

# Bills, Deposits, & Transfers Presented for Approval at the August 28, 2023 Board Meeting

*Represents Transactions from July 15, 2023 to August 18, 2023 and August 28, 2023 Board Bills*

	July Additional Transactions	August Transactions To Date	Total Presented For Approval
<b>Bills &amp; Payroll</b>			
Finance Checks			
<i>General Fund</i>	\$ 169,428.72	\$ 328,386.25	\$ 497,814.97
<i>Food Service Fund</i>	670.53	1,622.90	2,293.43
<i>Community Education Fund</i>	1,655.38	8,658.00	10,313.38
<i>Building Construction Fund</i>	-	-	-
<i>Debt Service Fund</i>	-	-	-
<i>Custodial Fund</i>	-	-	-
Less: Voided Checks (previously approved)	(573.60)	-	(573.60)
	171,181.03	338,667.15	509,848.18
Wire Payments			
<i>Payroll Taxes, TRA, PERA, Miscellaneous</i>	486,621.42	105,574.83	592,196.25
	486,621.42	105,574.83	592,196.25
Payroll Checks & Direct Deposits			
<i>General Fund</i>	124,337.48	133,037.03	257,374.51
<i>Food Service Fund</i>	2,378.61	4,556.98	6,935.59
<i>Community Education Fund</i>	9,115.20	12,739.75	21,854.95
	135,831.29	150,333.76	286,165.05
	<u>\$ 793,633.74</u>	<u>\$ 594,575.74</u>	<u>\$ 1,388,209.48</u>

## **Deposits**

### Receipts

<i>General Fund</i>	\$ 25,405.85	\$ 694,154.12	\$ 719,559.97
<i>Food Service Fund</i>	902.94	1,122.49	2,025.43
<i>Community Education Fund</i>	14,078.29	3,191.52	17,269.81
<i>Building Construction Fund</i>	4,102.32	25,499.48	29,601.80
<i>Debt Service Fund</i>	43,228.35	-	43,228.35
<i>Custodial Fund</i>	-	-	-
Less: Returned Items (previously approved)	-	-	-
	<u>\$ 87,717.75</u>	<u>\$ 723,967.61</u>	<u>\$ 811,685.36</u>

## **Transfers**

### Electronic Transfers

<i>Transfers to Checking</i>	\$ 700,000.00	\$ 450,000.00	\$ 1,150,000.00
<i>Exchanges in Liquidity Class</i>	-	-	-
<i>Transfers to Checking - Building</i>	-	-	-
<i>Exchanges in Liquidity Class - Building</i>	-	-	-
<i>Exchanges in Investment Class - Building</i>	-	-	-
	<u>\$ 700,000.00</u>	<u>\$ 450,000.00</u>	<u>\$ 1,150,000.00</u>

### Summary of Transactions:

Bills & Payroll	\$ 1,388,209.48
Deposits	\$ 811,685.36
Transfers	\$ 1,150,000.00

### Summary of Related-Party Transactions:

Bills ( <i>check 85220</i> )	\$ 4,136.00
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WATERVILLE-ELYSIAN-MORRISTOWN  
TREASURER'S REPORT TO SCHOOL BOARD

July 2023 District Bank Reconciliation

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	BALANCE END OF MONTH
GENERAL FUND	3,158,893.00	348,104.43	(1,123,844.15)	2,383,153.28
FOOD SERVICE FUND	179,773.00	36,227.02	(10,410.48)	205,589.54
COMMUNITY ED	92,098.69	17,960.86	(31,488.29)	78,571.26
BUILDING	1,383,141.40	4,102.32	-	1,387,243.72
DEBT REDEMPTION	902,866.39	43,228.35	(318,839.03)	627,255.71
CUSTODIAL	46,593.89	1,000.00	-	47,593.89
TOTALS	5,763,366.37	450,622.98	(1,484,581.95)	4,729,407.40

RECONCILEMENT OF TREASURER'S BALANCE WITH BANK

DESCRIPTION	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
Frandsen Bank & Trust	186,180.77	(63,825.88)	-	6,591.20	128,946.09
MSDLAF	3,381,453.55				3,381,453.55
Frandsen Bank & Trust Building	58,040.87	-			58,040.87
MSDLAF Building Account	944,058.29				944,058.29
Lake Country Community Bank	81,864.36				81,864.36
Lake Country Community Bank CD	3,405.25				3,405.25
Elysian State Bank	101,474.33				101,474.33
FRANDSEN BANK & TRUST	14,417.97	(15,773.52)			(1,355.55)
MSDLAFP	23,680.66				23,680.66
LCC Checking	596.83	(40.50)			556.33
LCC Savings	7,283.22				7,283.22
TREASURER'S BALANCE					4,729,407.40

Chair's Signature \_\_\_\_\_

M. Jewison  
6/23/2023

## Waterville-Elysian-Morristown Check Register

Number	Date	Payee	Amount	Description
85124	7/18/2023	ALL ABOUT SIGNS LLC	931.00	CUSTODIAL SUPPLIES
85125	7/18/2023	BRAD DONAHUE'S WINDOW CLEANING	495.00	BUILDING REPAIRS & MAINTENANCE
85126	7/18/2023	BREEZY POINT RESORT	1,346.46	SUPERINTENDENT TRAVEL
85127	7/18/2023	CENTER FOR RESPONSIVE SCHOOLS, INC.	1,718.00	STAFF DEVELOPMENT
85128	7/18/2023	EMC INSURANCE COMPANIES	105,884.99	PROPERTY INSURANCE
85129	7/18/2023	HILLYARD, INC. / HUTCHINSON	980.62	CUSTODIAL SUPPLIES
85130	7/18/2023	MASA	860.00	SUPERINTENDENT DUES & MEMBERSHIP
85131	7/18/2023	MSBA	6,913.00	SCHOOL BOARD MEMBERSHIP
85132	7/18/2023	NAC	4,091.55	LONG-TERM FACILITIES EQUIPMENT
85133	7/18/2023	ONE LITTLE SHIRT SHOP	591.11	SCHOOL AGE CARE
85134	7/18/2023	PLUNKETT'S	60.49	BUILDING REPAIRS & MAINTENANCE
85135	7/18/2023	RIVER BEND BUSINESS PRODUCTS	78.63	COPIER MAINTENANCE AGREEMENT
85136	7/18/2023	SCHILLING SUPPLY COMPANY	596.26	CUSTODIAL SUPPLIES
85137	7/18/2023	WATERVILLE BUILDING CENTER LLC	1,383.15	BUILDING REPAIRS & MAINTENANCE
85138	7/25/2023	ADERMANN, LANA	77.95	FOOD SERVICE TRAVEL
85139	7/25/2023	AMC	140.40	TRANSPORTATION SERVICES
85140	7/25/2023	WAL-MART	155.10	VOCATIONAL FACS INSTRUCTIONAL SUPPLIES
