

HSARC-25-007 Amendment No. 1

RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION, A.K.A FIRST 5 RIVERSIDE  
COUNTY AMENDMENT No. 1 TO THE MEMORANDUM OF UNDERSTANDING HSARC-25-0007  
WITH RIVERSIDE UNIVERSITY HEALTH SYSTEM- PUBLIC HEALTH

AGREEMENT: 25-0007

PERIOD OF PERFORMANCE: July 1, 2024 through June 30, 2026

EFFECTIVE DATE  
OF AMENDMENT: July 9, 2025

ORIGINAL MAXIMUM AGGREGATE  
REIMBURSABLE AMOUNT: \$320,140

AMENDED MAXIMUM AGGREGATE  
REIMBURSABLE AMOUNT: \$481,565

This Amendment No. 1 to the Memorandum of Understanding (MOU) HSARC-25-007 is made by and between the Riverside County Children and Families Commission ("RCCFC", or "F5RC"), and Riverside University Health System-Public Health ("RUHS-PH").

**WHEREAS**, the County of Riverside ("County") for RUHS-PH entered into that certain agreement ("Original MOU") with F5RC for sharing of two administrative positions to oversee the collaborative partners at the integrated services delivery sites (ISD) premises, effective as of July 1, 2024 ("Original MOU"); and

**WHEREAS**, F5RC and RUHS-PH desire to ratify the Scope and Compensation, and include Attachment A-1 and Attachment B-1 in the MOU.

**NOW THEREFORE**, in consideration of the mutual covenants herein, F5RC and RUHS-PH agree to amend the MOU according to the terms and in the manner set forth herein:

1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
2. **ATTACHMENT I – BUDGET is deleted in its entirety and replaced with ATTACHMENT B-1: BUDGET**
3. **ATTACHMENT A-1: SCOPE OF WORK is attached and incorporated into this MOU by reference.**
4. **Section III. FIRST 5 RESPONSIBILITIES is deleted in its entirety and replaced with the following:**  
III. F5RC Responsibilities are set forth in Attachment A-1: Scope of Services
5. **Section IV. RUHS-PH RESPONSIBILITIES is deleted in its entirety and replaced with the following:**  
III. RUHS-PH Responsibilities are set forth in Attachment A-1: Scope of Services

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6. **Miscellaneous.** All other terms and conditions of the MOU not modified herein shall remain unchanged and in full force and effect.
7. **Effective Date.** This Amendment No. 1 to the Original MOU HSARC-25-007 shall be effective as of July 9, 2025.

[Signatures on next page]

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**IN WITNESS WHEREOF**, the undersigned authorized representatives of the parties have executed this Amendment No. 2.

<b>Authorized Signature for Riverside County Children and Families Commission (a.k.a First 5 Riverside County)</b>	<b>Authorized Signature for Riverside University Health System – Public Health (RUHS-PH)</b>
Printed Name of Person Signing: Tammi Graham	Printed Name of Person Signing: Kim Saruwatari
Title: Executive Director	Title: Director, RUHS-PH
Address: 585 Technology Ct. Riverside, CA 92507	Address: 4065 County Circle Drive Riverside, CA 92503
Date Signed:	Date Signed:
ATTEST SIGNATURE:	
Lynn Stephens Executive Assistant IV	
Date Signed:	

Approve as to Form:

By: \_\_\_\_\_  
Kristine Bell-Valdez  
Supervising Deputy County Counsel

Date: \_\_\_\_\_

Approval as to Form:

Minh C. Tran  
County Counsel

By: \_\_\_\_\_  
Esen Sainz  
Deputy County Counsel

Date: \_\_\_\_\_

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## **ATTACHMENT A-1**

### **SCOPE OF WORK**

#### **F5RC/WIC Integration Project Support / RivCoONE Site**

1. F5RC shall:
  - A. Staff located at the RivCo One site shall participate in the Integrated Service Delivery (ISD) project by implementing the START Integrated Referral System. RUHS-PH and F5RC will implement activities and services contained in this MOU inclusive of active integration efforts between the County, First 5, and WIC to strengthen support for WIC participants and collect data to guide improvement.
  - B. Activities and services may include but are not limited to: START implementation, Integrated Team Support, ISD Daily Huddles, ISD Case Collaboration, ISD Facilities/Safety, Communication, and enhanced linkage workflows with WIC.
  - C. Ensure WIC families are systematically offered relevant First 5 services, including developmental screening and parenting supports, with tracked results and shared accountability.
  - D. Engage in closed-loop referrals for WIC participants through documented follow-up, outcome tracking, and shared case discussions.
  - E. F5RC's Regional Manager (RM) will provide managerial coverage for the RivCO One site, WIC/F5 integration efforts, and F5RC Staff.
  - F. F5RC RM will attend the ISD Huddle and facilitate the Tiered Huddle system.
  - G. F5RC RM will participate in case collaboration meetings where multidisciplinary teams review family needs and determine appropriate services, including for F5 and WIC-enrolled families.
  - H. Staff Located at the RivCo One site will meet regularly for First 5/WIC integration experiments that lead to service improvements, and scale and spread to the other co-located sites.
  - I. All site issues will be jointly addressed by the Supervising Nutritionist II and the F5RC RM through co-management protocols.
2. RUHS-PH shall
  - A. WIC staff will coordinate with F5 Staff located at the RivCo One site to administer the START Integrated Referral System. RUHS-PH and F5RC will implement activities and services contained in this MOU including active integration efforts between the County, First 5, and WIC to strengthen support for WIC participants and collect data to guide improvement.
  - B. Invoice F5RC for in-person, shared staffing costs at designated RivCo One sites to improve service delivery and agreed upon activities provided as specified in ATTACHMENT B-1: BUDGET
  - C. Assign WIC and ISD-aligned staff to support coordinated services with F5RC, including engagement with closed loop referrals, and tracking data for improved outcomes.
  - D. RUHS PH – WIC will provide coordinate and provide on-site supervisory coverage for the designated RivCo One site, WIC program delivery, WIC/F5 integration efforts, and F5RC co-located staff for a minimum average of 20 hours per week.
  - E. The Supervising Nutritionist II shall participate in case collaboration meetings to coordinate services for WIC and First 5 participants and others served at the site.
  - F. RUHS-PH WIC shall provide the office space for co-located F5RC personnel and designate a Supervising Nutritionist II as responsible for facility and safety oversight in accordance with Public Health protocols.
  - G. The Supervising Nutritionist II will co-manage all site-level issues in partnership with the F5RC RM, including referral outcomes and site-level coordination.

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### **Epidemiologist Support**

Riverside University Health System – Public Health (RUHS-PH) shall provide 1.00 Full-Time Equivalent (FTE) of an Epidemiologist funded by First 5 Riverside County Children & Families Commission (F5RC). The Epidemiologist shall work under the direction of the Executive Director of F5RC or designee and in close collaboration with F5RC's Program teams to advance data-informed decision-making and strategic systems development.

The subject matter expertise provided under this MOU shall include but is not limited to:

- Create a comprehensive data dashboard for well-child visits, child care, and other relevant topics that support the initiatives and efforts outlined in the Commission's approved strategic plan
- Examine home visiting data from F5RC funded partners and Public Health home visiting programs to support the creation of a countywide home visiting system.
- Support Research Specialists and F5RC team on data reporting required by the F5RC Commission, First 5 California and the CA Department of Social Services.
- Contribute and advise on the types of data needed to make data-informed decisions and guide Commission strategic planning.
- Support Countywide development of metrics to improve outcomes for children and pregnant people, especially people of color.

Additional support may include:

- Conduct, design, analyze, and prepare reports on surveys by reviewing and analyzing available data and design applications for new data collection; interpret data and make recommendations for procedure or departmental policy based upon assessments.
- Assist in the design, implementation, and operation of data systems for the monitoring of program delivery and other metrics to identify status and trends and inform continuous quality improvement

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**ATTACHMENT B-1**

**OPERATING COSTS**

Category	Description	FY24/25	FY25/26	Total Budget
<b>Expenses</b>				
Personnel Expenses	Salaries JV Nutritionist	\$50,802.00	\$52,830.00	\$103,632.00
Personnel Expenses	Salaries TM Nutritionist	\$50,802.00	\$52,830.00	\$103,632.00
Personnel Expenses	Salaries Epidemiologist	\$0.00	\$101,111.81	\$101,111.81
Benefit Expenses	Benefits TM Nutritionist	\$27,667.00	\$28,771.00	\$56,438.00
Benefit Expenses	Benefits JV Nutritionist	\$27,667.00	\$28,771.00	\$56,438.00
Benefit Expenses	Benefits Epidemiologist	\$0.00	\$60,313.19	\$60,313.19
<b>Total Budget</b>		<b>\$156,938.00</b>	<b>\$324,627.00</b>	<b>\$481,565.00</b>