

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 10, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
	This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 10/6/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Personal Care Attendant-KWV

Description: Rebecca Rappold is recommending the following hire:

✚ Jenna Powell, Personal Care Attendant
Pending successful completion of pre-hire process.

Financial Impact; L1/S0 \$15.85 (L1/+S1 \$16.46 after successful completion of 90-working-day probationary period)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Personal Care Assistant		Applicant Recommended Jenna Powell	
Department/Location KWV		Supervisor Rebecca Rappold/Toni Tatsey	
Type of Position Classified	Starting Date 10/11/23	Term School Year	

Recruiting	Date Posted:	Updated:	Closing Date:
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Powell, Jenna	8/31/23	YES	10/6/23

Interview Committee	Title	Name	Title
Rebecca Rappold	Interim SpEd Director/CI Director		
Montey Lucke	Adaptive PE		
Christy Mai	OP/PT Student Support		

Recommendation: Jenna has excellent references regarding her work experience and professionalism. She is interested in helping young students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/25/23	Yes	Ok
State & Federal Criminal background check	10/2/23	Yes	Ok
Tribal Background check	10/2/23	Yes	Ok

Salary: \$15.85 L1/S0 / L1+S1 \$16.46 Placement: Contract Days: **189 Days**

Prepared by: Bev Sinclair Date 10/6/23 Approved by: _____ Date: _____