVERSIGHT

The Board hereby creates the Joint Committee for Purposes of Construction Work Oversight;

The purpose of the Joint Committee for Purposes of Construction Work Oversight is to oversee the authorization of construction payments required by the submission of a change order submitted by the architect, construction manager or any general contractor in order to secure the public trust in the integrity and credibility of the construction process;

The Joint Committee for Purposes of Construction Work Oversight shall be made up of 1 member of the Finance Committee and 1 member of the Buildings and Sites Committee. The member selected from each committee to serve on the Joint Committee for Purposes of Construction Work Oversight shall be determined by the President or his/her designee;

The Joint Committee for Purposes of Construction Work Oversight shall receive monthly cost and expense updates detailing the total project cost. The members of the Joint Committee for Purposes of Construction Work Oversight shall share this information with their respective committees (Finance/Buildings and Sites) as well as with the full Board of Education at the next regularly scheduled meeting

Any and all change orders shall be submitted to the Joint Committee for Purposes of Construction Work Oversight for the purpose of notice and review. The members of the Joint Committee for Purposes of Construction Work Oversight shall share this information with their respective committees (Finance/Buildings and Sites) as well as with the full Board of Education at the next regularly scheduled meeting;

Change orders exceeding 10% of the total contract cost or \$10,000 whichever is less shall require that the Joint Committee for Purposes of Construction Work Oversight authorize acceptance of the change order within 24 hours of notice being sent;

So as not to delay the timeline for completion of construction projects, failure of the Joint Committee for Purposes of Construction Work Oversight to approve the change order by 8:00 am the following day shall be deemed accepted if the CSBO of District 23 determines that the change order is necessary and appropriate;

Construction payments, including change orders, shall only be made once per month and approved by the Board of Education at its regular meeting. If no regular meeting is held during a month, the Board may provide consensus to the District's CSBO that no questions remain on the construction payments, including change orders, and authorize the payment of the current outstanding construction invoices.

BOE Approved: \_\_\_\_\_, 2019