

School Board Meeting:

June 26, 2012

Subject:

Business Office

Presenter:

Gary Kawlewski

SUGGESTED SCHOOL BOARD ACTION:

Board action is required for the final reading of policies

DESCRIPTION:

We are changing the title to conform to the sections this policy is filed under. We have also made changes to the wording on reimbursement amounts.

Final Reading of a Revised Policy (Board Action Required)

The following revised policy is being presented to the School Board for final reading:

- Policy # 702.1 – Expenditures
 - MSBA Recommended Policy

Brief Description:

We have changed the name from Expenditures to Imprest Cash so the policy will conform with others in this section and be more identifiable to the actual fund. We have also changed the individual transaction amount to allow for larger transactions that may occur from time to time.