

MINGUS UNION HIGH SCHOOL DISTRICT #4
1801 East Fir, Cottonwood, AZ 86326

GOVERNING BOARD
MINUTES OF MEETING

Mingus Union High School Library
Monday, October 14, 2019 6:00 PM

Governing Board:

Lori Drake
Anthony Lozano
Carol Anne Teague
Chip Currie (absent)
John McTurk (via telephone)

Also Present:

Mike Westcott, Superintendent
Lynn Leonard, Business Manager
Dr. Justin Hartman, Assistant Principal
Allen Mitchel, Assistant Principal
Yancey Devore, Athletic Director

OPENING

Call to Order

Board President Drake called the meeting to order at 6:00pm.

Roll Call

Board President Lori Drake and Board Members John McTurk, Anthony Lozano and Carol Anne Teague are present.
Board Member Chip Currie is absent.

Pledge of Allegiance

The pledge was led by Assistant Principal Dr. Justin Hartman.

Moment of Silence

A moment of silence was observed.

Adoption of Agenda

Motion was made by Board Member Teague to adopt the agenda as presented. Second was made by Board President Drake. **Motion** passed unanimously with President Lori Drake, Board Members Teague, McTurk, and Lozano approving.

Board Meeting Minutes Not Previously Approved

September 10, 2019

Motion was made by Board Member Teague to approve the minutes of the Regular Meeting of September 10, 2019 as presented. Second was made by Board Member McTurk. **Motion** passed unanimously with President Lori Drake, Board Members Teague, McTurk, and Lozano approving.

Informational Only Items

Board Reports-

Board Member Carol Anne Teague stated she has spent the last couple of weeks talking about the dress code with her grandchildren. It was interesting to hear their perspective. They feel it much better this year than last.
President Drake attended the ASBA County Meeting which focused on legislative items and issues that are happening in our schools today.

Superintendent Report- Superintendent Mike Westcott stated every year County Superintendent Tim Carter initiates monthly meetings both with Verde Valley Superintendents on this side of the mountain and Quad City Superintendents on that side of the mountain. This month's meeting is Thursday, October 17, 2019 here at MUHS in the library. Also, the Auditor General's Performance review starts tomorrow at 9am and they will be here for the next three days.

Public Comments for Items Not on the Agenda

(Please complete a "Request to Speak" Form and submit it to the Board President before the meeting is called to order. Action taken as a result of public comments or requests regarding items that are not on the agenda will be limited to directing the staff to study the matter or to reschedule the matter for further consideration at a future Board Meeting. Board Members are permitted to respond to criticism from the public, but may not discuss or take legal action on matters raised during the open call to the public. If you wish to speak to an item on the agenda, the Board President will call upon you at the appropriate time. Before you begin to speak, please identify yourself by clearly stating for the record your name and address.)

Cottonwood Community School Principal, Matthew Schumacher wanted to thank the Administration Team for a partnership that was setup with MUHS athletes. The football team came to Cottonwood Community School and helped with things around campus, some were part of an exploratory group and some were reading buddies to the younger kids. Mr. Schumacher said it was a remarkable thing to witness, the high school boys working with the smaller kids. The smaller kids really looked up to the big kids. They made a great impact on the smaller kids. He thanked the Governing Board for their support with the partnership.

ACTION ITEMS – CONSENT *Specific information on routine vouchers and personnel will be available at the District Office 24 hours prior to Board Meetings. Please see Governing Board Secretary during regular office hours. (All items listed hereunder are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda and will be discussed separately.)*

Approval of Routine Vouchers

Expense-

1008 - \$204,924.24

1009 - \$141,886.89

Payroll-

7 - \$315,495.28

8 - \$315,422.93

9 - \$313,106.31

Bookstore Activity- Ratification of payments

Personnel:

