



## Memorandum

Date: May 11, 2026

To: Board of Directors of the Pendleton School District 16R

From: Beth Harrison, Board Chair  
Prepared by Ronda Thornburg, Executive Secretary

Subject: Board Officer Nominating Committee

**Background:** Every year, the outgoing Board Chair nominates one or two people from the school board to act as the nominating committee. In June, the nominating committee brings forth a name of the incoming Board Chair and incoming Vice-Chair who are best suited to run and who agree to run for those officer positions. The vote goes before the board at the July regular board meeting.

**Proposal:** The board member nominated for this year's committee is [Name(s) of Director(s)].

**Motion:** I move [Name(s) of Director(s)] be appointed to the board officer nominating committee.

Motion for Approval:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Rejection:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_

Motion for Further Consideration:  
Made by \_\_\_\_\_ Seconded by \_\_\_\_\_