

## West Minico Middle School Cell Phone Policy

Students are expected to follow Minidoka School Board Policy No. D362.00 in regards to proper use of Personal Electronic Devices (PEDs) on campus.

The policy states that “The building administrator is responsible to determine the parameters under which PEDs may or may not be used during non-instructional times such as before school, lunch, recess or after school. Students who violate building rules regarding usage of PEDs are subject to discipline measures as outlined in the procedures for this policy.”

In response to the policy above, West Minico Middle School has developed the following guidelines for use of PEDs in the classroom:

Students are expected to give up their PEDs immediately upon entering the classroom. The teacher will keep the PEDs in a safe, visible place where they cannot be accessed without teacher permission. At the end of the period, students will be allowed to take their phones when they exit the classroom.

If a student violates the expectations above, the following procedures will be followed:

**1st Offense:** PED will be confiscated\* and kept by the teacher until the end of the day. The student can pick it up after school is dismissed.

**2nd Offense:** PED will be confiscated and parents will be contacted. The device will be kept by the teacher or in the office until parents/guardians pick it up.

**Additional Offenses:** Consequences will be the same as 2nd offense, and the teacher will decide if the matter should be escalated to the principal’s office for further discipline.

\*When a PED is confiscated by the teacher, the device will be kept in a secure location in the classroom or the front office and will be labeled with the name of the student.

Teachers will be given freedom to allow students to use their phones for academic activities or incentives as they see fit.

Specific PED needs (medical, etc.) will be handled on a case-by-case basis.