

# Minutes of Budget Committee Meeting

Budget Committee and Board Approved \_\_\_\_\_

## Corbett School District

---

A virtual Budget Committee Meeting of the Board of Trustees of Corbett School District was held Wednesday, May 4, 2022, beginning at 7:00 PM via ZOOM. Board Members present in virtual were Bob Buttke, Michelle Vo, and Rebecca Bratton. Board Members David Granberg, Todd Redfern and Katey Kinnear had excused absences. Board Member Todd Michaelson was absent. Budget Committee members present in virtual were Dirk Iwata-Reuyl; Stephanie Nystrom; Stuart Childs; Ben Byers; Rebecca Stewart, Vice Presiding Officer and Brad Garrett, Presiding Officer. Also present in virtual were Dan Wold, Interim Superintendent; Cindy Duley, Business Manager; Brie Windust, Business Office Assistant/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

### 1. CALL TO ORDER

**Presenter:** Brad Garrett, Presiding Officer, called the meeting to order at 7:00 p.m.

**Description:** Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89724168056>

Or One tap mobile :

US: +13462487799,,89724168056# or +16699006833,,89724168056#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592

Webinar ID: 897 2416 8056

International numbers available: <https://us02web.zoom.us/j/89724168056>

Nine participants online at the meeting.

### 2. REVIEW AND ACCEPT AGENDA

**Requested By:** Robin Lindeen-Blakeley

**Presenter:** Brad Garrett, Presiding Officer, called consensus of the agenda as reviewed and accepted.

### 3. APPROVAL OF MINUTES

**Presenter:** Brad Garrett, Presiding Officer

**Description:** Budget Committee Meeting April 27, 2022

**Attachments:** (1)

Rebecca Stewart moved and Bob Buttke seconded the approval of the Budget Committee Meeting minutes of April 27, 2022.

The vote of the Board/Budget was 9-0.

### 4. BUDGET REVIEW

**Presenter:** Dan Wold, Interim Superintendent and Cindy Duley, Business Manager

**Description:** <https://corbett.k12.or.us/wp-content/uploads/2022/04/Corbett-SD-2022-23-Proposed-Budget-1.1.pdf>

Review/discussion on any changes identified through budget committee questions on May 4 or those arising from our internal review of the proposed document.

Mr. Wold introduced Ms. Duley. She screen-shared a document recapping the meeting of April 27, including two questions that included corrections to the document. One was the 2021-22 Projected EFB for GF Resources and which established the BFB for 2022-23 from the EFB. Document now paginated. A large portion of the Full Faith and Credit loan was the missing component. They are expected to be spent out next year. The EFB for 2022-23 now approximately \$1, 517,000.00. Target goal and historically it is 5-15% of operating RV. This budget provides 11%. The 10 million difference in proposed document was updated Projected Actuals of 2021-22 should have been YTD, and didn't include at least two months, so substantially improved. See All Funds Combined pages 33-34. The \$4 million G.O. Bond and matching OSCIM – claimed about \$1.92 million. All touched by the BFB or Projected Actuals. Budget in Brief for BFB/EFB. Summary Look - Resources and Expenditures in balance. Proposed Resolutions page includes 7.1 and 7.2 to include rates for uncollected taxes and for debt service for the GF (page 24). (\$4.5941 per \$1,000 of assessed value/\$400,310) The Combining Fund Summary includes all funds with an Unappropriated EFB of 5% at \$669,291.00. (page 26)

Ben Byers asked about the G.O Bond 2021 Fund having a negative balance.

Bob Buttke asked about the GF Operating RV.

Ms. Duley will look into both situations, having to do with EFB's.

The Combined Fund Details on pages 27-30 include All Funds and break down into Local, Intermediate (County) and State Sources (SSF).

Inter-fund Transfers can be seen on page 31. \$195,000.00 from GF (01) to FS Fund (02), typically cover the cost of employees, as no EFB. EP Fund (20) are SB 1149 to GF. Federal Fund (03) to GF to match our ESSER grant. See GF page 37.