Certified Staff

Extra Duty- Assistant Cross Country Coach- Macy Ahlers

Extra Duty- 6th Block- Stephen Renard

Extra Duty- 6th Block- Kelcy Lyons

Extra Duty- 6th Block- Leeza Miller

Extra Duty- 6th Block- Dennis Kitchen

Extra Duty- 6th Block- Jumanne Robertson

Stipend- Fellowship of Christian Athletes Club- Yancey Devore

Stipend- Environmental Club- Angelica Alcala

Stipend- Video Club- Stan Bindell

Stipend- Rainbow Coalition GSA Club- Staci Puckett York

Stipend- Online Spanish- Trecia Taylor

Classified Staff

New Hire- Kitchen Manager- Ana Valencia

New Hire- Kitchen Helper- Aniesa Blevins

New Hire- SPED Aide- Brenda Loritz

Resignation- Bus Driver- Shonia Motta

Resignation- Grounds- Juan Castillo

Resignation- Security- John Glock

Stipend- Freshman Girls Basketball Coach- Joe Odell

Stipend- Head JV Girls Basketball Coach- Troy Hoke

Stipend- Head Freshman Girls Volleyball Coach- Hunter Tibbs (Replaces Westcott/Chavez as Coach)

Stipend- Head Freshman Boys Basketball Coach- Hunter Tibbs

Donation:

Hope Closet- 3 Bags of clothes, toiletries, food, school supplies, backpacks and misc. items.
\$500 Technics Keyboard- James Sesnak

Agreements or Contracts:

Regional Cooperative Agreement with AZ State Schools for the Deaf and the Blind

Out of State Travel Requests:

Mingus Mountain Wrestling Club is requesting to travel out of state to Las Vegas October 18th – 20th

Board President Drake pulled the Out of State Travel request from the consent agenda. This item will be tabled for now.

Motion was made by Board Member Teague to approve the Consent Agenda with the exception of the Out of State Travel Request. Second was made by Board Member Lozano. **Motion** passed unanimously with President Lori Drake, Board Members Teague, McTurk, and Lozano approving.

ACTION ITEMS - DISTRICT BUSINESS

Annual Financial Report- Discussion and possible approval of the Annual Financial Report (AFR). (Staff Resource: Lynn Leonard)

Business Manager Lynn Leonard stated this is an annual requirement. The report gives a synopsis of what was spent. She showed a quick comparison of the major funds on the screen. **Motion** was made by Board President Drake to approve the Annual Financial Report (AFR). Second was made by Board Member Teague. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

Proposition 301 Payment for FY20- Discussion and possible approval of the Proposition 301 amounts for FY20. (Staff Resource: Lynn Leonard)

Business Manager Lynn Leonard reviewed the proposal in which she is proposing that we increase our Prop 301 (classroom site fund/sales tax) by \$857 which is a 9.13% increase which turns out to be \$10,232 this year. She prepared a spreadsheet to give to the teachers to show them how much they will receive and when they will receive it. **Motion** was made by Board Member McTurk to approve the Proposition 301 amounts as outlined in the attachment for FY20. Second was made by Board Member Teague. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

Modification to Extra Duty Rates of Pay- Discussion and possible approval of the modification to the Extra Duty Rates of Pay for FY 19/20. (Staff Resource: Lynn Leonard)

Business Manager Lynn Leonard stated the modification was to the chaperone rate for dances. Now all Certified Staff who chaperone dances will be paid the same rate for any dance they chaperone. **Motion** was made by Board Member Teague to approve the modification to the Extra Duty Rates of Pay for FY 19/20. Second was made by Board President Drake. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

Schools Facility Board Resolution- Discussion and possible approval of a Resolution to accept funding from Schools Facility Board. (Staff Resource: Mike Westcott)

Superintendent Mike Westcott stated our grant request to the School Facilities Board was approved for replacement of an a/c unit and compressor, totaling \$33,350. Board Members were able to review the Award Letter, Terms and Conditions and the Resolution prepared by our school attorney. A side note, we will be submitting applications for additional grants for future funding as well. **Motion** was made by Board President Drake to approve a resolution to accept funding from SFB. Second was made by Board Member McTurk. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

ASBA Bylaw Change Proposal- Discussion and possibly give direction on voting on one bylaw change proposal and one core belief addition from the Arizona School Boards Association. (Staff Resource: Mike Westcott)

Superintendent Mike Westcott reviewed the proposal. With the Board's approval we will participate in electronic voting which is now open through December 9th. **Motion** was made by Board Member McTurk to approve the bylaw change

proposal. Second was made by Board Member Teague. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

2nd Reading of the Policy Advisories 651-669- Discussion and possible approval of the modifications to Policies 651-669. (Staff Resource: Mike Westcott)

Superintendent Mike Westcott reviewed the policies. There were a couple of small changes. ASBA is requiring the addition of District language in Policy 659 GCO Evaluation of Professional Staff Members; dealing with improvement plans, dismissal, or nonrenewal procedures. Also in the section dealing with Inadequacy in Classroom Performance. Also adding District language in Policy GCF Professional Staff Hiring; addressing changes in fingerprinting and background checks of employees. We will carry forward with current approved policy and not place the number of days a professional staff member will have to accept the contract.

