

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

August 22, 2012

The Board of Directors of Education Service Center, Region 20 convened in a Board meeting at 6:28 p.m. on Wednesday, August 22, 2012, in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Ms. Kay Franklin, Secretary
Mr. Tom T. Winn, Member
Mr. Charles A. Carlson, Member
Ms. Eunice Sosa, Member
Mr. Alfredo Segura, Charter Representative

Also present were:

Dr. Ronny Beard, Executive Director
Dr. Richard Alvarado, Associate Director, Administrative & Instructional Services
Mr. John McCauley, Associate Director, Information Technology
Mr. Jeff Stone, Associate Director, Business & Human Resource Services
Ms. Beverly Meyer, Associate Director, Transition, Information Technology
Dr. Jeff Goldhorn, Component Director, Leadership & Instructional Services
Ms. Debby Hewitt, Component Director, School & Community Services
Ms. Carol Morgan, Component Director, Head Start Services
Ms. Judi Sparks, Component Director, TxEIS Programming
Mr. Mike Peterson, Component Director, Tech. Development & Facilities Services
Ms. Jan Dunevant, Executive Assistant

**MINUTES OF THE JUNE 27, 2012
MEETING**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the June 27, 2012 meeting.

**AMENDMENTS TO THE 2011-2012
OFFICIAL BUDGET**

Mr. Winn made a motion to adopt the following resolution. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2011-2012 budget amendments reflected in the agenda.

COMMITMENT OF FUND BALANCE

Ms. Sosa made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors hereby establishes \$171,817 for non-spendable fund balance and \$6,512,151 in commitments of its General Fund Balance.

**2011-2012 FINAL AMENDED
OFFICIAL BUDGET**

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors be, and is hereby, authorized, in accordance with the requirements of applicable state law, to file with the Texas Education Agency the Final Amended Budget, as presented, for Education Service Center, Region 20 for the fiscal year 2011-2012 ending August 31, 2012.

**2012-2013 PROPOSED OFFICIAL
BUDGET**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Carlson seconded the motion and it carried unanimously.

BE IT RESOLVED, That the estimates of revenue and expenditures as presented for the fiscal year beginning September 1, 2012, and ending August 31, 2013, are approved and adopted by the Board of Directors as the Official Estimated Budget for said fiscal year for Education Service Center, Region 20 on this the twenty-second day of August 2012; and

BE IT FURTHER RESOLVED, That the expenditures for Education Service Center, Region 20 be contained within the limits of the Estimated Budget.

SALARY SCHEDULE FOR 2012-2013

Mr. Winn made a motion that the following resolution be adopted. Ms. Sosa seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the 2012-2013 Salary Schedule to become effective September 1, 2012 allowing for approximately a 3% increase.

CONTRACTS OVER \$25,000

Ms. Sosa made a motion to adopt the following resolution. Mr. Carlson seconded the motion and it carried unanimously.

Savvy Technology Solutions, LLC

Contracted Professional Service – Section 508 –
Compliance Testing (thru 8/31/12)

\$66,048.00

Informational Technology

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

PERSONNEL – NEW EMPLOYEES & SEPARATIONS

Mr. Carlson made a motion to adopt the both of the following resolutions. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the person named below to the professional staff of ESC-20:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Cavazos, Esmeralda	Educational Specialist	18-Jun-12	Independent Educational Consultant
Haupt, Kerry L.	Educational Specialist, Critical Area	26-Jul-12	Newcomer and 6 th Grade Social Studies Teacher with Northside ISD
Owenby, Drucilla Ann	Educational Specialist	18-Jun-12	Senior Multimedia Specialist with Northwest Vista College
Sinclair, Matthew T. (Matt)	Analyst Programmer/NET Applications	18-Jun-12	Director of Information Technology with Sinclair Customer Metrics
Strauch, Amy	Evaluation Specialist	30-Jul-12	Licensed Specialist in School Psychology with Northeast ISD
Stroman, Cynthia S. (Cindy)	Analyst Programmer	1-Jun-12	Consultant with KForce

BE IT ALSO RESOLVED, That the Board of Directors acknowledges the separation of employment by the following professional staff of ESC-20:

Steven, Wesley Nolan (Wes)	Network Architect/Engineer	29-Jun-12	Resignation
White, Robin Jean	Educational Specialist, Critical Area	31-Jul-12	Retirement

STATE BOARD FOR EDUCATOR CERTIFICATION (SBEC) NOTIFICATION

Mr. Carlson made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the report filed with the Executive Director of the State Board for Education Certification (SBEC) indicating that an applicant for or holder of a certificate issued under Chapter 21, Subchapter B of the Education Code has a reported criminal history

PROPOSALS

Mr. Carlson made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the following proposals:

- Proposal for Living Science Materials
- Proposal for W-2 Forms
- Proposal for Insurance
- Renewal Proposal for General Maintenance – Repairs

**CENTER POLICY UPDATE – DEB
LOCAL**

Ms. Sosa made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved

BE IT RESOLVED, That the Board of Directors has reviewed and adopted the Local Policy DEB revisions for inclusion in the Center Policy Manual, repealing all previous versions.

**BOARD MEETING DATES FOR 2012-
2013**

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the Board meeting dates for 2012-2013.

October 24, 2012	2:00 p.m.
December 19, 2012	2:00 p.m.
February 27, 2013	2:00 p.m.
May 1, 2013 (This is a luncheon at 11:30 with our superintendents. The board meeting follows lunch)	1:30 p.m.
June 26, 2013	2:00 p.m.
August 28, 2013	
Budget Work Session	4:00 p.m.
Public Hearing	5:00 p.m.
Regular Meeting	6:00 p.m.

FOR INFORMATION ONLY

The following items were listed for information only:

- Investment Report
- Expenditures in Excess of \$25,000
- Head Start Governing Body Roles & Responsibilities
- Head Start Report
- Accounts Receivable
- Executive Director's Report
 - ✓ Region 20 Transformational Leaders Collaborative Program
 - ✓ TAESC Update, November 2-4, 2012
 - ✓ Property Purchase Update
 - ✓ Region 13 & 20 Symposium, October in Fredericksburg
 - ✓ Update on the Region 20 Café
 - ✓ Other
 - 2010-11 Annual Financial Report
 - Teacher Resource Center Plan

ADJOURNMENT

There being no further business, the meeting adjourned at 7:36 p.m.

Approved: Mr. Petter:

Attested: Ms. Franklin:
