


INDEPENDENT SCHOOL DISTRICT NO. 709
Duluth Public Schools
Historic Old Central High School – 215 N. First Avenue E.
Duluth, MN. 55802
218-336-8738

MEMORANDUM

TO: Bill Hanson, CFO/Executive Director of Business Services

FROM: Patrick J. Devlin, Supervisor of Purchasing 

SUBJECT: Bid-1207 FOOD REQUIREMENTS – DISTRICT WIDE-CHILD NUTRITION

DATE: May 2, 2011

Bid requests for Food Requirements were advertised and sent to eleven (11) known vendors for supplying district-wide food requirements for the period July 1, 2011 through June 30, 2013. (The District reserves the right to renew for an additional two (2) year period, July 1, 2013 through June 30, 2015 by mutual agreement.)

Three (3) responses were received . Those responding were Food Service Of America, Indian Head Foodservice Distributor, and Upper Lakes Foods. (See attached pricing.)

It is recommended that the low bid as submitted by Upper Lakes Foods, in the amount of \$304,280.00* be accepted. (See attached letter from Child Nutrition). This amount reflects a representative price for (fifty(50)) market basket (high usage) items that were bid on by all respondents.

The amount, \$304,280.00, will be part of an estimated total annual expenditure of \$1,440,000.00 for food requirements

Fund: 2-770-(site)-701-1490.01

Fund Custodian: Bill Hanson/Pam Bowe

Program: Child Nutrition

**BID-1207
FOOD REQUIREMENTS (DISTRICT WIDE)
CHILD NUTRITION**

Appert's Food Service St. Cloud, MN	No Bid
Aramark Educational Services LLC Philadelphia, PA	No Bid
Food Services of America Fargo, ND	\$362,480.75
Hawkeye Foodservice Iowa City, IA	No Response
Indian Head Foodservice Distributor Eau Claire, WI	\$317,291.06
Manion Foods, Inc. Superior WI	No Response
Martin Bros Distributing Co. Cedar Falls, IA	No Response
Reinhart Foods Rogers, MN	No Response
Sysco Minnesota Duluth, MN	No Response
Upper Lakes Foods Cloquet, MN	*\$304,280.00
U.S. Foodservice Plymouth, MN	No Response

Memo

To: Patrick Devlin, Supervisor, Purchasing
From: Pamela Bowe, R.D.L.D. Supervisor, Child Nutrition
CC: William Hanson, CFO
Date: 4/28/2011
Re: Grocery Bid Award

Food Bid Requirements # 1207 was sent to the following companies: Apperts Foods, Hawkeye Food Service, Manion Foods, Reinhart, Sysco, Upper Lakes Foods, US Foods, Food Services of America, Indianhead Foodservice Distributor, Martin Brothers Distributing Company.

Bids were received back from Upper Lakes Foods, Food Services of America and Indianhead Foodservice Distributor.

Food Bid Requirements #1207 is recommended to be awarded to Upper Lakes Foods, Cloquet, MN.

Distributors were asked to complete pricing on fifty (50) market basket items that would be purchased next year. The list of products with dollar amounts was calculated to determine which distributor had the lowest per case price.

Upper Lakes Foods	\$304,280.00	Market basket items
Indianhead Food Service	\$317,291.06	Market basket items
Food Services of America	\$362,480.75	Market basket items

For our budgeting purposes, the estimated purchasing cost of groceries is \$30,000 per week. Our program runs all year round due to summer meal service. Actual purchasing weeks are approximately forty-eight (48).

The estimated value of this bid is \$1,440,000.00. This increase in food cost is due to nationwide increases in raw food product cost, distribution & fuel cost, weather issues, and new menu regulations.

Child Nutrition continues to strive to find the lowest cost on goods while still providing the highest quality products as well as buying local when available. The Child Nutrition Department is also a member of the MSFBA (the Minnesota School Foodservice Buying Association) which is a group of school districts that have organized to utilize their group buying power to achieve better pricing on select products for the school meals programs.