

BOARD OF TRUSTEES  
AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) ☐ Report Only ☐ Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

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- (B) ☐ Action Item

Presenter(s): MR. SAMUEL MIJARES, SUPERINTENDENT OF SCHOOLS

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE THE CORRECTED MINUTES OF THE DECEMBER 10, 2024 (REGULAR), AND THE MINUTES OF THE JANUARY 13, 2025 (REGULAR) BOARD MEETINGS.
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- (C) Funding source: Identify the source of funds if any are required.

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- (D) Clarification: Explain any questions or issues that might be raised regarding this item.

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Minutes of the Board of Trustees  
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Regular Board Meeting on December 10, 2024 at 6:00 PM at District Service Center Austin Building, 587 Madison St., Eagle Pass, TX. 78852.

**Board Members Present:**

Mr. Jorge Barrera, Board President – Entered 6:56 PM  
Mrs. Hilda P. Martinez, Board Vice  
Mr. Christopher Hiller, Board Secretary  
Mr. Victor E. Perry, Board Trustee  
Mr. Morris Libson Jr., Board Trustee  
Mr. Jaime C. Barrera, Board Trustee  
Mr. Tom R. Gonzalez, Trustee

**Superintendent of Schools:** Mr. Samuel Mijares

**Attorney:** Mr. Richard Strieber, Escamilla & Poneck Law Firm – Ms. Valerie Carrillo for Mr. Strieber.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 6:32 P.M.
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Citizen's Communication – No one signed up**

**Recognitions –**

1. **Recognition of San Luis Elementary 2<sup>nd</sup> grader Angelina Rodriguez for being selected as winner of the District Attendance Awareness Coloring Contest.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized San Luis Elementary 2<sup>nd</sup> grader Angelina Rodriguez for being selected as winner of the District Attendance Awareness Coloring Contest. A group picture was taken.
2. **Recognition of the Juan N. Seguin elementary 5<sup>th</sup> grade student Victoria Vasquez for being the number one 5<sup>th</sup> grade student in the State in the Imagine Math Program for the month of November.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Juan N. Seguin elementary 5<sup>th</sup> grade student Victoria Vasquez for being the number one 5<sup>th</sup> grade student in the State in the Imagine Math Program for the month of November. A group picture was taken.
3. **Recognition of the Dena Kelso Graves Elementary Cheer team for winning 1<sup>st</sup> place at the Redline Fall Classic in the school novice division in San Antonio, Tx.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Dena Kelso Graves Elementary Cheer team for winning 1<sup>st</sup> place at the Redline Fall Classic in the school novice division in San Antonio, Tx. A group picture was taken.

4. **Recognition of the Juan Seguin Elementary students Amanda Flores and Analee Rodriguez for attending and representing their campus at the Texas Elementary Principals and Supervisors Association (TEPSA) Student Council Leadership Conference held in Del Rio, Texas.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Juan Seguin Elementary students Amanda Flores and Analee Rodriguez for attending and representing their campus at the Texas Elementary Principals and Supervisors Association (TEPSA) Student Council Leadership Conference held in Del Rio, Texas. A group picture was taken.
5. **Recognition of twenty-five (25) Eagle Pass High School students for being awarded the National First Generation & Hispanic Recognition Award, or the National Rural & Small-Town Award (NRSTA) by the College Board.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized twenty-five (25) Eagle Pass High School students for being awarded the National First Generation & Hispanic Recognition Award, or the National Rural & Small-Town Award (NRSTA) by the College Board. A group picture was taken.
6. **Recognition of Eagle Pass High School Junior Band Member Noah Eslinger for being selected to the TMEA All State Jazz Band 1 and the Best Drum Set player in the State of Texas.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Eagle Pass High School Junior Band Member Noah Eslinger for being selected to the TMEA All State Jazz Band 1 and the Best Drum Set player in the State of Texas. A group picture was taken.
7. **Recognition of Eagle Pass High School student Chloe Bartlett of the Varsity Cross Country Team for earning 1<sup>st</sup> Team All-District Honors and qualifying to the Region 4 Championship. The EPHS Varsity Cross Country Team are back-to-back District 30-6A Champions.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Eagle Pass High School student Chloe Bartlett of the Varsity Cross Country Team for earning 1<sup>st</sup> Team All-District Honors and qualifying to the Region 4 Championship. The EPHS Varsity Cross Country Team are back-to-back District 30-6A Champions. A group picture was taken.
8. **Recognition of Eagle Pass High School's "Mariachi Del Norte" Sophomore Braulio Cardenas for placing 10<sup>th</sup> out of 280 Mariachi Violin students in the TMEA All State Mariachi.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Eagle Pass High School's "Mariachi Del Norte" Sophomore Braulio Cardenas for placing 10<sup>th</sup> out of 280 Mariachi TMEA All State Mariachi. A group picture was taken.
9. **Recognition of the CC Winn High School National Honor Society (NHS) for their hard work and for their participation in many community & school events.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized CC Winn High School National Honor Society (NHS) for their hard work and for their participation in many community & school events. A group picture was taken.
10. **Recognition of CC Winn High School Silverline team for earning a prestigious Division I rating at the TDA Fall Field Assessment in Laredo, Texas.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized CC Winn High School Silverline team for earning a prestigious Division I rating at the TDA Fall Field Assessment in Laredo, Texas. A group picture was taken.