85141	7/25/2023	CENTERPOINT ENERGY	2,093.26	NATURAL GAS
85142	7/25/2023	CITY OF WATERVILLE	1,778.19	WATER & SEWER SERVICES
85143	7/25/2023	DAVIS MARKETPLACE	153.93	VOCATIONAL FACS INSTRUCTIONAL SUPPLIES
85144	7/25/2023	EDUCATORS BENEFIT CONSULTANTS, LLC	133.46	PAYROLL SERVICES
85145	7/25/2023	FIRST NATIONAL BANK OMAHA	456.98	TRACK & FIELD
85146	7/25/2023	HASTINGS CREAMERY, LLC	431.20	FOOD SERVICE MILK
85147	7/25/2023	INDIANHEAD FOODSERVICE DISTRIB	1,096.65	SCHOOL AGE CARE
85148	7/25/2023	JMC COMPUTER SERVICE, INC.	12,825.08	TECHNOLOGY SOFTWARE
85149	7/25/2023	METRONET	458.82	TELEPHONE SERVICES
85150	7/25/2023	MINNESOTA SUPERINTENDENTS' OFFICE PER	50.00	DISTRICT OFFICE DUES & MEMBERSHIP
85151	7/25/2023	PLUNKETT'S	115.87	BUILDING REPAIRS & MAINTENANCE
85152	7/25/2023	SCHOOL SPECIALTY EDUCATION ESS	573.60	ELEMENTARY GENERAL SUPPLIES
85153	7/25/2023	SQUIRES, WALDSPURGER, & MACE, P.A.	2,657.95	ATTORNEY SERVICES
85154	7/25/2023	SUEL PRINTING COMPANY	896.00	NEWSPAPER PUBLISHING
85155	7/25/2023	VARSITY SPIRIT FASHION	390.75	COMPETATIVE CHEERLEADING
85156	7/25/2023	WASECA HARDWARE	24.99	CUSTODIAL SUPPLIES
85157	7/25/2023	XCEL ENERGY	17,882.48	ELECTRICITY SERVICES
85158	7/27/2023	ELYSIAN AGENCY, INC.	2,717.19	TRANSPORTATION INSURANCE
85159	8/1/2023	BCBS OF MINNESOTA - SENIOR GOLD	3,836.00	PAYROLL LIABILITIES
85160	8/1/2023	MEDICAREBLUE RX	2,506.00	PAYROLL LIABILITIES
85161	8/1/2023	HEALTH PARTNERS	3,463.72	PAYROLL LIABILITIES
85162	8/1/2023	HORACE MANN INSURANCE COMPANY	1,007.90	PAYROLL LIABILITIES
85163	8/1/2023	INTERNATIONAL UNION OF	98.50	PAYROLL LIABILITIES
85164	8/1/2023	MADISON NATIONAL LIFE	3,944.52	PAYROLL LIABILITIES
85165	8/1/2023	MN CHILD SUPPORT PAYMENT CTR	629.00	PAYROLL LIABILITIES
85166	8/1/2023	MN PEIP	98,026.92	PAYROLL LIABILITIES
85167	8/1/2023	ARCHAMBAULT BROS. DISPOSAL	1,573.45	BUILDING REPAIRS & MAINTENANCE
85168	8/1/2023	RENT N' SAVE PORTABLE SERVICES	65.00	SUMMER RECREATION
85169	8/3/2023	BECKER, JENNIFER	1,129.40	TRANSPORTATION CONTRACT

## Waterville-Elysian-Morristown Check Register

Number	Date	Payee	Amount	Description
85170	8/3/2023	BEVCOMM	228.80	TELEPHONE SERVICES
85171	8/3/2023	BSN SPORTS	213.99	TRACK & FIELD
85172	8/3/2023	WAL-MART	2.33	DISTRICT OFFICE GENERAL SUPPLIES
85173	8/3/2023	CITY OF LE CENTER	2,700.00	YOUTH ENRICHMENT
85174	8/3/2023	DEVOS, BRIAN	540.00	SUMMER RECREATION
85175	8/3/2023	DEVOS, DOROTHY	150.00	SUMMER RECREATION
85176	8/3/2023	DRIESSEN WATER INC.	222.75	CUSTODIAL SUPPLIES
85177	8/3/2023	FAME AWARDS	213.00	CLAY TARGET TEAM
85178	8/3/2023	FARIBAULT INTERIORS	17,200.00	LONG-TERM FACILITIES EQUIPMENT
85179	8/3/2023	HARMON, VINCENT	9.17	CUSTODIAL TRAVEL
85180	8/3/2023	HILLYARD, INC. / HUTCHINSON	82.95	CUSTODIAL SUPPLIES
85181	8/3/2023	ISD #2168 NRHEG	200.00	TRACK & FIELD
85182	8/3/2023	KLINE WELDING INC	150.75	FOOD SERVICE REPAIRS & MAINTENANCE
85183	8/3/2023	MALECHA, CRAIG	200.00	SUMMER RECREATION
85184	8/3/2023	MENARDS	130.33	CUSTODIAL SUPPLIES
85185	8/3/2023	MIKE SLECHTA CONSTRUCTION	23,750.00	LONG-TERM FACILITIES EQUIPMENT
85186	8/3/2023	MULLENBERG PLUMBING & HEATING	360.35	BUILDING REPAIRS & MAINTENANCE
85187	8/3/2023	NAC	11,011.82	LONG-TERM FACILITIES EQUIPMENT
85188	8/3/2023	NORDMEIER BROS., INC.	154.99	CUSTODIAL SUPPLIES
85189	8/3/2023	POMP'S TIRE-MANKATO	270.00	TRANSPORTATION REPAIR SUPPLIES
85190	8/3/2023	RAMBOW	358.75	YOUTH ENRICHMENT
85191	8/3/2023	REESE, SCOTT	110.00	SUMMER RECREATION
85192	8/3/2023	RIVER BEND BUSINESS PRODUCTS	105.76	COPIER MAINTENANCE AGREEMENT
85193	8/3/2023	RSCHOOL TODAY	2,462.06	ATHLETICS SERVICES
85194	8/3/2023	SHERWIN WILLIAMS	282.83	CUSTODIAL SUPPLIES
85195	8/3/2023	SUEL PRINTING COMPANY	220.00	NEWSPAPER PUBLISHING
85196	8/3/2023	T MOBILE	600.00	INTERNET SERVICES
85197	8/3/2023	TOM'S LOCK AND KEY	182.16	BUILDING REPAIRS & MAINTENANCE
85198	8/3/2023	TONN'S REPAIR	1,314.32	TRANSPORTATION REPAIRS & MAINTENANCE
85199	8/3/2023	TRUGREEN	296.00	BUILDING REPAIRS & MAINTENANCE
85200	8/3/2023	WASECA HARDWARE	669.95	CUSTODIAL SUPPLIES
85201	8/3/2023	WATERVILLE BASEBALL CLUB, INC.	697.50	ATHLETICS SERVICES
85202	8/3/2023	WEST CENTRAL SANITATION	1,020.77	BUILDING REPAIRS & MAINTENANCE
85203	8/8/2023	BEVCOMM BUSINESS SOLUTIONS	749.00	TECHNOLOGY SERVICES
85204	8/8/2023	BSN SPORTS	6,214.00	FOOTBALL EQUIPMENT
85205	8/8/2023	EDUCATORS BENEFIT CONSULTANTS, LLC	336.00	PAYROLL SERVICES
85206	8/8/2023	HILLYARD, INC. / HUTCHINSON	1,128.10	BUILDING REPAIRS & MAINTENANCE
85207	8/8/2023	MINNESOTA SUPERINTENDENTS' OFFICE PER	50.00	DISTRICT OFFICE DUES & MEMBERSHIP
85208	8/8/2023	RIVER BEND LEASING	596.93	COPIER LEASE AGREEMENT
85209	8/8/2023	ROCHESTER TELECOM SYSTEMS	3.76	TELEPHONE SERVICES
85210	8/8/2023	SCHOOL MANAGEMENT SERVICES	19,495.00	PAYROLL SERVICES
85211	8/10/2023	CITY OF MORRISTOWN	145.90	WATER & SEWER SERVICES
85212	8/10/2023	EARTHGRAINS BAKING COMPANIES, INC.	1,472.15	FOOD SERVICE FOOD
85213	8/10/2023	FREEDOM SECURITY AND SURVEILLANCE	15,065.01	TECHNOLOGY EQUIPMENT
85214	8/10/2023	HOBART SERVICE	221.75	EQUIPMENT REPAIRS & MAINTENANCE
85215	8/10/2023	MINNESOTA STATE UNIVERSITY	14,730.30	PSEO TUITION

