

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Interim Superintendent of Schools

SUBJECT: **REQUEST FOR APPROVAL TO CHANGE BOARD MEETING
DATE FROM JANUARY 15, 2008 TO JANUARY 22, 2008 [BG-N/A]**

DATE: December 18, 2007

The regular Board of Trustees' meetings are set for the third Tuesday of each month. Due to Winter Break it is recommended that the January 15, 2008 Board meeting date be changed to January 22, 2008 to allow for preparation time.

It is recommended that the Board of Trustees change the regular Board meeting date as recommended.

Respectfully submitted,

Hector Mendez
Interim Superintendent of Schools