



Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 04/01/2025

Item Title:	<u>Change Order #002 to Amend the Owner/Contractor</u>	<u>X</u>	Action
	<u>Agreement with Insight Public Sector, Inc.</u>		Information
	<u>CSP #21-121 BISD Intercom Upgrades Various</u>		Discussion
	<u>School Campuses</u>		

BACKGROUND:

Administration recommends approval of Change Order #002 to the Owner/Contractor Agreement with Insight Public Sector, Inc. for the CSP #21-121 BISD Intercom Upgrades Various School Campuses. The change order is to increase the contract amount for RFI and Skinner Elementary (Cost Increase) in the amount of \$39,214.08.

Attached for reference find the following documents:

- Change Order – AIA Document G701-2017
- Cover Letter
- RFI and Cost Increase for Skinner ES

FISCAL IMPLICATIONS:

Contract amount increase by \$39,214.08
Fund 188

RECOMMENDATION:

Recommend approval of Change Order #002 to amend the Owner/Contractor Agreement with Insight Public Sector, Inc for the CSP #21-121-BISD Intercom Upgrades Various School Campuses, of \$39,214.08. The amount represents RFI and Skinner Elementary increase of construction changes under fund 188.

Manuel Hinojosa, FAIA

Submitted by: Principal / Program Adm.

Alonso Guerrero

Recommended by: Health Services & Operation

Alejandro Cespedes

Approved by: Chief Financial Officer

Approved for Submission to Board of Education:

Jesus H. Chavez
Dr. Jesus H. Chávez,
Superintendent



1126 South Commerce
Harlingen, TX 78550
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www.ethoseng.net

October 14, 2024

Brownsville ISD
1900 E. Price Road
Brownsville, TX 78521

RE: BISD Intercom Upgrades - District Wide PO#P368537, PO#P367867

This Change Order includes adjustments to the Contract Sum. Change Order No. 2 is issued to reflect the increases associated with the Requests for Information (RFIs) and the cost adjustments related to Skinner. Please refer to the attached AIA Document G701-2017 for further details, along with a summary breakdown of the adjustments.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'G. Quintanilla', is written over a horizontal line.

Guillermo Quintanilla
Principal
Ethos Engineering
C (956) 564.2811
O (956) 230.3435
gquin@ethoseng.net



AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> CSP #21-121 BISD Intercom Upgrades Various School Campuses	CONTRACT INFORMATION: Contract For: Intercom Upgrades Date: December 09, 2020	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: October 14, 2024
OWNER: <i>(Name and address)</i> Brownsville Independent School District 1900 E. Price Rd. Brownsville, TX 78521	ARCHITECT: <i>(Name and address)</i> Ethos Engineering 1126 South Commerce Street Harlingen, TX 78550	CONTRACTOR: <i>(Name and address)</i> Insight Public Sector, Inc. 2712 N. McColl Road McAllen, TX 78501

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Order No. 2 is to increase the contract amount for RFI's and Skinner (Cost Increase). See summary breakdown below.

Change Order No. 1: Extension of Substantial Completion date.


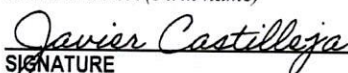
Change Order No. 2: See the RFI and Skinner (Cost Increase) summary breakdown below and see the attached documents.

RFI #26 Hanna ECHS:	\$8,104.00
RFI #30 Paredes ES:	\$2,453.00
RFI #33 Gonzalez ES:	\$2,453.00
RFI #42 Champion ES:	\$2,792.00
<u>Skinner ES (Cost Increase):</u>	<u>\$23,412.08</u>
Total Cost for RFI's & Skinner (Cost Increase):	\$39,214.08

The original Contract Sum was	\$ 3,315,626.69
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 3,315,626.69
The Contract Sum will be increased by this Change Order in the amount of	\$ 39,214.08
The new Contract Sum including this Change Order will be	\$ 3,354,840.77
The Contract Time will be unchanged by zero (0) days.	
The new date of Substantial Completion will be Unchanged	

NOTE: This Change Order does ~~not~~ include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Ethos Engineering</u>	<u>Insight Public Sector, Inc.</u>	<u>Brownsville Independent School District</u>
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
<u>Guillermo Quintanilla, Principal</u>		
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
<u>February 18, 2025</u>		
DATE	DATE	DATE

