

1. Call to Order at 7:30 p.m.
ADMINISTRATION: Supt. Barb Muckenhirn, Dan Carpenter
OTHER ATTENDEES: Ryan Bergeron, Brittany Babcock
 2. Roll Call: Kurt Stenberg, Brandon Ignaszewski, SueAnn Wahl, Joe Melby, Peter Kern
Absent: ABSENT: Allison Harder, Brandon Kuznia
 3. Listening Session
 - a. No items
 4. Recommendation to add items to the agenda from Board members to School Administrators
 - a. No items
 5. **A motion was made by Joe Melby, seconded by Peter Kern to approve the agenda of the October 16 2023, Regular Board Meeting as presented. Motion was unanimously approved.**
 6. **A motion was made by SueAnn Wahl, seconded by Brandon Ignaszewski to approve the minutes of the preceding regular meeting of September 18, 2023 as presented. Motion was unanimously approved.**
- 7.1 A motion was made by Brandon Ignaszewski, seconded by Joe Melby to approve the payment of bills check #40596 through #40687 for a total of \$162,099.98 and Purchasing Card electronic payments dated 09/06/2023 and Electronic Funds Transfers as submitted.**

7.2 Treasurer's Report

**Description: Description: GREENBUSH-MIDDLE RIVER SCHOOLS
TREASURER'S REPORT FOR MONTH OF September, 2023.**

Beginning Balance	\$463,290.74
Receipts	\$382,987.20
Expenditures	\$477,442.02
Ending Balance	\$368,835.92

7.3. Greenbush Middle River School District Budget to Actual Expenditure Report

8. Significant School Events and Communication

8.1. Robotics Team Demonstration

Description: Mrs. Anderson and the Gator Robotics team hosted representatives from We Work for Health and regional dignitaries for a Robotics demonstration on Oct.

8.2. Polaris Award to Dr. Guggisberg

Description: Congratulations to Dr. Larry Guggisberg who recently was awarded the Polaris Award at the MASA conference (Minnesota Association of School Administrators) in Duluth. <https://www.mnasa.org/guggisberg-polaris-2023.html>

9. Old Business

10. New Business

10.1. Leave of Absence

Description: Kaitlynn Creviston has requested leave under FMLA for 12 weeks with the approximate start date of 12/01/2023.

10.2. Approve Food Service Position Hire

Description: Recommend approval of hiring Diana Emery for the Assistant Food Service position.

A motion was made by Peter Kern, seconded by Brandon Ignaszewski to approve hiring Diana Emery as Assistant Food Service position.

10.3. Approve Paraprofessional Resignation

Description: Hanna Black submitted a letter of resignation effective December 11, 2023.

Motion by Board Member Joe Melby, and seconded by Brandon Ignaszewski to accept the resignation of Hanna Black as per submitted letter.

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Monday, October 16th, 2023 | 7:30 p.m. Central

GMR School Library
401 Park Avenue West
Greenbush, MN 56726

10.4. Approve acceptance of We Work for Health Stem Grant

Description: Approve acceptance of \$2000 grant awarded to Robotics program from We Work for Health.

A motion was made by Brandon Ignaszewski, seconded by SueAnn Wahl to approve acceptance of the Work for Health robotics grant.

10.5. Assurance of Compliance Reporting

Description: All school districts must complete an *Assurance of Compliance* with state and federal law and verify Mandated Reporting training by November 15 each year. GMR submitted its *Assurance of Compliance* online the week of October 2, 2023.

By completing all sections of the Assurance of Compliance and Mandated Reporting, school districts provide written assurance that they do not discriminate in their use of funds provided through the Minnesota Department of Education and that they have informed all mandated reporters of their reporting duties. Mandated reporting training to GMR staff (23 licensed staff and 25 unlicensed staff) was assigned to be completed during the back to school workshop week via Safe Schools online training module.

This assurance is given by each district in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE).

MDE no longer requires a paper copy of the Assurance of Compliance certificate. However, it is important to note that by submitting the Assurance of Compliance online, that you are verifying that the Superintendent is electronically signing this assurance on behalf of the school board. Though the paper copy is no longer required, the approval of the board is per Minnesota Rule 3535.9910.

Motion by Board member Kurt Stenberg and seconded by Joe Melby to approve the Greenbush Middle River School District's 2023 - 2024 *Assurance of Compliance* with state and federal law and verification of Mandated Reporting.

10.6. Proposed approval of 2023-2024 e-Learning Plan

Description: Proposed adoption of updated e-Learning Plan for implementation effective for the 2023-2024 school year.

A motion was made by SueAnn Wahl, seconded by Brandon Ignaszewski to approve the updated e-Learning Plan for the 2023-2024 school year.

11. Reports

11.1 Superintendent

11.1.a. MASA Conference

Description: Attended MASA conference and Great Start training in Duluth Oct. 8-10.

11.1.b. Manufacturing Month

Description: I attended the breakfast and recognition in Roseau on Oct. 12, sponsored by The NW MN Manufacturer's Association. Our student, Vincent Stenberg was awarded recognition for his selected essay.

11.1.c. Transportation Procedures Update
Limited changes.

11.1.d. Revised audit schedule

Description: Brady Martz has adjusted our audit dates to Oct. 23-27.

11.2. Principal

11.2.a. Fall Musical

Description: The Sound of Music will be presented to the public Nov. 18 (7:00p.m) and Nov. 19 (Matinee time to be announced) and a student showing will be on Nov. 17. Note the dates have been adjusted.

11.2.b. Fall Sports

Description: Last regular season volleyball game Oct. 16 and last regular football game Oct. 17.

11.2.c. Veteran's Day Program

Description: Nov. 10, 2023 at 2:00 p.m. Mary Anderson is coordinating this event.

11.2.d. Fall Parent Conferences

Description: Fall parent conferences were held on Oct. 9. Elementary attendance was higher than secondary, which is our historical trend.

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12. Adjournment

Description:

Motion by Brandon Ignaszewski, Second by Peter Kern to ADJOURN

13. Communications

- Regular November School Board Meeting - November 20, 2023 @ 7:30 p.m. in Greenbush Middle River School Library
- GMRTC Joint Powers Board Meeting Wednesday, November 15, 2023 at 5:30 p.m at Tri-County School Library in Karlstad, Minnesota

Recorded by: Allison Harder, Clerk