Michelle Vo asked about EFB on All Funds Combined (page 34) of \$311,613.

Ms. Duley thanked all eyes on the “hot off the press” document. She said the pages wrap up with other Fund pages not previously mentioned: 04 (Student Investment Act), 06 (Student Body Trust) which is an offline account, 09 (G.O. Bond), 10 (OSCIM Matching Grant), and 11 (Debt Service).

Mr. Wold shared his screen with Budget message information to go over areas of increase in the budget for next year: 1. Well-being, 2. CTE, 3. Athletics and Activities, 4. Employee/Student Safety for campus monitor and 5. Curriculum Director, not included in the budget document yet, but at preliminary calculation would put us at about 10% Reserves, to meet all budget goals. Also to address are a dedicated K-7<sup>th</sup>/8<sup>th</sup> P.E. teacher.

## 5. BUDGET COMMITTEE DISCUSSION

**Presenter:** Brad Garrett, Presiding Officer, discussed posting the latest version presented tonight to BoardBook.

Board/Budget discussion.

Michelle Vo asked if anything in budget for bids for Woodard Rd. property. She is worried about accomplishing and may need debt service or leave room somehow.

Ms. Duley noted that page 26 GF long-term debt financing is there for determined financing as an established placeholder. Also we don't have an amount in Contingency, so would need approval before spending.

Rebecca Bratton asked about levy set at last year.

Ms. Duley said yes, established rate for operating levy, doesn't change year to year. The debt service is a dollar amount that changes.

Michelle Vo added that the dollar amount changes based on assessments.

Dirk Iwata-Reuyl asked how District formulated and vision happen for the SIA grant.

Mr. Wold explained: 1. Board discussion on Middle School teachers with the Board and the move to Woodard property and COVID-19 needs. 2. Mental health support from one to three counselors and fourth next year for behavior support. 3. Increased student safety with Woodard Rd. property. 4. Increased student offerings in CTE.

Board/Budget discussion on proposed budget and meetings between today and June 15, campus security and sound quality issues of the April 27 meeting.

8:10 p.m.

## 6. AUDIENCE COMMENTS

**Presenter:** Brad Garrett, Presiding Officer

**Description:** Public comment will be taken by email and live via Zoom.

Written comments received by 8:00 am May 4, 2022, will be read during the public comment section of the meeting on May 4. Schedule Zoom comment up through 8:00 am May 4, 2021, by providing your name, phone number, and address to CSD via phone message at 503-261-4211 or email to [rlindeen@corbett.k12.or.us](mailto:rlindeen@corbett.k12.or.us). All comments are subject to a three-minute limit per community member.

Tunie Betschart, TSCC Budget Analyst, spoke about deadlines and steps required for approved budget and suggested extension be requested for budget hearing certification. Proposed budget is done now, with or without errors, once given to the public. Changes to amend the budget as proposed are done to balance and correct. They are able to help and work within timeframe.

8:16 p.m.

Ms. Duley and Presiding Officer Garrett thanked Tunie for her counsel.

## 7. Approval/Recommendations      Action Item

**Presenter:** Budget Committee

**Description:** Motions for Resolution 7.1 and 7.2

Approval of the Proposed 2022-2023 Budget

Approval of the Ad Valorem Property Tax Rate and G.O. Bond levy

These are not ready for tonight. Clarification that amended document will be sent out on Friday, May 6, so information is timely for approval on May 11 if possible.

7.1. Next Meetings: Wednesday, May 11 – via virtual only

Wednesday, June 15, 2022, Public Hearing on the Budget

All meetings at 7:00 p.m.

—virtual by ZOOM, in person or hybrid - stay tuned!

**Presenter:** Brad Garrett, Presiding Officer

#### 8. ADJOURNMENT

**Presenter:** Brad Garrett, Presiding Officer, adjourned the meeting at 8:20 p.m.