Board Member Lozano stated that Policy 659-Certified Evaluators should have a minimum of 4 years of teacher experience to know what they are evaluating. **Motion** was made by Board President Drake to approve the modifications to Policies 651-669. Second was made by Board Member Teague. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

INFORMATION AND DISCUSSION ITEMS

(Matters about which the Board may engage in discussion but will take no action during the meeting)

1. Athletic Drug Testing-Information and discussion regarding possible randomized student drug testing for activities sanctioned by the Arizona Interscholastic Association. (Staff Resource: Genie Gee)

Athletic Director Yancey Devore updated the Board on the research that he has been doing on Athletic drug testing. It looks like it will cost \$32 per student for a nine panel drug screen. He likes that TASK will handle all of the testing from start to finish. Camp Verde has used TASK in past and did their testing randomly. The national average is 14% of schools are doing a drug screening. MUHS is looking at testing any club under the AIA umbrella. State courts have questioned the screening when it is extended into other things except for athletics.

The goal of doing a drug screening is for intervention, education, safety, and prevention. He is looking into what a policy would look like with specific language. Need to make sure we are protecting the rights of the students and our school. If we start the process in January we have to begin working on the policy and have a community Q&A.

Board Member Lozano asked where does it put us with pushing the drug testing onto our staff. Mr. Westcott stated the legal boundaries are clear prohibiting drug testing in a random way. He could put together a report for the next Board Meeting of what the prohibitions are for staff.

President Drake asked if anyone has asked about it in the past. Mr. Devore said yes it comes up every now and then, but past superintendent did not want to move forward at that time.

2. Policy AC and GBA, Non-discrimination and Equal Employment Opportunity- Information and discussion of the first reading of modifications to Policy AC and GBA related to non-discrimination and equal employment opportunities. (Staff Resource: Mike Westcott)

Superintendent Mike Westcott reviewed the possible policy changes. The modification included *for your consideration* as a First Reading, along with language related to non-discrimination in relation to race, color, religion, sex, age, national origin or disability, the additional language would add *“and real or perceived sexual orientation or gender identification.”*

3. PTO & Sick Day Usage Data- Information and discussion of PTO and Sick Day Usage. (Staff Resource: Mike Westcott)

Superintendent Mike Westcott stated there was a request to begin gathering data related to PTO usage. The motivation was to analyze the data to find an incentive to discourage the usage of PTO days and possibly a buyout of unused days upon leaving or retirement. There are spreadsheets containing a 3-year span of details for Board Members to review in their packet.

4. **Financial Update-** Information and discussion on topics such as Bonds & Override Annual Update, Enrollment & ADM, and Funding Update & Forecast. (Staff Resource: Lynn Leonard)

Business Manager Lynn Leonard stated this is an annual requirement when you have a Bond or Override and you have to report to the public at an open meeting. Ms. Leonard gave updates on:

- Bond update (current and future projects)
- Override
- Enrollment figures report from the 40th day and showed a yearly comparison.
- Funding Update and Forecast

The SFB Grant MUHS received for the new a/c and compressor wasn't budgeted for so there will not be extra money to put towards other projects.

Call for Executive Session-Pursuant to A.R.S. §38-431.03(A)(2)/Student Discipline Hearing pursuant to A.R.S. §15-843 (F). Student 1- The Board will hold an Executive Session pursuant to A.R.S. § 15-843 (F) to determine whether grounds exist for Long-Term Suspension or Expulsion of a student and §38-431.03(A)(2) to discuss student records exempt by law from public inspection.

Motion was made by Board Member Teague to adjourn to Executive Session. Second was made by Board President Drake. **Motion** passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

Adjourn: 7:11pm

Resume: 7:42pm

Requests for Future Agenda Items

- Board Norms will be discussed

ADJOURNMENT 7:45pm

Motion was made by Board President Drake to adjourn the meeting. Second was made by Board Member Teague.

Motion passed unanimously with President Lori Drake, Board Members McTurk, Lozano, and Teague approving.

Board President, Lori Drake

Board Clerk, Carol Anne Teague