11. **Recognition of CC Winn High School Freshmen students Romina Ramirez and Emma Thompson for making the 2024 28-5A Cross Country 1<sup>st</sup> Team All District (top 10) and qualifying in the Cross Country Region IV.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized CC Winn High School Freshmen students Romina Ramirez and Emma Thompson for making the 2024 28-5A Cross Country 1<sup>st</sup> Team All District (top 10) and qualifying in the Cross Country Region IV. A group picture was taken.

#### IV. District Reports/Presentations

1. Financial Report.
2. Utility Report.
3. Tax Collection Report.

Board questions and concerns were addressed.

#### V. Action Items

1. Consider and take appropriate action on the request to approve the request to approve the Annual Financial Audit Report for the year ended August 31, 2024. **Motion by Trustee Hiller seconded by Trustee J. Barrera to approve the Annual Financial Audit Report for the year ended August 31, 2024. Motion Granted 7/0.**
2. Consider and take appropriate action on the request to approve Change Order Number Two (2) on Sealed Proposal 241610 on EPHS Counseling Office remodel as per Board Policy CV, and State Guidelines and to amend the budget accordingly to include matters related to this product. **Motion by Trustee Hiller seconded by Trustee J.C. Barrera to table this item until all information from contractor is received. Motion Granted 7/0.**

#### VI. Consent Items

It was the consensus of the Board to consider item(s) 1 - 3 in One Motion. **Motion by Trustee Libson second by Trustee J.C. Barrera. Motion Granted 7/0.**

1. Consider and take appropriate action on the request to approve the procurement method of competitive sealed proposals and the ranking criteria for Memorial Jr. High HVAC upgrade in accordance with Board Policy CV, CVB, and State Guidelines. **Item previously considered.**
2. Consider and take appropriate action on the request to accept the donation by Border Federal Credit Union of 15 (\$100) gift cards for McKinney Vento Homeless Students. **Item previously considered.**
3. Consider and take appropriate action on the request to accept the donation of Christmas Angel Gifts for EPISD students from the Maverick County Hospital District. **Item previously considered.**

Thank you to Border Federal Credit Union and Maverick County Hospital District for their donations.

- VII. **Closed Session:** Pursuant to Sections 551.071, 551.072, 551.074, 551.082, 551.083, and 551.084, Texas Government Code: PERSONNEL MATTERS: Under Section 551.074 Texas Government Code, to deliberate the appointments, employment, evaluations, reassignments, duties, discipline, or dismissal of public officers or employee; or to hear complaints or charges against an officer or employee: The Board adjourned into Closed Session at **7:09 PM** Pursuant to Section §551.071, §551.072, §551.074, §551.082, §551.083, and §551.084, Texas Government Code: **Motion by Trustee Martinez second by Trustee J.C. Barrera. Motion Granted 7/0.**

1. The Board will hear the request to hire a professional employee to be assigned by Superintendent as Health Services Director subject to possible future reassignment by the Superintendent.
2. The Board will hear the request to hire a professional employee to serve as Principal for Glass Elementary subject to possible future reassignment by the Superintendent.
3. The Board will consult with its attorney regarding pending litigation matters. TGC 551.071.

- VIII. **Open Session:** The meeting reconvened at **7:59 PM** and the Board will consider and take appropriate action on the item(s) discussed in Closed Session.

