

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
June 30, 2011

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, June 30, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

4. VISITORS:

Listening Session: Members Erin Turner and Joe Grafft conducted the Listening Session and reported that no one attended this evening's session.

5. STUDENT ACHIEVEMENT:

Senior High Student Activities – Senior High Assistant Principal Jim Caldwell introduced softball coach Angie Ryan, tennis coach Greg Patchin, and student athletes. The School Board heard a report of the individual and teams' successes this past spring.

Forest View and Forest Lake Elementary Schools – Dr. Janet Palmer gave an overview of happenings at Forest View Elementary this past year. The first year of the Spanish Immersion program went very well and the grade level changes between the two elementary schools worked very well.

Positive Happenings:

Joe Grafft and Kathy Bystrom reported that they helped serve the Dave's BBQ lunch to seniors on June 6th.

Karen Morehead attended the recent Masquers play and is looking forward to the next one: Music Man.

Erin Turner reported that the first Lakefest was a success and plans are already underway for next year's scheduled for June 2.

Rob Rapheal commented that the Hall of Fame Induction and graduation ceremonies went very well. He also reported on last week's trip to China. He, Linda Madsen and Donna Friedmann went with a delegation to explore educational partnerships.

6. REPORTS:

City of Forest Lake – Karen Morehead reported that the city is looking for a new city administrator and a new Chief of Police, and the city is gearing up for its annual July 4th celebration.

Superintendent's report – Dr. Linda Madsen reported that senior high science teacher Brad Ward was in a USA Today article for his attendance at a STEM Academy in New York. The senior high has finalized three mascot logos. The July 1 Minnesota government shutdown has affected many things including our title programs and ADSIS funding, and MCA test results may also be delayed. She also reported on the trip to China last week.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve the following consent agenda items 7.1–7.6. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

7.1 Approved the Minutes of June 2 & 16, 2011.

7.2 Approved the Bills as of June 30, 2011.

7.3 Classified Personnel:

A. Resignation

1. Kimberly Hall – eff. 6/9/11.
2. Sherry Pratt – resign as Community Education Senior Citizens Coord., eff. 6/30/11.

B. Employment: Billee-jo Martin – Tech Support Specialist VI eff. 8-22-11.

C. Transfer:

1. Patricia Beise – to Cook Helper at Linwood eff. 8/25/11.
2. Maria Fore – to Tech Support Specialist VI at Forest Lake/Forest View eff. 8/22/11.

D. Leave of Absence:

1. Shelly Beck – LOA from May 27 through June 9, 2011.
2. Michael Houle – LOA from May 25, 2011 through July 6, 2011.
3. Taeko Raczkowski – LOA from March 14 through April 29, 2011.

E. Termination: Bob Owens, School Bus Driver – eff. 6/30/11.

7.4 Licensed Personnel:

A. Cancel Leave of Absence: Sandy Learned – cancel LOA and return fall of 2011.

B. Unpaid Leave of Absence:

1. Jane Bernauer – Extended 3-5 year leave of absence beginning 2011-12 school year.
2. Danielle Dady – Child care leave of absence for the 2011-12 school year.
3. Julie Hafenstein – Child care leave of absence for the 2011-12 school year.
4. Amy Kinsman – Child care leave of absence for the 2011-12 school year.

C. Non-Curricular Assignment:

1. Katy Gross – 5th grade Math Masters Coach and 6th grade Math Masters Coach.
2. Peter Ilten – Yearbook Advisor.
3. Jake Janiszewski - .333 Student Council Advisor.
4. Susan Mullen - .333 Student Council Advisor.
5. Deanna Pesek - .333 Student Council Advisor.

D. Change of Contract: Meghan Phelps – Resign full-time contract and approve .5 FTE contract.

E. Approve Additional Position:

1. .4 Educational Speech and Language Pathologist effective 2011-12.
2. .2 Early Childhood Special Education Teacher effective 2011-12.

F. Resign/Retire/Release from Contract:

1. Donald J. Bjerke – Retire effective June 11, 2011.
2. Jeanne Garbers - Resign effective immediately.
3. Megan Halverson – Resign effective immediately.
4. Rachel Pierce – Resign effective immediately.
5. Rebecca Prange – Resign effective immediately.
6. Nichole Shabelski – Resign effective immediately.
7. Sonya Travanty – Resign effective at the end of summer school (7/15/11).
8. Ruth Willius – Resign effective May 24, 2011.

G. Employment (eff. 2011-12 school year):

1. Ashley Brett – .5 FTE regular teaching contract.
2. Renae Carr – Full-time regular teaching contract.
3. Mary Christopherson - .33 FTE regular teaching contract.
4. Gina Doe – .67 regular teaching contract.
5. Ann Tazell - .67 FTE regular teaching contract.

7.5 Approved membership in School for Equity in Education (SEE) for 2011-12.

7.6 Approved membership in Metro ECSU for 2011-12.

8.0 Donations: Member Grafft read the list of donations and moved to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Bresin, all members voted aye and the resolution was adopted. Donations: \$200 from the Century Junior High PTO for refreshments for 9th grade Awards Night; \$500 from MN Assoc. for Health, Phy Ed., Recreation and Dance for Scandia Elem. physical education program; \$100 from the Lino Lakes PTO to support the Festival of Cultures; and \$1,041.21 for the LINK program from the Knights of Columbus.

9. OLD BUSINESS:

- 9.1 School Board Election – Member Grafft moved to adopt the Resolution Establishing Absentee Voting Locations and Dates for Filing Affidavits of Candidacy. The motion was seconded by Member Bresin, by roll call vote all members present voted aye and the motion carried. (Resolution in official minutes book).
- 9.2 Aid Anticipation Borrowing – Member Grafft moved to approve Aid Anticipation Borrowing for Cash Flow Purposes. The motion was seconded by Member Turner, by roll call vote all members voted aye and the motion carried.

- 9.3 Health & Safety Funding – Member Grafft moved to approve Attachment 10 of the health and safety funding requirements. The motion was seconded by Member Bystrom, all members voted aye and the motion carried.
- 9.4 Population – Member Grafft moved to certify that the school district population as of June 16, 2011 is 45,564. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried.
- 9.5 Interrogation policy – Member Bresin moved to approve Interrogation of Students by Non-School Personnel Policy 504. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried.
- 9.6 Substitute Teacher policy – Member Bresin moved to approve Substitute Teachers Policy 417. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried.
- 9.7 Student Retention policy – Member Bresin moved to approve Student Retention Policy 520. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 9.8 Superintendent Evaluation – President Rob Rapheal and Board Member Erin Turner presented the results of the Superintendent’s annual evaluation as conducted by the Staff Welfare committee. Dan Kieger moved to award Dr. Linda Madsen 95% of her eligible Pay for Performance. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried.
10. NEW BUSINESS: None
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Bresin moved, seconded by Member Grafft, to adjourn. All members voted aye and the meeting was adjourned at 8:05 p.m.

Rob Rapheal

President

Karen Morehead

Clerk