

Consider approval of purchase of cafeteria tables for Juan M. Alvarado Elementary

1. **Background:**

The Southwest ISD Child Nutrition department is requesting approval for the purchase of cafeteria tables for the cafeteria at Juan M. Alvarado Elementary.

2. **Process:**

The Child Nutrition Department is currently vetting three vendors Edu-Source Corporation, Palmer Hamilton LLC, and Indeco who sent in bids for the procurement for the 80 (eighty) 3-in-1 tables. If Edu-Source Corporation wins the bid, the purchase will be procured through Choice Partners Contract #23/019TP Cafeteria Trades. Choice Partners Co-op advertised the Request for Proposal (RFP) through USA Today. The Co-op received responses from Edu-Source Corporation, Palmer Hamilton, LLC, and Dynamic Designs of Texas. Pricing was verified to be consistent with contract pricing and determined to be fair and reasonable. If Palmer Hamilton, LLC or Indeco wins the bid, the purchase will be made through small purchase procurement procedures by receiving three quotes. Whichever vendor is chosen, the total purchase will not exceed \$110,000. When vetting the final three vendors, Southwest ISD Child Nutrition will determine that the proposal provided by all companies is the best overall value for the district, based on costs, meeting the district's needs, quality and availability.

3. **Fiscal Impact:**

The purchase of the 80 (eighty) 3-in-1 tables cafeteria tables will not exceed \$110,000. Child Nutrition Services Fund Balance and local funds will be used to pay for the tables.

4. **Recommendation:**

That the board approves the purchase of cafeteria tables in an amount not to exceed \$110,000.

5. **Required:**

Board Action.