## Waterville-Elysian-Morristown Check Register

Number	Date	Payee	Amount	Description
85216	8/10/2023	ONE LITTLE SHIRT SHOP	597.36	HIGH SCHOOL RESALE SUPPLIES
85217	8/10/2023	REMEDIA PUBLICATIONS, INC.	77.98	SPECIAL EDUCATION INSTRUCTIONAL SUPPLIES
85218	8/10/2023	THE MUSIC MART	204.93	HIGH SCHOOL BAND INSTRUCTIONAL SUPPLIES
85219	8/10/2023	THE PARK CATALOG	900.00	JUNIOR HIGH EQUIPMENT
85220	8/10/2023	TNT FLOORING, LLC	4,136.00	LONG-TERM FACILITIES EQUIPMENT
85221	8/10/2023	UCP SEGUIN - MINNESOTA	1,200.00	STAFF DEVELOPMENT
85222	8/15/2023	DELASKE, NANCY	91.00	TRANSPORTATION SERVICES
85223	8/15/2023	FREEDOM SECURITY AND SURVEILLANCE	6,193.85	TECHNOLOGY EQUIPMENT
85224	8/15/2023	GAME ONE	2,874.47	VOLLEYBALL
85225	8/15/2023	GOPHER SPORTS	188.10	PHYSICAL EDUCATION INSTRUCTIONAL SUPPLIES
85226	8/15/2023	LAMONT, ROGER	182.00	TRANSPORTATION SERVICES
85227	8/15/2023	MIDWEST BUS PARTS, INC.	477.78	TRANSPORTATION REPAIR SUPPLIES
85228	8/15/2023	POMP'S TIRE-MANKATO	1,162.08	TRANSPORTATION REPAIR SUPPLIES
85229	8/15/2023	PRESIDIO NETWORKED SOLUTIONS	750.00	TECHNOLOGY SERVICES
85230	8/15/2023	MN CHILD SUPPORT PAYMENT CTR	629.00	PAYROLL LIABILITIES
85231	8/15/2023	BCBS OF MINNESOTA - SENIOR GOLD	3,836.00	PAYROLL LIABILITIES
85232	8/17/2023	CENTERPOINT ENERGY	2,458.21	NATURAL GAS
85233	8/17/2023	CITY OF WATERVILLE	690.94	WATER & SEWER SERVICES
85234	8/17/2023	FREEDOM SECURITY AND SURVEILLANCE	3,141.04	TECHNOLOGY EQUIPMENT
85235	8/17/2023	GAME ONE	776.89	BOYS' BASKETBALL
85236	8/17/2023	GOPHER SPORTS	614.77	PHYSICAL EDUCATION INSTRUCTIONAL SUPPLIES
85237	8/17/2023	REGION V COMPUTER SERVICES	3,758.25	REGION COMPUTER SERVICES
85238	8/17/2023	RIVER BEND BUSINESS PRODUCTS	7.73	COPIER MAINTENANCE AGREEMENT
85239	8/17/2023	SOUTH CENTRAL SERVICE COOPERATIVE	50.00	PRINCIPAL TRAVEL
85240	8/17/2023	SUEL PRINTING COMPANY	1,992.00	NEWSPAPER PUBLISHING
85241	8/17/2023	TIMECLOCK PLUS, LLC	4,578.00	PAYROLL SERVICES
85242	8/17/2023	WEM GIRLS' BASKETBALL - SAF	1,045.25	YOUTH ENRICHMENT
85243	8/17/2023	WEM JO VOLLEYBALL	3,276.00	YOUTH ENRICHMENT
85244	8/28/2023	SWANK MOVIE LICENSING USA	436.00	HIGH SCHOOL MEDIA CENTER AUDIO VISUAL
85245	8/28/2023	WASECA GLASS, INC.	46,152.00	LONG-TERM FACILITIES EQUIPMENT
85246	8/28/2023	WHOLESALE TIRE, INC.	28.88	EQUIPMENT REPAIRS & MAINTENANCE
11758	7/27/2023	BROWN, CARRIE	714.52	SCHOOL STORE - SUPPLIES
11759	8/1/2023	PARTIES & WEDDINGS PLUS	3,561.00	CLASS OF 2024 - PROM DECORATIONS
			510,421.78	

## Waterville-Elysian-Morristown Deposit Detail

Deposit Number	Date	Receipt Number	Detail Amount	Description
FRANDSEN BANK & TRUST				
18279	7/31/2023	34579	150.00	SCHOOL READINESS
		34580	-6.38	FEE
18280	7/31/2023	34581	23,070.32	CLASS REGISTRATION
18281	7/31/2023	34582	10.00	STUDENT FEES
18282	7/31/2023	34583	2.93	JULY INTEREST
18293	8/4/2023	34594	1,275.00	EAGLE BLUFF DONATION
		34595	1,122.49	FOOD SERVICE REFUND
		34596	25,625.20	PARTICIPANT FEES
		34597	175.00	DRIVERS' EDUCATION
		34598	750.00	FACILITIES DONATION
18294	8/11/2023	34599	4,057.20	PAYMENT IN LIEU OF TAXES
18296	8/18/2023	34601	2,784.53	PAYMENT IN LIEU OF TAXES
		34602	746.68	REFUND - PAYROLL LIABILITIES
		34603	1,393.70	SAC GRANT
ELYSIAN BANK				
18283	7/31/2023	34584	104.15	JULY INTEREST
LAKE COUNTRY COMMUNITY BANK				
18284	7/31/2023	34585	34.75	JULY INTEREST
MINNESOTA SCHOOL DISTRICT LIQUID ASSET				
18277	7/19/2023	34577	122.44	MEDICAL ASSISTANCE
18278	7/28/2023	34578	43,228.35	FOOD SERVICE
18285	7/31/2023	34586	16,794.10	JULY RECEIPTS
18292	8/2/2023	34593	2,300.00	FEDERAL GRANT
18295	8/15/2023	34600	683,737.81	STATE AID PAYMENT
FRANDSEN BANK & TRUST - BUILDING				
18286	7/31/2023	34587	0.49	JULY INTEREST
MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND - BUILDING				
18287	7/31/2023	34588	4,101.83	JULY INTEREST
HIGH SCHOOL CHECKING - FRANDSEN BANK & TRUST				
18288	7/31/2023	34589	0.12	JULY INTEREST
HIGH SCHOOL SAVINGS - MINNESOTA SCHOOL DISTRICT LIQUID ASSET FUND				
18289	7/31/2023	34590	102.89	JULY INTEREST

# Waterville-Elysian-Morristown Deposit Detail

Deposit Number	Date	Receipt Number	Detail Amount	Description
JUNIOR HIGH CHECKING - LAKE COUNTRY COMMUNITY BANK				
18290	7/31/2023	34591	0.21	JULY INTEREST
JUNIOR HIGH SAVINGS - LAKE COUNTRY COMMUNITY BANK				
18291	7/31/2023	34592	1.55	JULY INTEREST
			811,685.36	

Waterville-Elysian-Morristown Transfer List

Date	Transfer From	Transfer To	Amount	Description
7/17/2023	MSDLAF LIQUID FUND	FRANDSEN BANK & TRUST	250,000.00	TRANSFER FOR BILLS
7/25/2023	MSDLAF LIQUID FUND	FRANDSEN BANK & TRUST	250,000.00	TRANSFER FOR PAYROLL
7/31/2023	MSDLAF LIQUID FUND	FRANDSEN BANK & TRUST	200,000.00	TRANSFER FOR BILLS
8/9/2023	MSDLAF LIQUID FUND	FRANDSEN BANK & TRUST	200,000.00	TRANSFER FOR BILLS
8/15/2023	MSDLAF LIQUID FUND	FRANDSEN BANK & TRUST	250,000.00	TRANSFER FOR PAYROLL
			1,150,000.00	



# Waterville-Elysian-Morristown Expenditure Comparison Report

## Expenditures For The Month Ended July 31, 2023

General Fund	2023-2024			Year-to-Date Compared to Total Budget			
	Current Month	Year-to-Date	Budget	2023-2024	2022-2023	2021-2022	2020-2021
Salaries and Wages	71,063.49	71,063.49	5,735,606.00	1%	1%	1%	1%
Employee Benefits	45,902.97	45,902.97	2,376,451.00	2%	2%	2%	2%
Purchased Services	171,317.98	171,317.98	1,559,246.00	11%	9%	18%	12%
Supplies & Materials	18,937.39	18,937.39	960,787.00	2%	9%	4%	8%
Capital Expenditures	23,441.44	23,441.44	169,756.00	14%	23%	4%	8%
Other Expenditures	14,190.25	14,190.25	50,769.00	28%	24%	34%	30%
<i>Total General Fund</i>	344,853.52	344,853.52	10,852,615.00	3%	4%	4%	3%
<b>Food Service Fund</b>	6,234.93	6,234.93	469,750.97	1%	5%	7%	7%
<b>Community Education Fund</b>	18,451.94	18,451.94	393,690.39	5%	5%	5%	4%
<b>Construction Fund</b>	-	-	307,855.94	0%	0%	0%	0%
<b>Debt Service Fund</b>	318,839.03	318,839.03	1,633,136.53	20%	23%	24%	25%
<b>Custodial Fund</b>	-	-	12,004.00	0%	0%	0%	0%
<i>Total All Funds</i>	688,379.42	688,379.42	13,669,052.83	5%	4%	5%	3%

## General Fund Year-to-Date Comparison to Prior Years