1. Consider and take appropriate action on the request to hire a professional employee to be assigned by the Superintendent as Health Services Director subject to possible future reassignment by the Superintendent. **Motion by Trustee J.C. Barrea seconded by Trustee Hiller to approve the hiring of Leticia F. Rodriguez, as a professional employee to be assigned by the Superintendent as Health Services Director subject to possible future reassignment by the Superintendent. Motion Granted 7/0.**
2. Consider and take appropriate action on the request to hire a professional employee to serve as Principal for Glass Elementary subject to possible future reassignment by the Superintendent. **Motion by Trustee Libson seconded by Trustee Perry to approve the hiring of Laura Chacon as a professional employee to serve as Principal for Glass Elementary subject to possible future reassignment by the Superintendent. Motion Granted 7/0.**

- IX. **Correspondence and Information:**

Superintendent's Announcements

1. DSC Christmas Caroling – Wednesday, December 11-18, 2024 – Board Room – Schedule was provided.
2. Food Service Posada – tomorrow Wednesday – SAC Fine Arts – 2:30 PM
3. Thursday, December 12, 2024 – Chamber of Commerce Christmas Luncheon – ICT – 11:30 AM

4. Wednesday, December 18, 2024 – Transportation Posada – Transportation Dept. – 1:00 PM
5. Thursday, December 19, 2024 – DSC Christmas Breakfast – Board Room – 8:30 AM
6. Thursday, December 19, 2024 – Maintenance Dept. Posada - SAC Fine Arts – 12:00 noon
7. Friday, December 20, 2024 – DSC Christmas Brunch – Board Room – 11:00 AM
8. January Regular Board Meeting scheduled for Tuesday, January 14<sup>th</sup> – moved to Monday, January 13<sup>th</sup>, 2024. (Due to Superintendent training schedule)
9. Eagle Pass Legislative Days – February 3-5, 2025
10. Governance Camp – March 5-8, 2025 – If interested please talk to Marisela

**X. Adjournment:**

There, being no further business, the meeting adjourned at 8:04 PM. Motion by Trustee Hiller second by Trustee Gonzalez. Motion Granted 7/0.

WE AFFIRM THAT THESE MINUTES ARE OFFICAL, COMPLETE, AND CORRECT.

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date Minutes Approved: \_\_\_\_\_ Date Minutes Signed: \_\_\_\_\_

Minutes of the Board of Trustees  
Eagle Pass Independent School District

The Board of Trustees of the Eagle Pass Independent School District held a Regular Board Meeting on January 13, 2025 at 5:45 PM at District Service Center Austin Building, 587 Madison St., Eagle Pass, TX. 78852.

**Board Members Present:**

Mr. Jorge Barrera, Board President  
Mrs. Hilda P. Martinez, Board Vice  
Christopher Hiller, Board Secretary  
Mr. Victor E. Perry, Board Trustee  
Mr. Morris Libson Jr., Board Trustee  
Mr. Jaime C. Barrera, Board Trustee  
Mr. Tom R. Gonzalez, Board Trustee

**Superintendent of Schools:** Mr. Samuel Mijares

**Attorney:** Mr. Richard Strieber, Escamilla & Poneck Law Firm – Ms. Valeri Carrillo, for Mr. Strieber.

- I. **Meeting Called to Order:** Board President, Jorge Barrera called the meeting to order at 5:50 P.M.
- II. **Pledge of Allegiance:** Superintendent Mijares led the pledge of allegiance.
- III. **Citizen's Communication – No one signed up**

**Recognitions –**

1. **Recognition of Coach Edward Graf for his 34 years of service to the Eagle Pass ISD.** Daniella Byrne, Public Information Officer addressed the Board of Trustees and Superintendent and recognized Coach Edward Graf for his 34 years of service to the Eagle Pass ISD. A group picture was taken.
2. **Students, Administrators, Staff and Superintendent of the Eagle Pass Independent School District recognize the School Board in accordance with the School Board Recognition Month.** Daniella Byrne, Public Information Officer announced January as Board Recognition Month. Eagle Pass ISD along with many districts throughout the state of Texas recognize their Board Members' during the January Regular Board Meeting. The Board Recognition theme this year was "Leadership for Tomorrow's Texas". Board members were given appreciation gifts and addressed by students and thanked for everything they do for students and staff. Group pictures were taken.

**IV. District Reports/Presentations**

1. **Financial Report.** No questions from the Board.
2. **Utility Report.** No questions from the Board.

3. **Tax Collection Report.** No questions from the Board.
4. **Review Investment Officer's Quarterly Report of Investment Transactions for all funds for the quarter ended November 30, 2024.** No questions from the Board.