Request for Information

Ethos



Project Name: BISD Intercom Project
 Project No.: Hanna
 Project No. Arch:
 Project No. Owner:
 Project Location: Brownsville, TX 78521
 Print Date: 7/5/2022

RFI Number: 026

Subject: Campus question

Status: Open



To: Jose Leal
 956-572-7613
 marcos@ethoseng.net
 Ethos Engineering

From: Javier Castilleja
 Insight Networking
 956-330-2035
 javier.castilleja@insight.com

Date Due:	07/14/2022
Date Submitted:	07/5/22
Requested Reason:	Clarification
Action Requested:	Confirmation
Cost Impact:	None

Schedule Impact:	UNDETERMINED
Drawing Number:	
Dwg Detail Number:	
CSI Code:	
Spec Section:	
Reference:	

Question:

Need responses for observation report following items:

Questions for Hanna items:

1. New Gym was not part of the original list. Once we install new servers, the new Gym will not work. We can reuse the existing wire and devices. New Gym will require a gateway and Amplifiers to connect to new system..
 Hardware – \$5,388.69 Labor - \$2,715.31
 Total = \$8,104

Answer: 1. Please proceed with installation of gateway and amplifiers to connect to new intercom system. Cost for this equipment & labor will be deducted from the contingency.

Posted Replies: Jose G. Leal III

Reply From: Ethos Engineering

Dated: 12/21/2022

Attached Files:

FileName	Description	Created	Creator
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Picture of requested area

Request for Information

Ethos



Project Name: BISD Intercom Project
 Project No.: Paredes
 Project No. Arch:
 Project No. Owner:
 Project Location: Brownsville, TX 78521
 Print Date: 8/15/2022

RFI Number: 030

Subject: Campus question

Status: Open



Locker room

To: Jose Leal
 956-572-7613
 marcos@ethoseng.net
 Ethos Engineering

From: Javier Castilleja
 Insight Networking
 956-330-2035
 javier.castilleja@insight.com

Date Due:	08/25/2022
Date Submitted:	08/15/2022
Requested Reason:	Clarification
Action Requested:	Confirmation
Cost Impact:	None

Schedule Impact:	UNDETERMINED
Drawing Number:	
Dwg Detail Number:	
CSI Code:	
Spec Section:	
Reference:	

Question:

Need responses for observation report following items:

Questions for Paredes items:

1. Cafeteria needs to be separated into two zones to increase volume. Original devices and cable were to be used so we would need a separate 35w amplifier with 350ft of cable.

New Amp and rewire cafeteria to separate zone so volume can be controlled independently. \$2,453

2. Rm 403 need to replace cable. 150' cable.

Answer:

1. This request for new Amp and rewiring for the cafeteria to separate zone is denied. This was not part of the scope of work.

Posted Replies: Jose G. Leal III

Reply From: Ethos Engineering

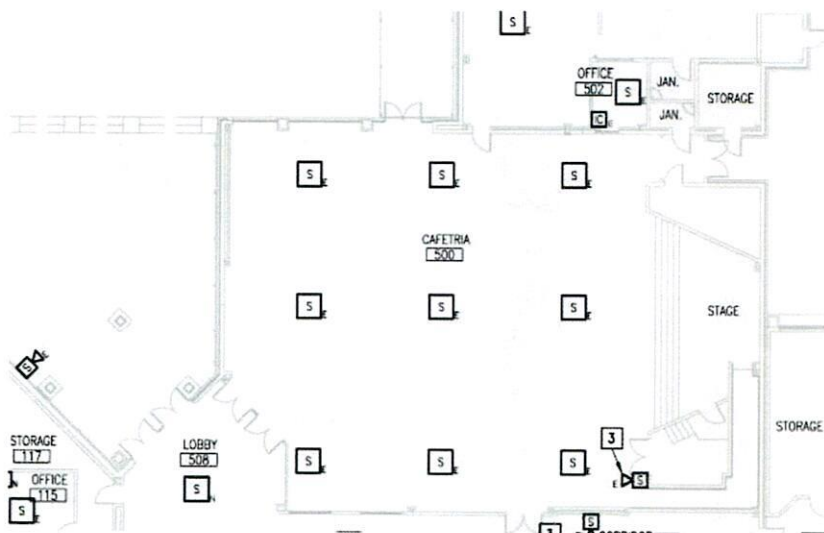
Dated: 08/08/2022

Attached Files:

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Picture of requested area

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Request for Information

Ethos



Project Name: BISD Intercom Project
 Project No.: Gonzales
 Project No. Arch:
 Project No. Owner:
 Project Location: Brownsville, TX 78521
 Print Date: 9/2/2022

RFI Number: 033

Subject: Campus question

Status: Open



Locker room

To: Jose Leal
 956-572-7613
 marcos@ethoseng.net
 Ethos Engineering

From: Javier Castilleja
 Insight Networking
 956-330-2035
 javier.castilleja@insight.com

Date Due:	09/10/2022
Date Submitted:	09/2/2022
Requested Reason:	Clarification
Action Requested:	Confirmation
Cost Impact:	None

Schedule Impact:	UNDETERMINED
Drawing Number:	
Dwg Detail Number:	
CSI Code:	
Spec Section:	
Reference:	

Question:

Need responses for observation report following items:

Questions for Gonzales items:

1. Cafeteria needs to be separated into two zones to increase volume. Original devices and cable were to be used so we would need a separate 35w amplifier with 350ft of cable.

New Amp and rewire cafeteria to separate zone so volume can be controlled independently. \$2,453

Answer:

Posted Replies:

Reply From:

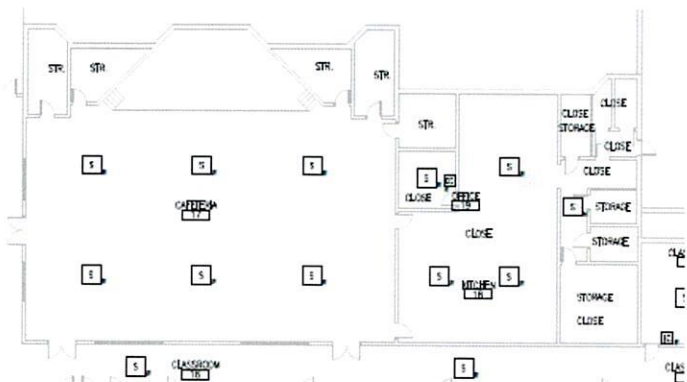
Dated:

Attached Files:

FileName	Description	Created	Creator
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Picture of requested area



Request for Information

Ethos



Project Name: BISD Intercom Project
 Project No.: Champion
 Project No. Arch:
 Project No. Owner:
 Project Location: Brownsville, TX 78521
 Print Date: 3/1/2023

RFI Number: 042

Subject: Campus question

Status: Open



Locker room

To: Jose Leal
 956-572-7613
 marcos@ethoseng.net
 Ethos Engineering

From: Javier Castilleja
 Insight Networking
 956-330-2035
 javier.castilleja@insight.com

Date Due:	3/5/2023
Date Submitted:	3/1/2023
Requested Reason:	Clarification
Action Requested:	Confirmation
Cost Impact:	None

Schedule Impact:	UNDETERMINED
Drawing Number:	
Dwg Detail Number:	
CSI Code:	
Spec Section:	
Reference:	

Question:

Need responses for observation report following items:

Questions for items:

- Gym was remodeled and all hardware and materials were stripped and lost. 4 inside horns need to be replaced.
- Conduit was removed and needs to be replaced.

Total 4 horn speakers, 180ft conduit, 200ft cable. Taken from stock

\$2,792

Answer:

SEE ANSWERS ON NEXT PAGE.

Posted Replies: Jose G. Leal III

Reply From: Ethos Engineering

Dated: 09/25/2023

Attached Files:

FileName	Description	Created	Creator
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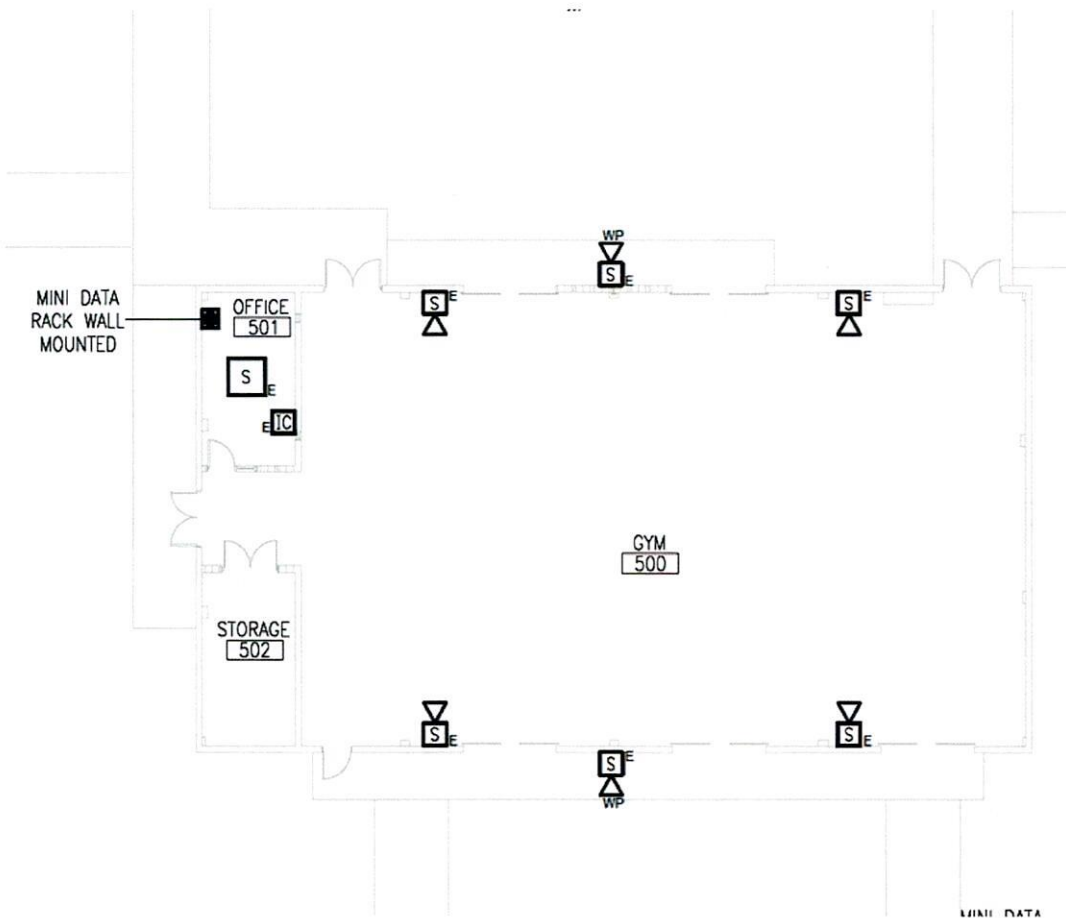
Picture of requested area

09/25/2023

RFI #42 (Ethos Response):

1. Please proceed with replacing 4 speakers that were stripped and lost during gym remodel, contractor shall pull this material from the spare material which includes installation cost. 4 - One way speaker
2. Please proceed with replacing conduits & cabling that were stripped and lost during gym remodel, contractor shall pull this material from the spare material which includes installation cost. 180' - EMT Conduit & 200' - Cabling

Thank You,
Ethos Engineering



Modern Infrastructure Change Request Form

Change Request # 4010077575

Client	Client Contact Name	Insight Contact Name
Brownsville Independent School District	Martin Espinosa	Steve Lopez
Original SOW Number	Request Date	Purchase Order to Apply to Changes (if applicable)
25611	October 4, 2023	PO #
State/Federal Contract Reference (if applicable)		
Standalone SLED/FED IPS SOW_Open Market_61000011		

1. CHANGE REQUEST SUMMARY

1.1. Change Request Description

- Cost increases for Skinner Elementary intercom

Campus Skinner Update	Price
Raceway and Cabling Material	\$3,911.04
Raceway and Cabling Labor	\$1,948.17
School Intercom Hardware	\$15,452.70
School Intercom Labor	\$1,948.17
Allowances	\$0.00
Miscellaneous	\$0.00
Administrative and Project Management	\$152.00
Total Fixed Fee	\$23,412.08

1.2. Project Schedule

The project schedule will be modified as follows:

An additional 12 weeks will be added to the project schedule through December 30, 2023.

1.3. Project Pricing

The additional Services will be provided for an additional fixed fee of **\$23,412.08**.

1.4. Deliverables

There are no changes to the Deliverables.

2. SIGNATURES

Insight		Client	
By:	<hr/> <i>Authorized Representative</i>	By:	<hr/> <i>Authorized Representative</i>
Print Name:		Print Name:	
Title:		Title:	
Date:		Date:	