

**Buffalo-Hanover-Montrose Public Schools**  
**Optional Field Trip/Overnight or Out-of-State Trip Form**

School Buffalo Senior High School Group Making Request Summer Marching Band

Principal Mark Mischke Person in Charge Scott Rabehl

1. Destination: Colorado
2. Dates of Trip: July 1-2 through July 6-8 Number of School Days Missed: 0
3. Number of Students: Male TBD Female TBD
4. Grade Levels Included: 8-12
5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

Staff Accompanying: Scott Rabehl

Other Adults Accompanying: Assistant Director Andy Richter, Colorguard Instructor & Drumline Instructor TBD, Parents to complete a staffing ratio of one adult for every 10 students.

7. Describe the purpose and objectives of the trip:
  - To perform in larger events.
  - To expose children to other parts of the country and other cultures.
  - To have social and team-building experiences that can only happen when you travel.
  - To create lifelong memories.
8. Cost Factors:
  - Trip funded by: Individual students
  - a. Cost per person: Estimate as of 11-7-12, \$775

What provision has been made for students with financial difficulties? Fund raising activities conducted?

**Fundraising Opportunities:**

Happenings Books, Frozen Food, Coffee Sale, Cub Foods Bagging, Dan & Jerry's planting, and others to be determined.

**Accommodations for Cost:** Students who make a significant effort to fundraise but are in a financial situation that prevents them from going on the trip may apply for a scholarship from the Tri M Music Honor Society or the "The HERD" Activity Account to help reduce their cost.

- b. What efforts have been made to acquire the most cost effective price?  
Performance Tours, from Anoka, MN, was selected to guide this trip. We have been working with them for several years now to develop a level of trip content and value that provides a quality experience yet is affordable.

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES
2. Insurance Issues
  - a. Will students need additional medical insurance coverage? No
  - b. Is group tour insurance being purchased? No, but individuals may chose to purchase tour insurance from our travel consultant, Performance Tours, Inc.

9. Transportation Information: How will students be transported? Coach Buses

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Trip Inclusions as of 11-7-12 (trip inclusions will fluctuate as we solidify the trip schedule):

- Round-trip transportation in motor coaches equipped with DVD/VHS, restrooms, reclining seats & climate control.
- Four nights lodging.
- 4 breakfasts in the hotel
- A group meal at Casa Bonita Restaurant in Denver
- A dinner show at the Iron Springs Chateau in Manitou Springs, CO
- Rocky Mountain National Park and Visitors Center (on a mountain top)
- Shopping and browsing in Estes Park, CO
- Greeley, CO Rodeo
- Greeley Rodeo evening stage show and 4<sup>th</sup> of July Fireworks
- Red Rocks Amphitheater
- Denver Museum of Nature and Science
- United States Air Force Academy
- United States Olympic Training Center
- Garden of the Gods
- Shopping and browsing in Manitou Springs, CO
- Royal Gorge
- White Water Rafting
- Performance at Mt. Rushmore
- Performance at Greeley Independence Day Parade
- Private security services in the hotel each evening.

Person in Charge Signature \_\_\_\_\_ Date \_\_\_\_\_

Activities Director Signature \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_