## V. **Consent Items**

It was the consensus of the Board to consider item(s) 1 - 4 in One Motion. **Motion by Trustee Hiller second by Trustee Martinez. Motion Granted 7/0.**

1. Consider and take appropriate action on the request to approve the minutes of the October 1, 2024 (Board Workshop), November 13, 2024 (Regular), November 18, 2024 (Special) and the December 10, 2024 (Regular) Board Meeting. **Please strike out the December 10<sup>th</sup> minutes, there are corrections that need to be made.**
2. Consider and take appropriate action on the approval of Targeted Improvement Plan for Henry B. Gonzalez Elementary and Kirchner Elementary as per TEC 39.A055. **Item previously considered.**
3. Consider and take appropriate action on the request to accept Southwest Texas Junior College Diesel Mechanic Coop Students to complete the on-the-job training hours at the EPISD Transportation Mechanic Shop. **Item previously considered.**
4. Consider and take appropriate action on the request to amend the General Fund Budget. **Item previously considered.**

- VI. **Closed Session:** Pursuant to Sections 551.071, 551.072, 551.074, 551.082, 551.083, and 551.084, Texas Government Code: PERSONNEL MATTERS: Under Section 551.074 Texas Government Code, to deliberate the appointments, employment, evaluations, reassignments, duties, discipline, or dismissal of public officers or employee; or to hear complaints or charges against an officer or employee: The Board adjourned into Closed Session at **7:10 PM** Pursuant to Section §551.071, §551.072, §551.074, §551.082, §551.083, and §551.084, Texas Government Code: **Motion by Trustee Libson second by Trustee Gonzalez. Motion Granted 7/0.**

1. The Board will hear the request to hire personnel to fill vacancies pursuant to. TGC 551.074.
2. The Board will hear the request to hire a professional employee to be assigned by Superintendent as EPHS Head Girls Basketball Coach subject to possible future reassignment by the Superintendent.
3. The Board will hear the Level III Grievance appeal of George Riojas.
4. The Board will hear the Level III Grievance appeal of Roberto Maldonado.
5. The Board will hear the Level III Grievance appeal of Juan Ruiz.
6. The Board will hear the Level III Grievance appeal of Rogelio Cavazos.



VII. **Open Session:** The meeting reconvened at 8:53 PM and the Board will consider and take appropriate action on the item(s) discussed in Closed Session.

1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Gonzalez seconded by Trustee Libson to approve the request to hire personnel to fill vacancies pursuant to TGC 551.074. Motion Granted 7/0.**
2. Consider and take appropriate action on the request to hire a professional employee to be assigned by the Superintendent as EPHS Head Girls Basketball Coach subject to possible reassignment by the Superintendent. **Motion by Trustee Perry seconded by Trustee Hiller to approve the hiring of Daniel Flores as a professional employee to serve as EPHS Head Girls Basketball Coach subject to possible future reassignment by the Superintendent. Motion Granted 7/0.**
3. Consideration and possible action on the Level III Grievance appeal of George Riojas – Ms. Valerie Carrillo, Attorney stated – Mr. Riojas did not attend meeting; therefore, it was not considered.
4. Consideration and possible action on the Level III Grievance appeal of Roberto Maldonado – No Motion was made. Ms. Valerie Carrillo, Attorney stated, “Your Board Policy indicates in DGBA (Local) - The Board may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.
5. Consideration and possible action on the Level III Grievance appeal of Juan Ruiz – No Motion was made. Ms. Valerie Carrillo, Attorney again stated, “Your Board Policy indicates in DGBA (Local) - The Board may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.
6. Consideration and possible action on the Level III Grievance appeal of Rogelio Cavazos – No Motion was made. Ms. Valerie Carrillo, Attorney again stated, “Your Board Policy states that - The Board may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

VIII. **Correspondence and Information:** Superintendent’s Announcements:

1. Tuesday, January 21, 2025 – MCJLS Jesus “Chuy” Sanchez Memorial Cowboy Breakfast – Show Barn – 7:00 AM
2. Friday, January 24, 2025 – No school – Stock show
3. Eagle Pass Legislature Days – February

IX. Adjournment:

There, being no further business, the meeting adjourned at 8:59 PM. Motion by Trustee Hiller second by Trustee Gonzalez. Motion Granted 7/0.

WE AFFIRM THAT THESE MINUTES ARE OFFICAL, COMPLETE, AND CORRECT.

President: \_\_\_\_\_ Secretary: \_\_\_\_\_

Date Minutes Approved: \_\_\_\_\_ Date Minutes Signed: \_\_\_\_\_